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**BOARD OF FINANCE**  
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## MINUTES

**Thursday, December 14, 2017 - 7:00 PM**  
**Board of Finance Meeting Room, 4<sup>th</sup> Floor**

**Call to Order:** Chairman Richard Freedman called the meeting to order at 7:00 p.m. All members of the Board of Finance were present with the exception of Salvatore Gabriele (*Video Part 1 - 00:00:00*)

**Pledge of Allegiance:** Chairman Freedman

Following the Pledge of Allegiance, Chairman Freedman welcomed newly-installed member Kieran Ryan. He also congratulated member Dudley Williams on being chosen as Stamford's *Citizen of the Year*.

**Approval of Minutes:**

1. November 14, 2017 Audit Committee Meeting (6 p.m.)
2. November 14, 2017 Regular Monthly Meeting (7 p.m.)

(*Video Part 1 - 00:01:12*)

**Approved**  
**5-0-0**  
**Motion by:**  
**M. L. Rinaldi**  
**Seconded by:**  
**D. Williams**

**Public Participation:** There was no public participation.

**Reports to the Board:** Mr. Freedman noted that the Audit Committee met at 6 p.m. to hear Internal Auditor Teresa Viscariello's report on her DRAFT Annual Internal Audit Plan/Risk Assessment for 2017-18. He said that the Board made a few changes to the report and suggested priority changes.

**OFFICE OF THE MAYOR**

***Possible Discussion – Pending Contract Negotiations***

<i>Item 1</i>	The Mayor may address the Board of Finance in executive session on any pending contract negotiations.		<b>THERE WAS NO DISCUSSION ON PENDING CONTRACT NEGOTIATIONS</b>
	<b>Action Requested:</b>	Possible Discussion	
	<b>Amount:</b>		
	<b>Fund/Budget:</b>		
	<b>Submitted by:</b>	Mayor David Martin	
<i>Video Part 1 - 00:02:10</i>			

**OFFICE OF ADMINISTRATION**

***Safe Debt Limit***

<i>Item 2</i>	Approval of Board of Finance Resolution concerning Certificate of Safe Debt Limit for Fiscal Year 2018-2019.		<b>Approved 5-0-0</b>
			<b>Motion by: M. L. Rinaldi</b>
	<b>Action Requested:</b>	Approval of Safe Debt Limit	<b>Second by: D. Williams</b>
	<b>Amount:</b>	\$25,000,000	
	<b>Fund/Budget:</b>	Capital	
<b>Submitted by:</b>	Michael Handler, Director of Administration		
<i>Video Part 1 - 00:02:16</i>	Mr. Fountain stated that this request for approval of the safe debt limit is similar to last year’s letter. He said the City continues to be in a sound financial state. The request this year is for a safe debt limit of \$25,000,000. <i>Please view the video for a verbatim recording of this discussion.</i>		

**OFFICE OF LEGAL AFFAIRS**

***Purchase and Sales Agreement – 328 Greenwich Avenue, Stamford***

<i>Item 3</i>	Request for Approval of an agreement between Louis Katsos and Nick Rassias and the City of Stamford for the sale and conveyance of real property commonly known as 328 Greenwich Avenue, Stamford, CT. The sellers, Messrs. Katsos and Rassias, agree to sell and convey this property to the City of Stamford, which agrees to purchase the property for a purchase price of \$370,000. The City proposes to implement the Greenwich Avenue at Selleck Street/Southfield Avenue Intersection Improvements Project to improve pedestrian and traffic safety and operations. The plan is to widen and realign all four approaches to the intersection corners to include left-turn lanes on south- and north-bound approaches to the intersection. A copy of the plan is attached as Exhibit 3.		<b>Approved 4-0-0</b> <b>Motion by: D. Williams</b> <b>Second by: K. Ryan</b> <b>Recused: R. Freedman</b>
	<b>Action Requested:</b>	Approval of Agreement	
	<b>Amount:</b>	\$370,000	
	<b>Fund/Budget:</b>		
	<b>Submitted by:</b>	Mayor David Martin	
<i>Video Part 1 -: 00:08:44</i>	Ms. Kathryn Emmett was present to answer questions members of the Board had regarding this agreement. She said the matter		

	is time-sensitive due to state funding. The City is ready to proceed and has reached an agreement with the land owners in the amount of \$370,000. This amount is \$75,000 over the appraisal; however, it is believed that for the cost of expediency with this project it is within the range of market value. Mr. Kooris explained the importance of the project given the proposed work to be done at the Atlantic Rail Bridge and the need to have alternative roadways. Board Member Ryan suggested, due to the time sensitivity, that the contract reflect wording to include that time is of the essence.
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**Land Swap – City of Stamford and Build Land Technology (BLT)**

<i>Item 4</i>	Request for Approval of a land swap to secure a public walkway along the East Branch connecting the north end of Woodland Cemetery to Kosciuszko Park, thereby connecting the East Branch to the West Branch, which will eventually connect to the Mill River Park Trail. One of the sticking points has been how to connect out of Woodland Cemetery to Kosciuszko Park. To enhance this connection, this proposal is a straight land swap of a 20,000 square foot parcel of land adjacent to the Build Land Technology (BLT) building and the City-owned land in front of it of 20,000 square feet adjacent to the Woodland Cemetery. These efforts are ongoing between the City and the Woodland Cemetery Association.	<b>ON HOLD UNTIL JANUARY MEETING</b>
	<b>Action Requested:</b> Approval of land swap	
	<b>Amount:</b> None	
	<b>Fund/Budget:</b> -	
	<b>Submitted by:</b> TBD	
	<i>Video Part 1 - 00:15:01</i>	This item was placed on hold at the September 19, 2017, meeting of the Board because the Planning Board had not reviewed it. The Planning Board has since reviewed and approved the request. It has further been requested that it be held until the January meeting.

**GRANTS**

**Update – Status of Capital Grant Receivables**

<i>Item 5</i>	Karen Cammarota, Grants Officer, will present an updated report on the progress of the grant payment issues. Her last report was September 19, 2017.	<b>DISCUSSION</b>
	<b>Action Requested:</b> Discussion	
	<b>Amount:</b>	
	<b>Fund/Budget:</b>	
	<b>Submitted by:</b>	
	<i>Video Part 1 - 00:16:07</i>	Ms. Cammarota reported that they are working to chip away at the unreimbursed grant funds from the State. She noted that the only funding the City has received since the last report is a payment of \$262,000 for the Strawberry Hill School project. She continues to work with Engineering and the State of Connecticut to retrieve funds still outstanding. Ms. Cammarota will give a further update at the March 8, 2018 meeting of the Board.

**OFFICE OF PUBLIC SAFETY, HEALTH AND WELFARE**

***Supplemental Capital Project Appropriation – Affordable Housing/Zoning Initiative***

<i>Item 6</i>	Request for a supplemental Capital Project Appropriation which represents a fee-in-lieu payment approved by the Stamford Zoning Board on October 31, 2017 (see attached Zoning Certificate). Said funds will be used to support development of housing affordable to persons and families of low and moderate income as per Connecticut General Statute, Sec. 8-2i.	<p><b>Approved:</b> <b>4-0-1</b></p> <p><b>Motion by:</b> <b>D. Kooris</b></p> <p><b>Second by:</b> <b>D. Williams</b></p> <p><b>Abstained:</b> <b>K. Ryan</b></p>
	<b>Action Requested:</b> Approval of Supplemental Capital Project Appropriation	
	<b>Amount:</b> \$248,472	
	<b>Fund/Budget:</b> C46580 – Private Contribution	
	<b>Submitted by:</b> Ellen Bromley, Director of Social Services	
	<p><i>Video Part 1 - 00:23:49</i></p> <p>Ms. Bromley gave background information on this appropriation for a buyout that was approved by the Zoning Board on October 30 for property on West Broad Street. She explained, in part, the option a contractor has to rent or buy out. The money goes into an affordable housing fund.</p>	

***Additional Appropriation - Police Vehicle Maintenance***

<i>Item 7</i>	Request for an additional appropriation to fully fund the full-year salary for the position of Supervisor of Vehicle Maintenance. The appropriation would cover the estimated full-year salary of \$92,940. This item was presented at the November 14, 2017, meeting of the Board of Finance (BOF). There was a discussion in which Mr. Fountain and Mike Scacco, Fleet Manager, provided information on the scope of work required for this position and answered questions. The Board voted to hold this item until the December meeting and invited representatives of the Police Department to participate so a broader understanding of this request can be obtained.	<p><b>Approved:</b> <b>4-0-1</b></p> <p><b>Motion by:</b> <b>D. Kooris</b></p> <p><b>Second by:</b> <b>M. L. Rinaldi</b></p> <p><b>Abstained:</b> <b>K. Ryan</b></p>
	<b>Action Requested:</b> Approval of Additional Appropriation	
	<b>Amount:</b> \$50,000	
	<b>Fund/Budget:</b> Contingency - 2123 – Police Vehicle Maintenance	
	<b>Submitted by:</b> Ernie Orgera, Director of Operations	
	<p><i>Video Part 1 - 00:31:07</i></p> <p>Messrs. Fountain; Jankowski; Orgera; Michael Scacco; Assistant Police Chief Thomas Wuennemann; Lieutenant Scott Duckworth; and Jeffery Dinnan, Supervisor for Fleet Maintenance; were present to support this request. Mr. Orgera explained that the City has 184 Police and safety vehicles which operate 24 hours per day, seven days per week and that it is critical that they be well maintained on a regular basis. There was a discussion on the way the department is run and the merging of the Police Department and regular fleet vehicle maintenance operations at this time.</p>	

**Contract - Body-Worn Camera Equipment and Data Storage – Axon Enterprise Corporation**

Item 8	Request for approval of a Master Services and Purchasing Agreement with Axon Enterprise, Inc., for the purchase, delivery, use, and support of Axon Products and Services as detailed in the Quote Appendix attached to the Agreement.		<b>Approved:</b> <b>5-0-0</b> <b>Motion by:</b> <b>D. Kooris</b>
	<b>Action Requested:</b>	Request for Approval	<b>Second by:</b> <b>D. Williams</b>
	<b>Amount:</b>	Year 1 – Equipment, Services and Training - \$236,601 Year 2 – Service - \$164,232 Year 3 – Service - \$164,232 Year 4 – Service - \$164,232 Year 5 – Service- \$164,232 Estimated Shipping and Handling - \$715.41  Total: \$894,244.41	
	<b>Fund/Budget:</b>	Contingency	
	<b>Submitted by:</b>	Ted Jankowski, Director, Public Safety, Health and Welfare	
	Video Part 1 - 00:42:18	Messrs. Fountain; Jankowski; and Andrew Karn, Director, Axon Public Safety; Assistant Police Chief Wuennemann; Lieutenant Duckworth; and Lieutenant Scanlon, were present to answer questions posed by members of the Board. Mr. Jankowski provided a background on how this contract evolved and his recommendation for its approval. Mr. Fountain and Grants Officer Cammarota explained how the appropriation amount of \$338,000 requested below was arrived at. Mr. Kooris brought up the potential for the City receiving subsidies, possibly retroactively, that may be available on this project. Ms. Cammarota said that the City will be pursuing this. Responding to a question, Mr. Jankowski provided the Board with the background on how the Axon company was selected.  <u>Please see related Item 9 below.</u>	

**Transfer – Body Camera Police Appropriation**

Item 9	In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another.  This is a request for the City to appropriate \$338,000 from contingency for the City's 50/50 share of the "Police Body-Worn Camera" project. The original request of \$138,000, approved FY15/16 budget, was appropriated to the General Fund, but was not moved to Grants prior to year-end closing and therefore became part of the year fund balance. The other portion of the match, \$200,000 was originally appropriated in the General Fund in FY16/17 but the funding was not needed as the project hadn't launched. This request will re-appropriate all of these funds.		<b>Approved:</b> <b>5-0-0</b> <b>Motion by:</b> <b>D. Kooris</b> <b>Second by:</b> <b>M. L. Rinaldi</b>
	<b>Action Requested:</b>	Request for Budget Transfers	
	<b>Amount:</b>	\$338,000	
	<b>Fund/Budget:</b>	Contingency	
	<b>Submitted by:</b>	Karen Cammarota, Grants Officer	
	Video Part 1 - 01:13:12	Messrs. Fountain and Jankowski; Ms. Cammarota; Assistant Police Chief Thomas Wuennemann; Lieutenant Scott Duckworth; and Lieutenant Scanlon.  <u>Please see related Item 8 above for discussion on this transfer.</u>	

**OPERATIONS**

***Additional Appropriation – Vehicle Software Maintenance***

<i>Item 10</i>	Request for an additional appropriation to cover the cost of software maintenance relating to Agile, the computer program used for pool fleet vehicle electronics.		<b>Approved:</b> <b>5-0-0</b> <b>Motion by:</b> <b>D. Williams</b> <b>Second by:</b> <b>M. L. Rinaldi</b>
	<b>Action Requested:</b>	Approval of Additional Appropriation	
	<b>Amount:</b>	\$14,500	
	<b>Fund/Budget:</b>	2121 – Vehicle Maintenance	
	<b>Submitted by:</b>	Ernie Orgera, Director of Operations	
<i>Video Part 1 – 01:14:08</i>	Messrs. Fountain; Orgera; and Scacco Mr. Scacco explained that this is the second year of this contract for Agile, which is the GPS system used by the City’s fleet. When this contract first was implemented the IT Department contributed the cost for the initial software package. This year the cost will have to be borne by Vehicle Maintenance. It will be included in that department’s budget for next year.		

***Additional Appropriation – Tracking and Funding Plumbing Expenditures***

<i>Item 11</i>	Request for an additional appropriation is necessary due to the elimination of one (1) plumber position in the Facilities and Parks Maintenance Division, which has left them with just one individual for 80+ buildings and 58 parks. It has been necessary for the division to hire an outside contractor to handle all plumbing repairs and installations - both of an emergency as well as non-emergency nature. The cost for this contractor was \$32,000 for the period of 8 months in the fiscal year 2016/2017. These expenditures have caused a burden on an already tight operating budget. The numbers below reflect the individual departments and should help the division get through the end of the fiscal year. Facilities Maintenance \$15,000. Rationale: Year-to-date \$15,000 Leased Facilities \$15,000. Rationale: Year-to-date \$15,000		<b>Approved:</b> <b>5-0-0</b> <b>Motion by:</b> <b>M. L. Rinaldi</b> <b>Second by:</b> <b>D. Kooris</b>
	<b>Action Requested:</b>	Approval of Additional Appropriation	
	<b>Amount:</b>	\$30,000	
	<b>Fund/Budget:</b>	Contingency	
	<b>Submitted by:</b>	Ernie Orgera, Director of Operations	
<i>Video Part 1 – 01:17:03</i>	Messrs. Fountain, Orgera and Kevin Murray; Buildings Manager, were present to support this request. Mr. Murray reiterated that the request was to cover projected services for plumbing expenditures for City facilities for the remainder of the fiscal year.		

**Additional Appropriation – Playground Safety Compliance**

<i>Item 12</i>	Request for an additional appropriation as the Facilities Maintenance Division has exhausted all their funds budgeted for playground repairs throughout the City. Following inspection failures in all City playgrounds over the last two years, the Facilities Maintenance Division is slowly getting them all back into compliance with State and Federal regulations. At this time, the playgrounds that are still out of compliance and not meeting inspections are: Cummings, Dorothy Heroy, Edward Hunt, Hatchfield, Kosciuszko, Northrop and Southfield. All others have been repaired in regard to parts and safety surface replenishment or waiting for funds to do just the safety surface replenishment.		<b>Approved:</b> <b>5-0-0</b> <b>Motion by:</b> <b>M. L. Rinaldi</b> <b>Second by:</b> <b>D. Williams</b>
	<b>Action Requested:</b>	Approval of Additional Appropriation	
	<b>Amount:</b>	\$20,000	
	<b>Fund/Budget:</b>	Contingency – 2134 - Parks	
	<b>Submitted by:</b>	Ernie Orgera, Director of Operations	
<i>Video Part 1 – 01:19:36</i>	Mr. Murray indicated the funds are required for replacement parts and surface work on the Chestnut Hill Park Playground. In response to a question, Mr. Murray said that an outside contractor, Innovative Playground Services (IPS), is the playground-testing contractor.		

**Supplemental Capital Project Appropriation – Veterans Park**

<i>Item 13</i>	Request for a supplemental Capital Project appropriation for Veterans Park Capital Renovation with partnerships, with DSSD and adjacent property owners.		<b>Approved for</b> <b>\$2,000,000</b> <b>5-0-0</b> <b>Motion by:</b> <b>D. Kooris</b> <b>Second by:</b> <b>D. Williams</b>
	<b>Action Requested:</b>	Approval of Supplemental Capital Project Appropriation	
	<b>Amount:</b>	\$2,750,000	
	<b>Fund/Budget:</b>	CP5602 – Private Contribution	
	<b>Submitted by:</b>	Kevin Murray, Building Manager	
<i>Video Part 1 – 01:21:12</i>	Messrs. Fountain, Louis Casolo (City Engineer), Tony Romano (Management Analyst, OPM) and Kevin Murray were present. Mr. Casolo said there is a Memorandum of Agreement in place between the City and the DSSD splitting the cost 50/50. This request for \$2,750,000 is the 50% DSSD match. It is a request for acceptance of a private gift. Board members had a concern that less than \$1,500,000 had been raised to date and, following a discussion and upon a motion by Mr. Kooris, which was seconded by Mr. Williams, the Board voted unanimously to appropriate a reduced amount of \$2,000,000 at this time. Members of the Veterans Memorial Park Master Plan Committee Patricia Parry and Rick Redness were also present.		

**OFFICE OF POLICY AND MANAGEMENT**

***Supplemental Capital Project Appropriation – Energy Improvement Project (EID)***

Item 14	Request for a supplementary Capital Project appropriation to retrofit existing lighting to LED fixtures at Hart, KT Murphy and Newfield Schools. Once these schools are converted, all of Stamford Public Schools will have LED lighting in classrooms and common areas. <i>(See related item #15 below.)</i>	<b>Approved:</b> <b>5-0-0</b> <b>Motion by:</b> <b>D. Kooris</b> <b>Second by:</b> <b>D. Williams</b>
	<b>Action Requested:</b>	Approval of Supplemental Capital Project Appropriation
	<b>Amount:</b>	\$471,407
	<b>Fund/Budget:</b>	CP7209 – Bonding - Energy Improvement Project
	<b>Submitted by:</b>	Laura Burwick, Special Assistant to the Mayor
	<i>Video Part 1 – 01:44:33</i>	Ms. Burwick gave a short history of the EID program in Stamford Schools. She said that 15 of the district’s schools have been completed and reported that the savings - comparing before- and after-conversion - are showing a 50-70% reduction in the amount of amps usage in the lighting and, looking at the bills themselves, the kw hours are down 20-30% for the same period. There are three schools that have not been converted and this request is to retrofit the Hart, KT Murphy and Newfield buildings by March of 2018. She was happy to report that this additional work will be included in the State’s rebate program. The financial aspects of this project were also discussed.

***Resolution Amending Capital Budget for FY2017-18 – Energy Improvement Project (EID)***

Item 15	The Board of Representatives and the Board of Finance of the City of Stamford approved Resolution No. 3481 on May 2, 2017 which authorized general obligation bonds to be issued to finance a portion of the approved capital budget appropriations for the Energy Improvement Project. This request is for approval of an amendment to the Prior Resolution increasing the amount of the appropriations by \$471,407 to finance the EID Project No. CP7209 and to increase the amount of revenue bonds by \$471,407 to fund the project. <i>(See related item #14 above.)</i>	<b>Approved by:</b> <b>5-0-0</b> <b>Motion by:</b> <b>D. Kooris</b> <b>Second by:</b> <b>D. Williams</b>
	<b>Action Requested:</b>	Approval of a Resolution Amending the Capital Budget for Fiscal Year 2017-18 for the EID Project
	<b>Amount:</b>	\$471,407
	<b>Fund/Budget:</b>	Capital Project No. CP7209
	<b>Submitted by:</b>	Laura Burwick, Special Assistant to the Mayor
	<i>Video Part 1 - 01:58:44</i>	



**Supplemental Capital Project Appropriation – City-wide Sidewalk Reconstruction**

<i>Item 16</i>	Request for a supplemental Capital Project appropriation for reconstruction of major sections of sidewalks (i.e. entire street length, block length) and critical reconstruction of existing walkways. These sidewalks are located outside of the Downtown area.		<b>Approved:</b> <b>5-0-0</b> <b>Motion by:</b> <b>M. L. Rinaldi</b> <b>Second by:</b> <b>D. Kooris</b>
	<b>Action Requested:</b>	Approval of Supplemental Capital Project Appropriation	
	<b>Amount:</b>	\$112,223	
	<b>Fund/Budget:</b>	C56123 – Private Contribution	
	<b>Submitted by:</b>	Thomas Turk, Traffic and Road Maintenance Supervisor; Lou Casolo, City Engineer	
<i>Video Part 1 – 01:59:36</i>	Mr. Casolo said that the City reconstructed 660 linear feet of sidewalks at the front of Stamford Hospital along West Broad Street. This is part of the development plan where there was an agreement for the City to replace the sidewalks. The hospital paid the above cost of this reconstruction based on an estimate using our city-wide vendor.		

**Supplemental Capital Project Appropriation – WPCA – Major Replacement**

<i>Item 17</i>	Request for a supplemental Capital Project Appropriation from the CP6904 account which is used for major repairs of tanks and equipment associated with the treatment of wastewater including pumps, clarifiers, solids-handling equipment, etc. This is an ongoing capital expenditure.		<b>Approved:</b> <b>5-0-0</b> <b>Motion by:</b> <b>D. Williams</b> <b>Second by:</b> <b>D. Kooris</b>
	The additional appropriation is being requested to allow for expenses for: (1) Gravity belt and belt filter press rehabilitation estimated at \$230,000; (2) Design phase for upgrading the sludge de-gritting system, estimated at \$380,000; (3) New equipment purchases estimated at \$750,000; (4) Ops Building HVAC improvements estimated at \$100,000; and (5) Ladder and guard rail safety improvements estimated at \$150,000.  ( <i>See related item #18 below.</i> )		
	<b>Action Requested:</b>	Approval of Supplemental Capital Project Appropriation	
	<b>Amount:</b>	\$1,600,000	
	<b>Fund/Budget:</b>	CP6904 – WPCA Bonding	
	<b>Submitted by:</b>	Prakash Chakravarti, Supervising Engineer, WPCA	
<i>Video Part 1 – 02:01:43</i>	Messrs. Fountain; William Brink, Executive Director, WPCA; and Prakash Chakravarti were present. Mr. Brink outlined the different projects and requested this appropriation to complete them to get the WPCA through this year and the next two years. The Board asked questions about the financial ramifications of the appropriation request.		

**Resolution Amending Capital Budget for FY2017-18 – WPCA – Major Replacement**

Item 18	<p>The Board of Representatives and the Board of Finance of the City of Stamford approved Resolution No. 3840 on May 2, 2017 which authorized revenue bonds to be issued to finance the portion of the approved capital budget appropriations for WPCA projects. This request is for approval of an amendment to the Prior Resolution increasing the amount of the appropriations by \$1,600,000 to finance the Major Replacement Project No. CP6904 and to increase the amount of revenue bonds by \$1,600,000 to fund the WPCA Projects. <i>(See related item #17 above.)</i></p>	<p><b>Approved:</b> <b>5-0-0</b> <b>Motion by:</b> <b>D. Williams</b> <b>Second by:</b> <b>D. Kooris</b></p>
	<p><b>Action Requested:</b> Approval of a Resolution Amending the Capital Budget for Fiscal Year 2017-18 for WPCA Projects</p>	
	<p><b>Amount:</b> \$1,600,000</p>	
	<p><b>Fund/Budget:</b> Capital Project No. CP6904</p>	
	<p><b>Submitted by:</b> Prakash Chakravarti, Supervising Engineer</p>	
	<p><b>Video Part 1 – 02:13:46</b> There was no discussion of this item.</p>	

**Supplemental Capital Project Appropriation – Phase II Mill River Restoration Project – East Side**

Item 19	<p>Request for a supplemental Capital Project Appropriation to complete construction of Phase II of the multi-phase Mill River Restoration Project, a three-mile river estuary restoration project that will create a protected greenway along the Mill River in downtown Stamford to the mouth of Long Island Sound.</p>	<p><b>Approved:</b> <b>4-0-0</b> <b>Motion by:</b></p>
	<p><b>Action Requested:</b> Approval of Supplemental Capital Project Appropriation</p>	<p><b>D. Kooris</b></p>
	<p><b>Amount:</b> \$4,000,000</p>	<p><b>Second by:</b></p>
	<p><b>Fund/Budget:</b> New Capital Project – State Grant</p>	<p><b>M. L. Rinaldi</b></p>
	<p><b>Submitted by:</b> Ralph Blessing, Land Use Bureau Chief</p>	<p><b>Recused:</b></p>
	<p><b>Video Part 1 – 02:14:21</b> Mr. Mike Stake, Director of Construction &amp; Capital Planning for the Mill River Park Collaborative provided an overview of Phase II and the financial implications. He said this \$4,000,000 is part of the funding for the overall plan for the Mill River Park Revitalization Project. It will take in the East side of the Mill River Project up to Richmond Hill. It is also part of a matching fund with the National Fish and Wildlife Foundation (NFWF) which gave the Collaborative grant funds of \$3,750,000 and which will take care of the West side of the river. The \$4,000,000 appropriation is a State grant.</p>	<p><b>D. Williams</b></p>

During the discussion of Item 20 below (Video 2:31:28), and before a vote was taken, a motion to enter Executive Session was made by Mr. Kooris and seconded by Mr. Williams. The motion passed unanimously and the meeting went into Executive Session at 9:50 p.m. Those present in Executive Session were: members of the Board of Finance Freedman, Rinaldi, Williams, Kooris and Ryan; Kathryn Emmett; Jay Fountain; Ernie Orgera; and Kevin Murray. (Video Part 1 – 02:47:44)

**EXECUTIVE SESSION**

A motion to enter Regular Session was made by Mr. Williams, seconded by Mr. Freedman, and the Board voted unanimously to return to Regular Session at 10:15 p.m. Mr. Freedman announced that there were no votes taken and no actions taken in Executive Session. (Video Part 2 – 00:00:00)

**Hiring of Seasonal to Full-time Custodians Request for Transfer**

<i>Item 20</i>	This item is a request for discussion on a transfer in accordance with a Settlement Agreement dated May 30, 2017 wherein certain seasonal custodian positions were upgraded to full-time. The item was held by Board members at the October 12, 2017 meeting until November so input from Human Resources and the Legal Department could be heard. It was discussed at the November 14 meeting of the Board and a vote to approve the transfer failed with a vote of 3-3-0. Members Rinaldi, Gabriele and Michelson dissented.		<b>Approved:</b> <b>3-2-0</b> <b>Motion by:</b> <b>D. Williams</b> <b>Second by:</b>  <b>D. Kooris</b> <b>Opposed:</b> <b>K. Ryan</b> <b>M. L. Rinaldi</b>
	<b>Action Requested:</b>	Approval of Transfer	
	<b>Amount:</b>	\$200,000	
	<b>Fund/Budget:</b>	2129 – Leased Facilities and 2135 - Maintenance	
	<b>Submitted by:</b>	Ernie Orgera, Director of Operations	
<i>Video Part 2 - 00:00:00)</i>	Ms. Kathryn Emmett was present for this vote. Following the vote, Board Member Ryan wished to reiterate comments Ms. Rinaldi had made prior to the meeting going into Executive Session.		

**Transfer – Capital Funds**

<i>Item 21</i>	In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another. This appropriation of prior-year Fund Balance for Project C5B609 is for District-wide Technology Equipment.		<b>Approved:</b> <b>4-0-1</b> <b>Motion by:</b> <b>D. Kooris</b>  <b>Second by:</b> <b>D. Williams</b> <b>Abstained:</b> <b>K. Ryan</b>
	<b>Action Requested:</b>	Request for Budget Transfer	
	<b>Amount:</b>	\$198,310	
	<b>Fund/Budget:</b>	Prior-Year Fund Balance	
	<b>Submitted by:</b>	David Yanik, Controller	
<i>Video Part 2 - 00:01:18</i>	Mr. Fountain explained there was an agreement made with the Board of Education several years ago with regard to their excess revenues from 2016. The request is for a transfer of these funds which will be used for district-wide technology equipment.		

**Capital Project Closeouts – Projects CP1070 and CP6590**

<i>Item 22</i>	Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital projects is recommended:  CP 1070 - NFWF Mill River Storm Water Retention and Treatment (\$12,000,000) CP 6590 - Mill River Corridor Development 10474167490; CP0050 (\$6,000,000)		<b>NO VOTE NECESSARY</b>
	<b>Action Requested:</b>	Approval of closeout of Capital Projects	
	<b>Amount:</b>	\$18,000,000	
	<b>Fund/Budget:</b>	Other Funding	
	<b>Submitted by:</b>	Tony Romano, Management Analyst, OPM	
<i>Video Part 2 - 00:04:56</i>	Messrs. Fountain and Romano gave details of the above closeouts.		

**Next Regular Meeting of the Board: Thursday, January 11 at 7:00 P.M.**

**Adjournment:** A motion to adjourn was made by Mr. Williams and seconded by Mr. Kooris. The Board voted unanimously to adjourn the meeting at 10:22 p.m. (*Video Part 2 - 00:06:38*)

***This meeting is on video.***

**[Part 1](#)**

**[Part 2](#)**

**Cynthia R. Winterle**

**Cynthia R. Winterle**

**Clerk of the Board**