

MAYOR  
DAVID R. MARTIN



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**BOARD OF FINANCE**  
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STAMFORD, CONNECTICUT 06904-2152

## MINUTES

**Thursday, April 12, 2018 - 7:00 PM**

**Board of Finance Meeting Room, 4<sup>th</sup> Floor**

**Call to Order:** Chair Richard Freedman at 7:05 p.m. (*Video 00:00:00*)

Present: Richard Freedman, Mary Lou Rinaldi, Salvatore Gabriele, David Kooris, Kieran Ryan.  
Absent: Dudley Williams.

**Pledge of Allegiance:** Chair Richard Freedman

### **Approval of Minutes:**

\*February 27, 2018 Special Meeting (7 p.m.)  
March 8, 2018 Audit Committee Meeting (6 p.m.)  
\*March 8, 2018 Regular Monthly Meeting (7 p.m.)  
March 12, 2018 Budget Presentation Meeting (6:30 p.m.)  
March 13, 2018 Budget Presentation Meeting (7 p.m.)  
\*March 19, 2018 Special Meeting (6 p.m.)  
March 19, 2018 Budget Presentation Meeting (7 p.m.)  
March 20, 2018 Budget Presentation Meeting (7 p.m.)  
March 22, 2018 Budget Presentation Meeting (7 p.m.)  
March 28, 2018 Budget Presentation Meeting (7 p.m.)  
April 2, 2018 Budget Presentation Meeting (7 p.m.)  
April 3, 2018 Budget Presentation Meeting (7 p.m.)  
April 4, 2018 Budget Presentation Meeting (7 p.m.)

\*Only these regular/special meetings require approval. Budget Presentation Meetings do not.  
(*Video: 00:00:33*)

**Approved**  
**5-0-0**  
**Motion by:**  
**S. Gabriele**  
**Second by:**  
**M. L. Rinaldi**

**Public Participation:** None

### **Reports to the Board:**

Board of Finance and Administration Transfer Report (Information not available at this time.)  
Contingency Update – (Information not available at this time.)

**ITEMS LISTED IN THE ORDER IN WHICH THEY WERE HEARD**

**OFFICE OF THE MAYOR**

Mayor Martin requested that Item 1 be heard at the end of the meeting. (Video: 00:01:25)

**Agreement – Frontier Communications Corporation (RFP #718)**

<p><i>Item 2</i></p>	<p>The City is in the process of evaluating voice telecommunications suppliers for Local Centrex-based service, including retention of current 4-digital dial plan(s) and all Long Distance services. Frontier Communications will provide a standard from which to evaluate the Centrex based on Dedicated Central Office Switching System products and services as they compare to other service providers and as they pertain to the needs of the City and the Stamford Public Schools.</p> <p>This is a request for approval of an Agreement with Frontier Communications Corporation for local access and long distance telecommunications services.</p> <p>The <u>City of Stamford</u>: The term of the Agreement for the City is for two (2) years. The Agreement may be extended, per the mutual agreement of the parties, pursuant to all the same terms and conditions, for three (3) additional one (1) year periods. Under no circumstances shall the Term of the Agreement exceed five (5) years in total.</p> <p>The <u>Stamford Public Schools</u>: The term of the Agreement for the Stamford Public Schools shall commence on July 1, 2018, and shall terminate one (1) year thereafter. The Agreement may be extended, per the mutual agreement of the parties, pursuant to all the same terms and conditions, for two (2) additional one (1) year periods. Under no circumstances shall an additional period exceed one (1) year and under no circumstances shall be term of this Agreement exceed three (3) years in total.</p>	<p><b>Approved 5-0-0 Motion by: S. Gabriele Second by: D. Kooris</b></p>
	<p><b>Action Requested:</b></p>	<p>Approval of Agreement</p>
	<p><b>Amount:</b></p>	<p>As outlined in Exhibits B and C</p>
	<p><b>Fund/Budget:</b></p>	
	<p><b>Submitted by:</b></p>	<p>Mayor David Martin</p>
	<p>(Video: 00:01:36)</p>	<p>Michael Pensiero, Information Services Director, provided information on the selection of Frontier and said that there is actually a reduction in cost with this agreement. The cost savings with the technology they are now using are:  <u>City of Stamford</u>: Currently \$9,345 per month, new cost \$6,926 per month = 26% reduction in cost.  <u>Stamford Public Schools</u>: Currently \$11,342 per month, reduced to \$9,930 per month = 13% reduction in cost.                      This gives an overall of 20% reduction in cost.</p>

**Agreement – Arthur Gallagher Risk Management Services (RFP #724)**

<i>Item 3</i>	<p>This is a request for approval of an Agreement with Arthur Gallagher Risk Management Services, Inc. to provide comprehensive insurance brokerage services to the City’s Risk Management Department.                  The term of the Agreement shall commence upon the execution of this Agreement by both parties and shall terminate three (3) years thereafter. The Agreement may be extended, per the mutual agreement of the parties, pursuant to the same terms and conditions, for two (2) additional one (1) year periods. Under no circumstances shall an additional period exceed one (1) year and under no circumstances shall the term of this Agreement exceed five (5) years in total.</p>		<b><i>This item was held until next month.</i></b>
	<b>Action Requested:</b>	Approval of Agreement	
	<b>Amount:</b>	\$125,000 per year	
	<b>Fund/Budget:</b>		
	<b>Submitted by:</b>	Mayor David Martin	
	<i>(Video: 00:09:49)</i>	As Risk Manager Ann Marie Mones was not present, this item was held until the May meeting of the Board.	

**GRANTS**

**Transfer – Youth Services Bureau**

<i>Item 4</i>	<p>This is a request for approval of a transfer of funds for a planning grant funded by the Robert Wood Johnson Foundation. No City funds are required; a seasonal program coordinator will be hired to reduce chronic absenteeism.</p>		<b><i>Approved 5-0-0 Motion by: S. Gabriele Second by: D. Kooris</i></b>
	<b>Action Requested:</b>	Approval of transfer	
	<b>Amount:</b>	\$18,226.90	
	<b>Fund/Budget:</b>	From Code 24432308806 – Invest Health/Direct Services To Code 24432301203 – Invest Health/Seasonal	
	<b>Submitted by:</b>	Karen Cammarota, Grants Officer	
	<i>(Video: 00:10:14)</i>	Ms. Cammarota explained that there were funds left over from the planning of this fund and the team looked at some of the community problems and found that chronic absenteeism was affecting other aspects of students’ lives. The team decided to hire a coordinator to reduce this absenteeism.	

**Additional Appropriation – Invest Health/Direct Service – Grant Funded**

<i>Item 5</i>	<p>This is a request for approval of an additional appropriation for a planning grant funded by the Robert Wood Johnson Foundation. Additional appropriation is required due to an increase in the award. No City funds are required.</p>		<b><i>Approved 5-0-0 Motion by: D. Kooris Second by: S. Gabriele</i></b>
	<b>Action Requested:</b>	Approval of Additional Appropriation	
	<b>Amount:</b>	\$14,600 (100% grant funded)	
	<b>Fund/Budget:</b>		
	<b>Submitted by:</b>	Jennifer Calder, Director of Health	
	<i>(Video: 00:11:31)</i>	Ms. Cammarota added that this item is related to Item 4, which was the original grant. The Robert Wood Johnson Foundation gave the City an extension and supplemental funds for the same purpose.	

**Additional Appropriation – Medical Reserve Corp. NACCHO – Grant Funded**

<i>Item 6</i>	This is a request for approval of an additional appropriation for a program that provides support for a Medical Reserve Corporation. The MRC is a volunteer unit trained to assist during public health emergencies. Funds will be used to pay for supplies and training materials.		<b>Approved 5-0-0 Motion by: S. Gabriele Second by: M. L. Rinaldi</b>
	<b>Action Requested:</b>	Approval of Additional Appropriation	
	<b>Amount:</b>	\$7,500 (100% grant funded)	
	<b>Fund/Budget:</b>		
	<b>Submitted by:</b> (Video: 00:012:05)	Jennifer Calder, Director of Health Ms. Cammarota said that this grant is from the National Association of City and County Health Officials.	

**Transfer – from Emergency Communications Department to Homeland Security Grant**

<i>Item 7</i>	This is a request for approval of a transfer of funds for the City of Stamford's share of costs for Emergency Communications Department to Homeland Security Grant (Project # F37246 and Project # F38436) for the UASI interoperable radio system.		<b>Approved 5-0-0 Motion by: S. Gabriele Second by: D. Kooris</b>
	<b>Action Requested:</b>	Approval of Transfer	
	<b>Amount:</b>	\$28,474.38	
	<b>Fund/Budget:</b>	From: Emergency Communications Department – 01433506606 To: Homeland Security Grant - 01480809024	
	<b>Submitted by:</b> (Video: 00:13:06)	Ted Jankowski, Director of Public Safety, Health and Welfare Ms. Cammarota stated that this payment represents two years of the City of Stamford's (one of 14 entities) share.	

**Additional Appropriation – Nighttime Seat Belt Enforcement – Grant Funded**

<i>Item 8</i>	This is a request for approval of an additional appropriation for a pilot program fully funded by the State Department of Transportation. The goal of the nighttime enforcement project is to decrease the number of unbelted fatalities and injury crashes that occur at nighttime.		<b>Approved 5-0-0 Motion by: D. Kooris Second by: S. Gabriele</b>
	<b>Action Requested:</b>	Approval of Additional Appropriation	
	<b>Amount:</b>	\$19,300 (100% grant funded)	
	<b>Fund/Budget:</b>	\$19,024 Nighttime/Overtime - 24401921301 \$276 Nighttime/Social Security - 24401922200	
	<b>Submitted by:</b> (Video: 00:13:52)	Assistant Police Chief Thomas Wuennemann Ms. Cammarota noted that this enforcement will occur mostly in May on twelve (12) dates and at different locations that the City has designated. When the grant runs out, this program will end.	

**OFFICE OF POLICY AND MANAGEMENT**

***Additional Appropriation – Snow Removal – Storm Account***

<i>Item 9</i>	This request for an additional appropriation to cover overtime incurred because of the number of snow events this fiscal year (overtime for last storm is not included in the Balance in Account amount).		<b>Approved 5-0-0 Motion by: M. L. Rinaldi Second by: D. Kooris</b>
	<b>Action Requested:</b>	Request for Additional Appropriation	
	<b>Amount:</b>	\$450,000	
	<b>Fund/Budget:</b>	Contingency	
	<b>Submitted by:</b>	Ernie Orgera, Director of Operations	
	(Video: 00:15:29)	Mr. Orgera stated that he was present to answer any questions as Traffic & Road Maintenance Supervisor Thomas Turk was away on vacation. He outlined the snow events over the winter that caused overages in overtime, including the number of storms, timing of the storms, snow totals, and an analysis of the hours worked during the storms.	

***Approval – Triennial List (City of Stamford Real Property Owned and Leased)***

<i>Item 10</i>	In accordance with Section 9-4 of the City Code of Ordinances, the Director of Administration has submitted a list of real property owned and leased by the City (the Triennial List) to the Planning Board, which unanimously recommended approval of the Triennial List.		<b>HELD 5-0-0 Motion by: D. Kooris Second by: K. Ryan</b>
	The Board of Finance is now asked to approve the list, which shows the real property owned and leased by the City of Stamford, with the objective of recommending future use or disposal of unused properties.		
	<b>Action Requested:</b>	Approval of Triennial List	
	<b>Amount:</b>		
	<b>Fund/Budget:</b>		
	(Video: 00:21:09)	Mr. Fountain, Director of OPM, responded to input from members of the Board on the format of the list, and the problem with identifying the different parcels. It was decided to hold this item so some more detail could be added.	

At this point in the meeting there was a motion to enter Executive Session to discuss Item 1. (Video: 00:27:56) Mr. Gabriele asked Mayor Martin to specify the topics to be discussed. The Mayor responded that he wanted to share a number of issues that are legal strategies that would bear on the budget or, in general, bear on the financial future of the City. Some of them are contract negotiations, some are lawsuits and potential grievances; they are all issues that we are in some process of negotiating or litigating.

**MAYOR’S OFFICE**  
**Discussion – Various Items**

<i>Item 1</i>	<p>The Mayor will address the Board of Finance (most likely in executive session) on the following items:</p> <ol style="list-style-type: none"> <li>1. Update on contract negotiations.</li> <li>2. Update on grievance negotiations.</li> <li>3. Update on Draft Operational Assessment – Traffic &amp; Parking Division.</li> <li>4. Labor negotiations update related to the budget.</li> <li>5. Other budget matters involving contract negotiations.</li> <li>6. Potential lawsuits.</li> <li>7. Claims regarding post-employment Medicare.</li> </ol>	<p><b>Motion to Enter Executive Session</b> <b>Approved 5-0-0</b> <b>Motion by: D. Kooris</b> <b>Second by: S. Gabriele</b></p>								
	<table border="1" style="width: 100%;"> <tr> <td style="width: 30%;"><b>Action Requested:</b></td> <td>Discussion</td> </tr> <tr> <td><b>Amount:</b></td> <td></td> </tr> <tr> <td><b>Fund/Budget:</b></td> <td></td> </tr> <tr> <td><b>Submitted by:</b></td> <td>Mayor David Martin</td> </tr> </table>	<b>Action Requested:</b>	Discussion	<b>Amount:</b>		<b>Fund/Budget:</b>		<b>Submitted by:</b>	Mayor David Martin	
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<b>Submitted by:</b>	Mayor David Martin									
	<p>(Video:00:27:56)</p> <p>The motion to enter Executive Session was made by David Kooris and seconded by Sal Gabriele. The members of the Board then voted unanimously to enter Executive Session at 7:34 p.m. (Video: 00:28:44)</p>									

Present during Executive Session were: Board Members Freedman, Rinaldi, Gabriele, Kooris and Ryan; Mayor Martin, Director of Legal Affairs Kathryn Emmett, Director of Human Resources Clemon Williams, and Chief of Staff Michael Pollard.

**EXECUTIVE SESSION**

At 8:58 p.m. the Board came out of Executive Session. Chair Freedman stated that there were no actions taken, no decisions made and no votes taken. (Video: 1:53:25) He then asked for a motion to adjourn. The motion was made by Mr. Kooris, seconded by Ms. Rinaldi and the vote to adjourn was unanimous. The meeting was adjourned at 8:58 p.m.

[This meeting is on video.](#)

**Next Regular Meeting of the Board: Thursday, May 10, 2018 at 7:00 P.M.**

**Adjournment:** (Video: 01:53:48)

**Cynthia R. Winterle**  
**Cynthia R. Winterle**  
**Clerk of the Board**