

David R. Martin
Mayor

Thomas Madden, AICP
Executive Director

Dr. Tommie Jackson
Assistant Director



COMMISSION
Mark Diamond ESQ.
Chairman

Stephen Fischer
Vice Chairman

James Huerta
Secretary-Treasurer

Jonathan Winkel
Member

TBD
Member

CITY OF STAMFORD
URBAN REDEVELOPMENT COMMISSION
OFFICE OF ECONOMIC DEVELOPMENT

Stamford Government Center-Stamford, Connecticut
Regular Meeting- Thursday, January 9, 2020

The Regular Meeting of the City of Stamford, Connecticut, Urban Redevelopment Commission was held on Thursday, January 9, 2020 commencing at 4:50pm in the Urban Redevelopment Commission Conference Room, 888 Washington Boulevard, 9th Floor, Stamford, Connecticut.

1. Call to Order

Chairman Diamond called the meeting to order at 4:50pm.

2. Roll Call

Commissioners Present: Mark Diamond, Stephen Fischer, James Huerta and Jonathan Winkel

Staff: Thomas Madden, Executive Director, Dr. Tommie Jackson, Assistant Director, Theresa Bowen, Office Manager

Guests: Paul Bubniak

Chairman Diamond asked for a motion to go out of order to item #4 on the agenda, moved by Commissioner Winkel with second from Commissioner Fischer. Motion passed unanimously.

3. First County Bank Investment Update-Paul Bubniak

Mr. Bubniak reviewed the URC portfolio for the 2019 Calendar Year and answered any questions from the Commissioners.

4. Reading and Acceptance of Minutes

Approval of minutes from Regular Meeting held on December 12, 2019

Chairman Diamond asked if all Commissioners have read the minutes from the Regular meeting held on December 12, 2019. Commissioner Fischer made a motion to approve the minutes, second by Commissioner Winkel. Motion passed unanimously.

5. Report of the Executive Director

- a. Park Square West III (0 West Park Place)*
Mr. Madden updated the Commissioners on the status of the project and the expired letter of intent. The letter will be extended for another 120 days.
- b. Food Truck Update
Mr. Madden updated the Commissioners on the restroom trailer and next steps will be to have estimates for repairs, cleaning, ramps, etc. Commissioner Winkel asked about plans for a Grand Opening.

6. Committee Report

- a. Budget Committee
 - i. Financial Report (s)
Commissioner Huerta gave a review of the financial reports.
 - ii. Food Truck Parc Budget
Commissioner Huerta reviewed the budget for the Commissioners and some necessary changes were made due to real cost estimates.
 - iii. Investment Portfolio Report
Commissioner Huerta stated that staff from People's Bank will be here next month to review the URC portfolio for the Commissioners.
 - iv. Business Initiatives
Commissioner Huerta reviewed potential projects that can be funded by the URC.
- b. Personnel Committee
T.Bowen-Food Truck Parc
Mr. Madden stated that due to the extra work being done by Ms. Bowen in regards to the Food Truck Parc that he would like to have a stipend issued for her. More detail will be presented to the Commissioners at the next meeting.

7. Unfinished/Old Business

- a. URC 1901_677 Washington Boulevard
Mr. Madden reviewed the previous approvals provided by Mr. Hennessey regarding the Gateway District Plan and reviewed the proposed amendments. A public hearing will be noticed and held next month.

- b. Vote on 2020 Regular Meeting Calendar
Chairman Diamond made a motion to approve the 2020 Regular Meeting Calendar as presented, with second by Commissioner Winkel. Motion passed unanimously.
- c. Discuss Bylaw changes
Chairman Diamond will work with Ms. Bowen on updating the Bylaws for the next meeting.

8. New Business

- a. Next Meeting
 - i. Discussion of Next Meeting Agenda
 - ii. Confirmation of Next Regular Meeting (Thursday, February 13, 2020 at 4:30pm)
 - iii. Other
 - Dr. Jackson will research the URBV clock and have an update for the next meeting.
 - Mr. Madden will put together a memo regarding a User Fee for Stamford Next staff using a desk in the URC office.

9. Adjournment

Chairman Diamond made a motion to adjourn the meeting at 6:24pm with second from Commissioner Winkel. Motion passed unanimously. With no further business to discuss, the meeting was concluded.

Respectfully submitted,



James "Jim" Huerta,
Secretary/Treasurer Urban Redevelopment Commission

Note:

***All or portions of a subject may require discussion in Executive Session.**