

Minutes: July 11, 2013

MICHAEL PAVIA  
MAYOR

TIMOTHY M. ABBAZIA  
CHAIRMAN  
MARY LOU T. RINALDI  
VICE CHAIR  
JOHN J. LOUIZOS  
GERALD BOSAK, JR.  
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## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER  
888 WASHINGTON BOULEVARD  
P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

# MINUTES

### Regular Meeting

**Thursday, July 11, 2013: 7:00 PM**  
**Board of Finance Meeting Room, 4<sup>th</sup> Floor**

**Call to Order:** Performed by Chairman Abbazia at 7:05 PM noting that all members were present.

**Pledge of Allegiance:** Led by Chairman Abbazia

**Approval of Minutes:** June 13, 2013: 7:00 PM: Regular Meeting

**Approved**  
**6-0-0**  
**Motion by**  
**J. Louizos**  
**Seconded**  
**M. Rinaldi**

**Public Participation:** None

**Reports to the Board:** None

*Note: Items are Shown in Order of Consideration*

**GRANTS**

*Port Security Grant*

<b>Item 1</b>	Request for Approval of Additional Appropriation in the amount of \$221,891 to be used for annual maintenance to support long-term sustainability for public safety marine vessels within the region. Stamford will administer the grant on behalf of Greenwich, Norwalk, Bridgeport, Stratford and Fairfield. A waiver of matching funds has been requested from FEMA.	<b>Approved</b>
	<b>Action Requested:</b> Additional Appropriation	<b>6-0-0</b>
	<b>Amount:</b> \$221,891	<b>Motion by</b>
	<b>Fund/Budget:</b> Grant Funded	<b>G. Bosak</b>
	<b>Submitted by:</b> Ted Jankowski, Director of Operations	<b>Seconded</b>
	Video: 00:02 The Board held this item at the May 9 meeting to receive more details regarding the Grant’s allocation and disbursement among the recipients. Director of Public Safety Ted Jankowski advised that this was a sustainability maintenance grant, with a 25% match that benefited multiple municipalities. Regarding the \$31,220 representing Stamford’s portion, it was explained that the City submitted a budget for what we needed, and we received what we wanted. In response to a question from Mr. Martin as to why Stamford was acting as administrator for the grant, Ms. Cammarota explained that several towns received pieces of different grants and took turns sharing the administrative role.	<b>D. Martin</b>

**ITEMS HEARD UNDER SUSPENSION OF RULES**

<b>Item 13</b>	<b><i>Emergency Communications Center- Supplemental Capital Appropriation</i></b> Request for Approval of Supplemental Capital Appropriation for Geolynx Server products & Mobile Software Conversion for upgrading the mapping on the mobile data terminals for the Computer Assisted Dispatch System.	<b>Approved</b>
	<b>Action Requested:</b> Supplemental Capital Appropriation	<b>6-0-0</b>
	<b>Amount:</b> \$140,000	<b>Motion by</b>
	<b>Fund/Budget:</b> Capital: New GeoLynx GIS Server 911 Project	<b>D. Martin</b>
	<b>Submitted by:</b> Ted Jankowski, Director of Public Safety	<b>Seconded</b>
	Video: 00:09 On a motion by Mr. Louizos, which was seconded by Mr. Bosak, the Board agreed by unanimous vote to consider items numbered 13 & 14 under suspension of the rules. Director of Public Safety Jankowski advised the Board that this appropriation, stemming from the Matrix Study recommendations, was necessary to replace 15 yr old outdated software for the GIS Navigation system to maximize the functionality for the 911 system, noting that it would allow them to gain current mapping data. Deputy Fire Chief Trevor Roach added that the system upgrade	<b>G. Bosak</b>

would also allow them to receive emergency text messages. Ms. Rinaldi wanted to know why this was requested under suspension of the rules, which should be reserved for fiscal emergencies. Director Jankowski stated that he was working on this project and his time here was dwindling as he served at the pleasure of the departing Mayor. Deputy Chief Roach added that if this appropriation was not approved now, they would be liable for paying the bill for \$30K maintenance of outdated software. On a motion by Mr. Martin, which was seconded by Mr. Bosak, the Board then acted to approve this appropriation by unanimous vote.

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|----------------|--|-------------------|
| <b>Item 14</b> | Request for Approval of Resolution to amend the Capital Budget for FY 2013 to add an appropriation in the amount of \$140,000 for the Geolynx GIS Server 911 Project & to authorize \$140K General Obligation Bonds to meet said appropriation.  | <b>Approved</b>   |
|                | <i>Action Requested:</i> Bond Resolution   | <b>5-1-0</b>      |
|                | <i>Amount:</i> \$140,000   | <b>Motion by</b>  |
|                | <i>Fund/Budget:</i> Capital: New GeoLynx GIS Server 911 Project  | <b>D. Martin</b>  |
|                | <i>Submitted by:</i> Michael Handler, Director of Administration   | <b>Seconded</b>   |
|                | Video: 00:17   | <b>J. Louizos</b> |
|                | On a motion by Mr. Louizos, which was seconded by Mr. Bosak, the Board agreed by unanimous vote to consider items numbered 13 & 14 under suspension of the rules. While not holding back his approval, Mr. Martin suggested that the City could use the already approved \$2.7 million in bond money. Ms. Murphy agreed, stating that they should reallocate funds from the \$2.7 million that may not be used. Mr. Hricay stated that he would pay attention to this and may come back to close other capital funds that were already under review. On a motion by Mr. Martin, which was seconded by Mr. Louizos, the Board approved this resolution by a vote of 5-1-0, with Ms. Murphy casting the dissenting vote. |                   |

**BOARD OF EDUCATION**

*Unexpended Funds*

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|---------------|---|-------------------|
| <b>Item 2</b> | Pursuant to Law 10-248a, request for approval of usage of unexpended funds in accordance with agreement between the City of Stamford and the Board of Education.                | <b>Held</b>       |
|               | <i>Action Requested:</i> Discussion/Approval of Unexpended Funds agreement  | <b>6-0-0</b>      |
|               | <i>Amount:</i> \$   | <b>Motion by</b>  |
|               | <i>Fund/Budget:</i> Board of Education  | <b>J. Louizos</b> |
|               | <i>Submitted by:</i> Superintendent Winnie Hamilton, Board of Education   | <b>Seconded</b>   |
|               | Video: 00:21  | <b>D. Martin</b>  |
|               | The Law Department created this agreement pursuant to State Law which allows the BOE, upon permission from the Board of Finance to carry over up to 1% of unexpended funds from |                   |

the prior year in a non-lapsing account. Superintendent Hamilton asked about the start date and the continuity of the agreement. Mr. Abbazia stated that he believed it would commence when the Board approved the agreement. Board of Education President Alswanger stated that he preferred that the agreement be approved in perpetuity, rather than for one year so as to allow them to create a systemic change in budgeting allowing them to be more fiscally responsible. Mr. Martin suggested that the agreement include a time line within which the Board of Finance must act to cancel the use of funds for any particular year, saying that the BOE needed some certainty for planning purposes. Ms. Murphy suggested that the Board of Education share a percentage of any surplus with the City, perhaps in a 60/40 ratio. Chairman Abbazia asked Education Committee Chairman Louizos to work with the Board of Education & the Law Department on fine tuning the agreement on items questioned noted above including the interpretation of the statute, and also the definition of a capital expense allowable under this agreement. On a motion by Mr. Louizos, which was seconded by Mr. Martin, the Board agreed to hold this item by unanimous vote.

**OFFICE OF LEGAL AFFAIRS**

***Pulaski Street, Greenwich Avenue/Waterside Place Project: Acquisition of Rights of Way***

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|--------------------------|--|-------------------|
| <b>Item 3</b>            | Pursuant to Charter sections 1-50-1 & 8-60-2, request for Approval of Resolution to authorize the acquisition of 74/76 Pulaski Street by negotiation or eminent domain of rights of way.   | <b>Approved</b>   |
| <b>Action Requested:</b> | Approval of Resolution   | <b>4-0-1</b>      |
| <b>Amount:</b>           | \$   | <b>Motion by</b>  |
| <b>Fund/Budget:</b>      |  | <b>G. Bosak</b>   |
| <b>Submitted by:</b>     | Joseph Capalbo, Corporation Counsel  | <b>Seconded</b>   |
| Video: 00:52             | After ascertaining who the property owner was for the subject property, Mr. Louizos stated that he had a conflict, and left the room. Legal Affairs Director Capalbo advised that the purpose of this taking (which is friendly) is to provide the City with the property & rights of way it needs to construct a round-about to improve traffic in this area. He added that legally speaking, it also helped the City to settle pending litigation where both parties were happy with the outcome. Sendak, Hennessey et. al Attorney Jackie Kaufman advised that this was a 3-step process where the taking and the street discontinuance, for which they would next come back before this Board for approval, were involved. The Board asked questions about continuation of the bike path & input from the Mill River Collaborative (Mr. Martin), traffic issues (Mr. Bosak) public access to waterfront (Ms. Rinaldi) and where the funds were contained for the acquisition of the property (Ms. Murphy). Regarding the former, City Traffic Engineer | <b>M. Rinaldi</b> |

Mani Poola advised that traffic circulation would be greatly improved and the roundabout would make it safer and that the funds for the Engineering Dept to create the roundabout were in the City Waterside Place intersection improvement project. Acting OPM Director Hricay advised that he would determine the source of the funds for the taking. On a motion by Mr. Bosak, which was seconded by Ms. Rinaldi, the Board acted to approve this resolution by 4-0-1, with Ms. Murphy abstaining.

## HUMAN RESOURCES

### *Advisory Opinion*

- Item 4** Pursuant to *Section C6-20-7 (d)* of the City charter, request for Advisory Opinion to the Board of Representatives- on the finalized Agreement between the City of Stamford and the Assistant Corporation Counsel Union: AFSME Local # 1303-191 for the period July 1, 2010 through June 30, 2014.
- Action Requested:* Advisory Opinion
- Amount:*
- Fund/Budget:*
- Submitted by:* Emmet Hibson, Director of Human Resources  
Video: 01:17
- Asst. HR Director Williams reviewed the main items contained in this agreement and advised that the agreement had not changed after it was first presented to the Board at the June meeting. On a motion by Mr. Martin, which was seconded by Mr. Louizos, the Board agreed by a vote of 5-1-0, with Ms. Murphy dissenting, to send the same positive opinion to the Board of Representatives that it had provided to the Mayor.
- Positive  
Advisory  
Opinion to be  
Provided  
5-1-0  
Motion by  
D. Martin  
Seconded  
J. Louizos**

### *Agreement*

- Item 5** Request for Approval of First Amendment to Agreement between the City of Stamford and the Boys & Girls Club of Stamford, Inc. to lease additional premises to Tenant and extend the term of the lease.
- Action Requested:* Approval of Agreement
- Amount:* \$100K +
- Fund/Budget:*
- Submitted by:* Mayor Michael A. Pavia  
Video: 01:24
- City Corporation Counsel Joe Capalbo advised that this agreement, which was an amendment to an existing lease, was intended to extend the term of the lease to expand the parking lot and for the City to receive certain improvements to the park, in turn. He then asked City Land Consultant Richard Redniss to elaborate on the City's benefit. Mr. Redniss advised that while there was a 13 % increase in membership at the Boys & Girls Club, the number of teens was decreasing. They determined that the best way to serve the population was to build a new gymnasium in the parking lot area and 2 basketball courts, that could also act as a tennis court. Mr. Bosak asked if the
- Approved  
6-0-0  
Motion by  
M. Rinaldi  
Seconded  
D. Martin**

West side Collaborative's input was invited in this plan. Mr. Abbazia said that he welcomed improvements, with Ms. Rinaldi adding that this was especially so when the City was not paying for them. On a motion by Ms. Rinaldi, which was seconded by Mr. Martin, the Board acted by unanimous vote to approve this agreement.

*Agreement*

<b>Item 6</b>	Request for Approval of Agreement between the City of Stamford & Goody Clancy & Associates to perform a Glenbrook/Springdale Transit-Oriented Development Feasibility Study.	<b>Approved</b>
	<i>Action Requested:</i> Approval of Agreement	<b>5-0-0</b>
	<i>Amount:</i> \$430,000	<b>Motion by</b>
	<i>Fund/Budget:</i>	<b>J. Louizos</b>
	<i>Submitted by:</i> Norman Cole, Director of Planning	<b>Seconded</b>
	Video: 01:33	<b>D. Martin</b>

Director of Planning Cole advised that the purpose of this agreement was to pay a consultant (Clancy & Associates) to perform a Transit oriented feasibility study (TOD) to look at 1) the parking lots at Springdale & Glenbrook Train Stations, to study the feasibility of constructing a building on them to improve the amenities of these train stations by providing more parking in an enclosed structure & 2) also to look at the ways people get to the train station such as the sidewalks, pedestrian areas, bike lanes & 3) to look at the opportunity for other redevelopment in the area around the train stations. Norman Cole said the goal was to implement a mixed-use, more walk-able community. On a motion by Mr. Louizos, which was seconded by Mr. Martin, the Board agreed by unanimous vote to approve this agreement, with Chairman Abbazia inviting Mr. Cole to keep the board informed of this project's progress. (Ms. Rinaldi was out of the room when this vote was taken).

**OFFICE OF ADMINISTRATION**

*Transfer*

<b>Item 7</b>	Request for Approval of Transfers TBD to balance City accounts for the Fiscal Year ended June 30, 2013.	<b>Withdrawn</b>
	<i>Action Requested:</i> Transfer	
	<i>Amount:</i> \$	
	<i>Fund/Budget:</i> Operating	
	<i>Submitted by:</i> Jim Hricay, Asst. Director of OPM	
	Video: 00:00	This item was withdrawn by OPM to allow them to verify the total transfers necessary.

***Bid Waiver: Stamford Center for the Arts***

<b>Item 8</b>	Request for Approval of Bid Waiver due to special source in the amount of \$100,000 to Encon Heating & Air Conditioning for replacement of the HVAC system at the Rich Forum.	<b>Approved</b>
<b>Action Requested:</b>	Bid Waiver	<b>5-1-0</b>
<b>Amount:</b>	\$100,000: Res. 2013.03.BW	<b>Motion by</b>
<b>Fund/Budget:</b>	Capital	<b>D. Martin</b>
<b>Submitted by:</b>	Lou Casolo, City Engineer	<b>Seconded</b>
<b>Video: 01:40</b>	Nancy Flynn advised that this bid waiver was sought to replace the HVAC system at the Rich Forum. Executive Director Michael Moran advised that SCA unknowingly sought 2 bids instead of requesting proposals for this service as required by the Purchasing Ordinance, but the HVAC system units had exceeded their useful life, and NBC was contributing \$200K toward the total cost which was over \$300K. Ms. Murphy questioned the change in the agreement between SCA & NBC regarding the use of the capital reserve, which was brought up by Ms. Flynn. Ms. Murphy maintained that there was not full disclosure of this agreement, and it was changed. Mr. Martin stated that he believed these funds were held by the City but were rightfully for the benefit of Stamford Center for the Arts, and governed by an agreement between SCA & NBC. Ms. Rinaldi stressed that the matter before them was the bid waiver. On a motion by Mr. Martin which was seconded by Mr. Louizos, the Board then acted to approve this bid waiver by a vote of 5-1-0, with Ms. Murphy casting the dissenting vote.	<b>J. Louizos</b>

***Acceptance of Capital Project Close-Out***

<b>Item 9</b>	Request for Acceptance of partial Capital Project close-out in the amount of \$510,000 from.CPB092: Roof Replacements in order to segregate funds per State Grant requirements (see below).	<b>No Action Taken</b>
<b>Action Requested:</b>	Acceptance of Capital Project close-out	
<b>Amount:</b>	\$510,000	
<b>Fund/Budget:</b>	CPB092: Roof Replacements	
<b>Submitted by:</b>	Ernie Orgera, Director of Operations	
<b>Video: 01:57</b>	City Grants Administrator Karen Cammarota explained that in order to adhere to State Grant requirements, the funds for this project had to be allocated to their own project. Therefore, they were requesting a close-out of the original project here, and then a supplemental appropriation (Item # 10) for allocation of these same funds to the new project. Mr. Martin suggested that this request should be phrased in the form of a recommendation since by Charter, the Board did not have to accept this, rather only had the option to reject it. The Board elected to take no action on this close-out.	

Minutes: Thursday, July 11, 2013

***Supplemental Capital Appropriation***

- Item 10** Request for Approval of Supplemental Capital Appropriation in the amount of \$510,000 to re-allocate the Roof Replacement Project (see above) to its own project. **Approved**
- Action Requested:** Supplemental Capital Appropriation **5-1-0**  
**Amount:** \$510,000 **Motion by**  
**Fund/Budget:** TBD: Roof Replacements **D. Martin**  
**Submitted by:** Ernie Orgera, Director of Operations **Seconded**  
Video: 01:57 See item above. The Board acted to approve this item by a **J. Louizos** vote of 5-1-0, with Ms. Murphy dissenting.

***Bond Resolution***

- Item 11** Request for Approval of Resolution to amend the Capital Budget for FY 2013 to add an appropriation in the amount of \$510,000 for the Scofield Roof Replacement Project & to authorize \$510K General Obligation Bonds to meet said appropriation. **Withdrawn**
- Action Requested:** Approval of Bond Resolution  
**Amount:** \$510,000  
**Fund/Budget:** TBD: Roof Replacements  
**Submitted by:** Jim Hricay, Asst. Director of OPM  
Video: 00:00 Mr. Hricay volunteered to withdraw this item to verify that the resolution was necessary in light of the funds having already been approved.

***Future Agenda Items***

- Item 12** Review: Possible future Agenda Discussion Items **No Action Taken**
- Action Requested:** Discussion  
**Amount:**  
**Fund/Budget:**  
**Submitted by:** Tim Abbazia, Chairman  
Video: 02:07 Mr. Abbazia asked the members for any discussion items to be included on future agendas, and noted that they would include Ms. Murphy's suggestion to update the Board on the SUT Phase II at the August meeting. Mr. Louizos stated that he would like lessons learned from Phase I to be included in Phase II plans. Mr. Bosak said that he would like to see Smith House report to the Board on its collections status, which was agreed to by Chairman Abbazia. Ms. Rinaldi asked that the Board be updated on City department's management actions resulting from Board of Finance budget cuts, which Mr. Abbazia advised should include commentary. Ms. Murphy added that she did not receive the most recent capital project quarterly report.

**Next Regular Meeting of the Board:** Thursday, August 8, 2013 @ 7:00 P.M.

**Adjournment:** On a motion by Mr. Martin which was seconded by Ms. Rinaldi, the Board unanimously agreed to adjourn this meeting at 9:32 PM

*Lorraine C. Gilden*

Lorraine C. Gilden  
Clerk of the Board