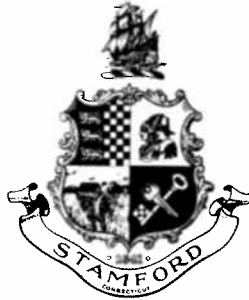


Minutes: June 11, 2015

DAVID R. MARTIN
MAYOR

JOHN J. LOUIZOS
CHAIRMAN
MARY LOU T. RINALDI
VICE CHAIR
GERALD BOSAK, JR.
SAL GABRIELE
RICHARD FREEDMAN
DUDLEY N. WILLIAMS
TEL: (203) 977-4699



BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

MINUTES

Regular Meeting

Thursday, June 11, 2015: 6:30 PM
Board of Finance Meeting Room, 4th Floor

Call to Order: Performed by Chairman John J. Louizos at 6:40PM (video:00:00) noting that all Board Members were present, excepting Mr. Freedman (who joined the meeting in progress shortly thereafter).

Pledge of Allegiance: (video:00:01) Led by Chairman Louizos

Approval of Minutes: (Video: 00:02) May 14, 2015: 6:30 PM: Regular Meeting	Approved
	6-0-0
	Motion by
	G. Bosak
	Second
	D. Williams

Public Participation: (Video: 00:00) None

Reports to the Board: (Video: 00:03) Education Chairman Williams reported that he held an Education Committee meeting earlier this week at which the Board of Education appropriation requests for

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additional special education and utility expenses were reviewed, noting that the detail was contained within his report, already on file. Mr. Williams stated that while the committee voted to recommend approval of both items to the Board, Mr. Bosak, who attended the meeting did express some reservations about the energy costs. (Also, see items # 11 & 12).

Note: Items are Shown in Order of Consideration

OFFICE OF THE MAYOR

Discussion-Requested Under Suspension of the Rules

Item 21	Update: Contract Negotiations		Update: No Action Taken
	Action Requested:	Update	
	Amount:	\$	
	Fund/Budget:		
	Submitted by:	David Martin, Mayor	
	Video: 00:00	Mayor Martin relayed to the Board that he would like to update them on contract negotiations, nothing of which could be shared in open session. On a motion by Mr. Williams, which was seconded by Ms. Rinaldi, the Board agreed by unanimous vote (Mr. Freedman was not present for this vote) to hear this item under suspension of the rules. On a second motion made by Ms. Rinaldi, which was seconded by Mr. Bosak, the Board also agreed by unanimous vote, to hear this item in executive session due to on-going union negotiations and discussion of strategy. In addition to Board of Finance Chairman John J. Louizos, Vice Chair Mary Lou Rinaldi and Members Richard Freedman (who joined the session in progress), Dudley Williams, Sal Gabriele, and Gerald Bosak, the following individuals took part in executive session: Mayor David Martin, Chief of Staff Michael Pollard, Director of Administration Michael Handler, Director of Legal Affairs Kathy Emmett and Human Resource Director Clemon Williams. After approximately 30 minutes, the Board exited executive session, with Chairman Louizos stating that no action was taken.	

Discussion

Item 1	Discussion: Budget Process Review		Discussion: No Action Taken
	Action Requested:	Discussion	
	Amount:	\$	
	Fund/Budget:		
	Submitted by:	Michael Pollard, Chief of Staff	
	Video: 00:04	Chief of Staff Pollard asked for the Board's input regarding the new program specific re-formatted budget	

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	that was introduced this year, stating that the objective is to increase transparency by showing program costs combined with performance metrics to measure the value of the program. He added that this was a format which was consistent with the other 9 municipalities that were reviewed, all having multiple budget books as opposed to just one. Chairman Louizos asked Board members to submit their comments to the Clerk of the Board by July 1, after which the Chairman would review and then provide to Mr. Pollard. Mr. Bosak stated that he would like Police Department investigations to be included as a program.	
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Discussion

Item 2	Update: Status of Magnet School Application		Update: No Action Taken
	Action Requested:	Update	
	Amount:	\$	
	Fund/Budget:		
	Submitted by:	Michael Pollard, Chief of Staff	
	Video: 00:11	Chief of Staff Pollard advised the Board that after the City provided a required revision, the Legislature passed the operating portion of the magnet school funding. He advised that the capital funds were contained within a bucket with all other towns and that these would be collectively acted upon when the session goes back, adding that it was highly unlikely that these funds would also not be approved. He expected this to happen by July 1 and praised the efforts of both Senator Leone & Representative Carolina Simmons for their efforts in bringing this to fruition. The Board thanked Mr. Pollard for this update and asked that he let them know when the final portion of the funding ('implementor packet') was determined.	

Approval of Agreement

Item 3	Request for Approval of Agreement between the City of Stamford and the Mill River Collaborative for the provision of services for the Construction of Improvements, Programming, Maintenance & Repairs of the Mill River Park and Greenway for the period July 1, 2015 through June 30, 2025 with a 5 year renewal term upon expiration of agreement.		Approved
	Action Requested:	Approval of Agreement	6-0-0
	Amount:	\$	Motion by
	Fund/Budget:		G. Bosak
	Submitted by:	Michael Pollard, Chief of Staff	Second
	Video: 00:17	Mr. Pollard reported that this agreement was being sought to incorporate additional areas that are now under control of the Mill River Collaborative to manage, which expanded the boundaries to Scalzi Park. Mr. Pollard stated that the City received over \$5M in operating funds, \$17M in capital and \$9M in Federal funds that were all non-City dollars, adding that the long term success of the project was dependent on the	D. Williams

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	<p>City matching the URC's annual contribution of \$500K. Corporation Counsel Emmett clarified that the contract recognized that the City's funding was dependent on its budget process and was a goal as opposed to an obligation. Mr. Freedman asked what the recourse was if this Board did not agree with how Mill River was using the funds, which Ms. Emmett responded to by citing the Termination clause in the contract. Ms. Rinaldi asked if the City would see a reduction in City employee work in the park due to the success of the donations, to which Mr. Puryear responded that the maintenance was 98% performed by the Collaborative. Mr. Williams asked if there were naming rights which may be attributed to the Collaborative for Scalzi, which was answered in the negative by Director Emmett. The Board acted to approve this agreement by unanimous vote.</p>	
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GRANTS

Emergency Management Grant

Item 4	Request for Approval of Additional Appropriation in the amount of \$2,842 to help pay for medical insurance of the Emergency Management Director.	Approved
	Action Requested: Additional Appropriation	6-0-0
	Amount: \$2,842	Motion by
	Fund/Budget: State Grant: FEMA/ 50% City Contribution	S. Gabriele
	Submitted by: Jon Fontneau, Chief of Police	Second
	Video: 00:25 City Grants Administrator Karen Cammarota reported that the City received more FEMA money than budgeted for this grant and they were going to use the funds to help support the Emergency Management Director salary & benefits. Noting that the Grant contained a 50% match, Mr. Bosak added if this grant was previously 100%. Ms. Cammarota advised that for as long as she could recall, that Federal law provided that the City match the funds dollar for dollar.	D. Williams

Education through Adventure Grant

Item 5	Request for Approval of Additional Appropriation in the amount of \$195,765 to continue operation of the program which operates at Scalzi Park and is staffed by seasonal, trained adventure facilitators.	Approved
	Action Requested: Additional Appropriation	6-0-0
	Amount: \$195,765	Motion by
	Fund/Budget: Donations: Community Groups, Individuals	D. Williams
	Submitted by: Terry Drew, Youth Services Bureau Director	Second
	Video: 00:26 Youth Services Bureau Director Drew reported that the City received \$195K in fees which they were asking to appropriate to the budget. In response to a question from Chairman Louizos, Ms. Drew advised that the storage area was cleaned out and ready for use.	S. Gabriele

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Education through Adventure Grant

Item 6	Request for Approval of Transfer in the amount of \$54,529 from the Salaries Account to the Seasonal Account since the salaried position will not be filled.	Approved
Action Requested:	Transfer	6-0-0
Amount:	\$54,529	Motion by
Fund/Budget:		G. Bosak
Submitted by:	Terry Drew, Youth Services Bureau Director	Second
Video: 00:27	Ms. Drew reported that this transfer was requested as they will utilize seasonal employees so the salaried position will not be filled. The Board acted to approve this item by unanimous vote.	S. Gabriele

Certified Local Government Grant

Item 7	Request for Approval of Additional Appropriation in the amount of \$24,000 to contract out to survey, document and inventory historic buildings in the Glenbrook neighborhood.	Approved
Action Requested:	Additional Appropriation	6-0-0
Amount:	\$24,000	Motion by
Fund/Budget:	100% Grant Funded	S. Gabriele
Submitted by:	Karen Cammarota, Grants Director	Second
Video: 00:28	Karen Cammarota reported that the Glenbrook Neighborhood Association asked the City to apply for these grant funds on their behalf to allow them to research and document any historic properties within their neighborhood with the intent of getting on the registry of historic places. Mr. Freedman asked who was performing the survey, to which Ms. Cammarota advised that the association would engage an architect to perform this work. Mr. Bosak asked about the nomenclature of the grant, which was characterized as such according to Ms. Cammarota due to the fact that the application for the funds must be sought by a Certified local Government, adding that the City also did this previously for the Hubbard Heights Association	G. Bosak

Supplemental Capital Appropriation: Fiber Optic Trunk Cable Installation

Item 8	Request for Approval of Supplemental Capital Appropriation in the amount of \$4,275,420 to replace about 20 miles of existing twisted-pair cable which is aging and cannot reliably support the higher bandwidths required by modern traffic controllers, CCTV & VIDS with fiber optics which will improve traffic system reliability and reduce maintenance costs.	Approved
Action Requested:	Supplemental Capital Appropriation	6-0-0
Amount:	\$4,275,420	Motion by
Fund/Budget:	Capital: New: LOTCIP: 100% Grant Funded	G. Bosak
Submitted by:	Mani Poola, City Traffic Engineer	Second

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Video: 00:29	Traffic Engineer Poola reported that this is a new capital project, which Traffic Engineering has been working on for years, to replace 20 miles in the City of the old copper lines with new fiber optics. Chairman Louizos asked Mr. Poola to state the advantage of this, to which Mr. Poola advised that the new fiber optics had the benefit of being used by other public agencies in the future such as the Police & the Board of Education . In response to a question from Mr. Freedman, Mr. Poola stated that the purpose of the installation was to enable the City to monitor traffic signals from the central system. Mr. Poola also responded to a question from Mr. Gabriele who asked who was doing the work (the City) and from Mr. Williams who asked how long it would take to complete, which was noted as the end of the year. Chairman Louizos asked Mr. Poola to confirm that there was no more expense incurred by the City excepting the aforementioned labor, which was replied to in the affirmative.	S. Gabriele
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Supplemental Capital Appropriation: Atlantic Street Reconstruction

Item 9	Request for Approval of Supplemental Capital Appropriation in the amount of \$475,000 to accept provide contribution from Metro Green Residential development to satisfy one of the Zoning Board conditions of approval.	Approved
	Action Requested: Supplemental Capital Appropriation	6-0-0
	Amount: \$475,000	Motion by
	Fund/Budget: Private Donation: Metro Green Capital: CP8225	M. Rinaldi
	Submitted by: Mani Poola, Traffic Engineer	Second
Video: 00:32	Mr. Poola confirmed that these funds were donated by Metro Green Capital as part of the Zoning Board process for approval.	D. Williams

Supplemental Capital Appropriation: Leone Memorial Park Lighting

Item 10	Request for Approval of Supplemental Capital Appropriation in the amount of \$537,000 for Installation of 8 Field Lights and 20 Streetscape Lights at Lione Park.	Approved
	Action Requested: Supplemental Capital Appropriation	6-0-0
	Amount: \$537,000	Motion by
	Fund/Budget: 100% State Grant Funded: CT Bond Funds	M. Rinaldi
	Submitted by: Lou Casolo, City Engineer	Second
Video: 00:33	In response to a question from Mr. Freedman, Ms. Cammarota reported that this Grant was specifically applied for use for this project. After confirming that the lighting installation was located around the hospital, Ms. Rinaldi stated this was a good idea, and made a motion to approve. Mr. Williams seconded, and this appropriation was then approved by unanimous vote.	D. Williams

BOARD OF EDUCATION

Additional Appropriation: Special Education Costs

Item 11	Request for Approval of Additional Appropriation in the amount of \$459,190 to help defray increases in Special Education costs which are projected to exceed the current fiscal year's budget by approximately \$628K.	Held
	Action Requested: Additional Appropriation	5-1-0
	Amount: \$459,190	Motion by
	Fund/Budget: BOE: FY 13-14 Surplus Funds of \$459,190	J. Louizos
	Submitted by: Jackie Heftman, President: Board of Education	Second
Video: 00:34	Board of Education Finance Director Murphy asked the Board to approve the use of prior year surplus funds (making reference to an existing M.O.U. which allowed for these funds to carryover) for special education costs, noting that they were \$1.9M over budget due to a rise in special education students from 450-2100 over a 3 year period coupled with an increase in therapy and counseling costs. Vice Chair Rinaldi noted that the M.O.U. agreed to was strictly limited to capital improvements, Pension and OPEB use, and that this Board was being asked to approve almost \$500K at 'the eleventh hour', also noting a swing from a stated budget excess in April to a large deficit, asking 'who was minding the store'. BOE Finance Director Murphy apologized for the late notice, stating that while they froze the budget as early as February, they thought they were on track in early May. Education Committee Chairman Williams stated that while the timing of the request could have been better handled (also, see "Reports to the Board" section above), he recommended that for every student that was added, this should trigger monitoring of the tuition budget. Mr. Bosak, referring to a paper which delineated the use of a \$1.1M Medicare reimbursement, said that this was contrary to what he was told at the committee meeting, adding that he was tired of being lied to. Mr. Murphy stated that he did not have the budget information with him at the committee meeting, but said that the funds were 86% used for Special Education costs. Board of Education President Heftman said that \$3.4M was cut from their budget during the budget process, and that the tighter the budget gets, the less able they are to absorb additional costs. Mr. Gabriele suggested that the reason why they were in deficit was due to the Pullman & Comley study stemming from BOE personnel 'failing to report' according to State statute, now putting residents on the hook for these costs. Ms. Heftman acknowledged that this was a very difficult year for the Board of Education and that they could only learn from what happened to prevent it from happening again. While Education Committee Members Freedman & Williams expressed their willingness to support this request, Ms. Rinaldi stated that they were concerned about 'spending	M. Rinaldi

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	<p>creep' and were now being asked to fund a budgeting mistake. Director of Administration Handler, while not condoning the handling of the BOE budget, advised that the City could afford to transfer funds to the Board of Education if it had to, asking the Board of Finance to get their message across in some other way than ending the year in a deficit, adding that this would be viewed as a negative by both rating agencies and potential investors alike. Chairman Louizos concurred, stating that he did not want to punish the City or harm their good financial status, adding that this item may be better considered at a later meeting, to be held by the end of the fiscal year. On a motion by Mr. Louizos, which was seconded by Ms. Rinaldi, the Board then agreed by a vote of 5-1-0, with Mr. Williams dissenting, to hold this item. (Later in the meeting, the Board agreed to hold a special meeting on June 30 to again consider this item.)</p>	
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Additional Appropriation: Energy Costs

Item 12	Request for Approval of Additional Appropriation in the amount of \$98,000 to help defray increases in the Board of Education's Gas Heat account, which are currently projected to exceed the current fiscal year's budget by the same amount.	Approved
	Action Requested: Additional Appropriation	4-2-0
	Amount: \$98,000	Motion by
	Fund/Budget: Fund Balance: BOE Energy Reserve: \$299,840 Balance	D. Williams
	Submitted by: Jackie Heftman, President: Board of Education	Second
	Video: 01:15 Board of Education Finance Director Murphy asked the Board to approve the use of funds put in reserve in prior fiscal years, now amounting to \$299,840, for use this year for energy costs which exceeded the budget by \$98,000. The Board acted to approve this appropriation by a vote of 4-2-0, with Mr. Bosak and Ms. Rinaldi casting the dissenting votes.	S. Gabriele

Approval of Agreement

Purchase&Sale/Moving of Hoyt-Barnum House/Lease Agreement

Item 13	Request for Approval of Agreement between the City of Stamford and the Stamford Historical Society for the Purchase/Sale of 713 Bedford Street, Moving of the Hoyt Barnum House located on the property to 1508 High Ridge Road & Extension of Lease Agreement between the City of Stamford & the Stamford Historical Society, Inc.	Approved
	Action Requested: Approval of Agreement	6-0-0
	Amount: \$1M+	Motion by
	Fund/Budget: Capital	M. Rinaldi
	Submitted by: Michael Handler, Director of Administration	Second
	Video: 01:15 Director of Administration Handler stated that this Board was the 1 st body to hear the Administration's proposal on where and how to build a new police station. He reported that the City has now reached an agreement with the Historical Society to purchase the land at 713	D. Williams

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	<p>Bedford Street, allow the ownership of the Hoyt Barnum House presently located on the property to remain with the Stamford Historical Society & move the Hoyt Barnum House, under the watch of a qualified architect and “very carefully” to 1508 High Ridge Road. He stated that upon approval of this agreement by the 3 Boards, the City will pay the Stamford Historical Society (SHS) \$1M less \$200K in cash (to SHS) less the cost of repairs & renovations (designed to reduce operating costs) and less the relocation costs of the Hoyt Barnum House, whereupon SHS may keep any balance. Mr. Handler advised that the \$1M total also approximates the appraised value of the land the City is receiving, and added that the agreement also includes extension of a Lease agreement for the Martha Hoyt School at 1508 High Ridge Road. He responded to questions from Mr. Bosak about the process for removal of trees, necessary for clearing the land, while noting that the lease also provided for cooperation to get the Hoyt Barnum House re-listed on the National Register for Historic Places. Director Handled also acknowledged the close cooperation among the City, the SHS, HPAC and HNP to bring this agreement to fruition so that the new Police Headquarters could be built on the intended site, while stating that of paramount importance was the health and welfare of the Police Department employees who were operating in a substandard building. Chairman Louizos praised Mr. Handlers’ presentation, and the Board voted to approve this agreement by unanimous vote.</p>	
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Demolition of Building: 671 Bedford Street

Item 14	Pursuant to Section 9-10 of the City of Stamford Code of Ordinances, Request for Recommendation/Approval of demolition of the building located on the current Plotnick Property at 671 Bedford Street.	Approved
	<i>Action Requested:</i> Demolition Recommendation/Approval	6-0-0
	<i>Amount:</i> \$	Motion by
	<i>Fund/Budget:</i>	M. Rinaldi
	<i>Submitted by:</i> David Martin, Mayor	Second
Video: 01:46	Mr. Handler advised that this demolition is requested as part of the New Police Headquarters project, also contained within the above noted agreement (see Item #13) and is actually a disassembly/move/reassembly, which technically requires a demolition permit.	D. Williams

OFFICE OF ADMINISTRATION

Bond Resolution

Item 15	Request for Approval of Resolution to Amend the Capital Budget for Fiscal Year 2014-2015 By Adding Appropriations of \$510,000 for the Springdale Expansion: Code Work Project: C36589 (\$250K) and the District-Wide Paving/Resurfacing Project: C5B623 (\$260K) to be Funded by Close-Outs.	Approved
	Action Requested: Bond Resolution Approval	6-0-0
	Amount: \$510K	Motion by
	Fund/Budget: Capital- Bonding	D. Williams
	Submitted by: Jim Hricay, Director of OPM	Second
	Video:01:47 OPM Director Hricay advised the Board that this is the associated bond resolution to put the funds in the appropriate capital projects- noting that the related appropriations were approved at the May meeting from close-outs.	G. Bosak

Office of Operations- Year End Transfer

Item 16	Request for Approval of Transfer in the amount of \$71,118 from Operations: Administration Salaries Line to Office of Administration: Various Salary Lines to cover shortfalls in the latter.	Approved
	Action Requested: Transfer	6-0-0
	Amount: \$71,118	Motion by
	Fund/Budget: Operating	G. Bosak
	Submitted by: Jim Hricay, Director of OPM	Second
	Video:01:47 OPM Director Hricay reported that this is a year-end transfer to balance all accounts for the current fiscal year.	J. Louizos

Office of Administration- Year End Transfer

Item 17	Request for Approval of Transfer in the amount of \$62,753 to cover anticipated shortfalls in various accounts within the Office of Administration.	Approved
	Action Requested: Transfer	6-0-0
	Amount: \$62,753	Motion by
	Fund/Budget: Operating	D. Williams
	Submitted by: Jim Hricay, Director of OPM	Second
	Video:01:48 OPM Director Hricay reported that this is a year-end transfer to balance all accounts for the current fiscal year.	R. Freedman

Office of Public Safety- Year End Transfer

Item 18	Request for Approval of Transfer in the amount of \$136,300 from Various Public Safety Accounts to cover anticipated shortfalls in other Public Safety Accounts including Police, Fire & Animal Control.	Approved
	Action Requested: Transfer	6-0-0
	Amount: \$136,300	Motion by
	Fund/Budget: Operating	D. Williams
	Submitted by: Jim Hricay, Director of OPM	Second
	Video:01:49 OPM Director Hricay reported that this is a year-end transfer to balance all accounts for the current fiscal year.	S. Gabriele

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Fund Balance Transfers: FY 2013-14

Item 19	Request for Approval of Transfers totaling \$1,211,283 from Unassigned Fund Balance to Rainy Day Fund: \$1.1M and to Storm Related Clean-up Reserve: \$111,283 in accordance with intended use of these funds per City CAFR as of June 30, 2014.	Approved
Action Requested:	Transfers	6-0-0
Amount:	\$1,211,283	Motion by
Fund/Budget:	Committed Fund Balance FY 2013-14	M. Rinaldi
Submitted by:	Jim Hricay, Director of OPM	Second
Video:01:49	OPM Director Hricay advised that this transfer is made in accordance with the intended use of Unassigned Fund Balance for FY 2013-14 per the City CAFR as of 6/30/14. He noted that part of this year's surplus will go to the Rainy Day Fund (\$1.1M), which would allow for a Rainy Day Fund Balance up to 5% of the budget, with the balance going to unreimbursed storm clean-up costs (\$111,283).	D. Williams

ITEM HEARD UNDER SUSPENSION OF RULES

Advisory Opinion

Item 20	Pursuant to Section C6-20-7 (d) of the City charter, request for Advisory Opinion to the Board of Representatives on the finalized Agreement between the City of Stamford and the International Union of Operating Engineers Local 30 for the 3 year period July 1, 2014 through June 30, 2017.	Positive Advisory to be Provided
Action Requested:	Advisory Opinion	6-0-0
Amount:		Motion by
Fund/Budget:		G. Bosak
Submitted by:	Clemon Williams, Director of Human Resources	Second
Video: 01:52	On a motion by Mr. Gabriele, which was seconded by Mr. Bosak, the Board agreed by unanimous vote to hear this item under suspension of the rules. The Board discussed the changes made to this agreement after the tentative agreement was presented to the Board at its May meeting. H. R. Director Williams advised that there were two things that changed including a typo and the end of the work week for KRONOS purposes, neither of which allowed for any additional cost to the City. On a motion by Mr. Bosak, which was seconded by Board Member Williams, the Board then agreed by unanimous vote to issue a positive advisory opinion to the Board of Representatives for this agreement.	D. Williams

Next Regular Meeting of the Board: Thursday, July 9, 2015 @ 7:00 P.M.

Adjournment: (Video: 01:55) On a motion by Mr. Louizos which was seconded by Mr. Williams, the Board unanimously agreed to adjourn this meeting at 9:25 PM.


Lorraine C. Gildea

Lorraine C. Gildea
Clerk of the Board