

Minutes: April 15, 2014

DAVID R. MARTIN  
MAYOR

JOHN J. LOUIZOS  
CHAIRMAN  
MARY LOU T. RINALDI  
VICE CHAIR  
GERALD BOSAK, JR.  
SAL GABRIELE  
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## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER  
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STAMFORD, CONNECTICUT 06904-2152

# MINUTES

### Regular Meeting

**Tuesday, April 15, 2014: 7:00 PM**  
**Board of Finance Meeting Room, 4<sup>th</sup> Floor**

**Call to Order:** (Video: 00:00): Performed by Chairman John J. Louizos at 7:06 PM; noting Members present as himself, Vice Chair Mary Lou Rinaldi, Gerald Bosak, Dudley Williams and Sal Gabriele.

**Pledge of Allegiance:** (Video: 00:01) Led by Chairman Louizos

<b>Approval of Minutes:</b> March 13, 2014: 7:00 PM: Regular Meeting	<b>Approved</b>
	<b>5-0-0</b>
	<b>Motion</b>
	<b>G. Bosak</b>
	<b>Second</b>
	<b>S. Gabriele</b>

**Public Participation:** (Video: 00:01) Chairman Louizos welcomed Alejandro Ross, a boy who was working on a Boy Scout Merit badge who shared that part of its requirement was to attend a public meeting.

**Reports to the Board:** (Video: 00:00) None

*Note: Items are Shown in Order of Consideration*

**GRANTS**

*Port Security Grant*

<b>Item 2</b>	Request for Approval of Additional Appropriation in the amount of \$299,060; funds to be used to create long-term sustainability for public safety marine vessels within the region.	<b>Approved</b>
	<b>Action Requested:</b> Additional Appropriation	<b>5-0-0</b>
	<b>Amount:</b> \$299,060	<b>Motion</b>
	<b>Fund/Budget:</b> Grant funded	<b>D. Williams</b>
	<b>Submitted by:</b> Karen Cammarota, Grants Administrator	<b>Second</b>
	Video: 00:02 Ms. Cammarota explained that the requested funds represented other Town's share of this grant; since Stamford acts as administrator. In response to a question from Vice Chair Rinaldi, Ms. Cammarota advised that Stamford's share of approximately \$135K was already appropriated. She added that Stamford will appropriate the funds and then reimburse the other towns.	<b>G. Bosak</b>

*Supplemental Capital Appropriation- CLC-Lockwood/Maple Ave K-Wing Renovation*

<b>Item 3</b>	Request for Approval of Supplemental Capital Appropriation in the amount of \$1,430,000 for new Project: Lockwood/Maple Ave K-Wing to renovate the ground floor of the kindergarten Wing at the Maple Avenue campus (former Rogers School) to add five classrooms with space for an additional 60 children.	<b>Approved</b>
	<b>Action Requested:</b> Supplemental Capital Appropriations	<b>5-0-0</b>
	<b>Amount:</b> \$1,430,000	<b>Motion</b>
	<b>Fund/Budget:</b> Capital- State Grant	<b>D. Williams</b>
	<b>Submitted by:</b> Karen Cammarota, Grants Administrator	<b>Second</b>
	Video: 00:05 Ms. Cammarota advised that the \$1,430,000 that the Board was asked to here was the Grant funded amount for a project to provide five classrooms and office space at Rogers School. Mr. Hricay reminded the Board that this grant portion was initially contained in the capital budget request for FY 2014-15, but cut by the Board to leave the bonded balance remaining.	<b>G. Bosak</b>

**ITEM HEARD UNDER SUSPENSION OF THE RULES**

**OFFICE OF THE MAYOR**

*Discussion*

<b>Item 19</b>	Discussion: Status Update: Yerwood Center		<b>No Action Taken</b>
	<i>Action Requested:</i>	Discussion	
	<i>Amount:</i>		
	<i>Fund/Budget:</i>		
	<i>Submitted by:</i>	Mayor David R. Martin	
	No Video	Chairman Louizos, noting that this item was requested under suspension, and may also be included in executive session, asked the Board for a motion to include it on the agenda. On a motion by Mr. Bosak, which was seconded by Mr. Williams, the Board agreed by unanimous vote to hear this item under suspension of the rules. (Also, see minutes for Item # 1, following).	

*Discussion*

<b>Item 1</b>	Review/Status Update: 1) UAW Contract Negotiations; 2) Police Union Contract; 3) Litigation Update: Delgado case. Added: Item # 4) Status Update: Yerwood Center		<b>No Action Taken</b>
	<i>Action Requested:</i>	Discussion	
	<i>Amount:</i>		
	<i>Fund/Budget:</i>		
	<i>Submitted by:</i>	Mayor David R. Martin	
	No Video	The Mayor suggested that the above noted items be heard in executive session, noting that while they had specific information to share on each of these items, both the UAW item as well as the Police union contract related to broader Human Resources issues and strategy. The Yerwood Center item also involved strategy and on-going negotiations. On a motion by Mr. Williams, which was seconded by Mr. Bosak, the Board agreed by unanimous vote to hear these items in executive session due to ongoing negotiations and discussion of strategy. The participants who took part in executive session -for items noted as #'s 1-4 - included Board of Finance Members John J. Louizos (1-4), Mary Lou Rinaldi(1-4), Dudley Williams(1-4), Gerald Bosak, Jr.(1-4) and Sal Gabriele (1-4). Also included were Mayor David Martin (1-4), Chief of Staff Michael Pollard (1-4), Director of Administration Michael Handler (1-4), Director of Legal Affairs Kathryn Emmett (1, 2 &4), Acting Director of Human Resources Clemon Williams (1-3), Director of Public Safety	

	Ted Jankowski (#3), James Matheny (#3) & Asst. Corp Counsel Vikki Cooper (#3). After approximately 1 hour and twenty- five minutes, the Board exited executive session, with Chairman Louizos stating that no action was taken .	
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*Agreement*

<b>Item 4</b>	Request for Approval of Lease Agreement between the City of Stamford and Sacred Heart University, Inc. for lease of a portion of Room 8-37 located on the 8 <sup>th</sup> floor of the Government Center for a period of five years commencing on date of contract.	<b>Approved</b>
	<i>Action Requested:</i> Approval of Lease Agreement	<b>5-0-0</b>
	<i>Amount:</i> \$150 month	<b>Motion</b>
	<i>Fund/Budget:</i>	<b>M. Rinaldi</b>
	<i>Submitted by:</i> Mayor David R. Martin	<b>Second</b>
	<i>Presented by:</i> Kathryn Emmett, Corporation Counsel	<b>D. Williams</b>
	Video: 00:06 Alluding to the Administration’s efforts to change locations after the first agreement failed due to the 10 <sup>th</sup> floor location, Ms. Rinaldi stated that she believed the 8 <sup>th</sup> floor was an appropriate spot for this tenant, and made a motion to approve.	

**OFFICE OF OPERATIONS**

*Agreement*

<b>Item 5</b>	Request for Approval of Agreement between the City of Stamford and Costa Foods for operation of the food concessions facilities located at Cummings Beach, Cove Beach, West Beach, and Terry Conners Ice Rink for three years commencing upon execution date of contract.	<b>Approved</b>
	<i>Action Requested:</i> Approval of Agreement	<b>5-0-0</b>
	<i>Amount:</i> \$15,000/yr to City (contingent on Fireworks)	<b>Motion</b>
	<i>Fund/Budget:</i> Operating	<b>G. Bosak</b>
	<i>Submitted by:</i> Ernie Orgera	<b>Second</b>
	Video: 00:08 Mr. Orgera advised that the City already had an agreement with the same vendor to perform this service, but the agreement expired. He advised that they did a great job at each of the locations noted above.	<b>S. Gabriele</b>

*Agreement*

<b>Item 6</b>	Request for Approval of Agreement between the City of Stamford and Century Protective Services for Security Services for the Stamford Government Center for the period June 29, 2014 through June, 2015 with City sole option to extend agreement for 1 additional year; up to a maximum of 2 successive years.	<b>Approved</b>
	<i>Action Requested:</i> Approval of Agreement	<b>5-0-0</b>
	<i>Amount:</i> 1 <sup>st</sup> Yr: \$394,085.12 payable @ \$32,840.43/mo; 2 <sup>nd</sup> & 3 <sup>rd</sup> Yrs: \$398,727.68 (\$33,227.31/mo)+ overtime @\$34.58/hr	<b>Motion</b>
	<i>Fund/Budget:</i> Operating	<b>D. Williams</b>
	<i>Submitted by:</i> Ernie Orgera	<b>Second</b>

Video: 00:10	Mr. Orgera explained that the agreement with the present security outfit expires at the end of June. The City went out to bid and awarded the contract to this new outfit based on cost, noting that the City would save \$125K in a 3-year period. He also advised that pluses included continuity of same security guards, and that most employees stayed in the same position. Ms. Rinaldi asked if the guards could keep watch on the parking garage, to enforce parking rules.	<b>S. Gabriele</b>
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***Capital Projects Closeout Recommendation***

<b>Item 7</b>	Notification of Capital Projects Closeout recommendation; pursuant to Stamford City Code Section 8-2; for various projects per attached listing totaling \$1,583,049 as funds are not needed at this time for these projects, and are more urgently needed for other/ new capital projects (see agenda items 9 &10).	<b>No Action Taken</b>
	<b>Action Requested:</b> Capital Project Closeout recommendation	
	<b>Amount:</b> \$1,583,049	
	<b>Fund/Budget:</b>	
	<b>Submitted by:</b> Ernie Orgera, Director of Operations	
Video: 00:14	City Engineer Lou Casolo noted that for items numbered 7-14, every supplemental appropriation request was covered by a capital closeout. OPM Director Hricay added that it was a healthy process to review & “prune” each of the projects on a regular basis.	

***Capital Project Sunset Notification***

<b>Item 8</b>	Notification of Capital Project Sunset; pursuant to Stamford City Code Section 8-20-10; for CP2056: STM Ferry Terminal-Board Discr. Funds in the amount of \$416,951 as construction has not started for a period of four years subsequent to approval, so funds are deemed rescinded	<b>No Action Taken</b>
	<b>Action Requested:</b> Capital Project Closeout recommendation	
	<b>Amount:</b> \$416,951	
	<b>Fund/Budget:</b>	
	<b>Submitted by:</b> Ernie Orgera, Director of Operations	
Video: 00:15	Mr. Hricay noted that the charter section cited above mandated rescinding funds that were not utilized within 4 years of approval; i.e., a “sunset” provision. In this case, the Board can not act to reject this close-out as with capital close-out recommendations- (within 60 days of notice) since the funds are already rescinded by City Charter.	

***Supplemental Capital Appropriation- Street Patch resurface***

<b>Item 9</b>	Request for Approval of Supplemental Capital Appropriation in the amount of \$1,900,000 for CP No. C56182: Street Patch Resurface; to permanently patch and resurface Stamford’s roadway infrastructure using accepted engineering standards.	<b>Approved</b>
	<b>Action Requested:</b> Supplemental Capital Appropriations	<b>5-0-0</b>
	<b>Amount:</b> \$1,900,000	<b>Motion</b>
	<b>Fund/Budget:</b> Capital- C56182	<b>D. Williams</b>
	<b>Submitted by:</b> Ernie Orgera, Director of Operations	<b>Second</b>
	Video: 00:20 Mr. Orgera advised that this project’s work was one of the Mayor’s promises to repair City roads including potholes after the harsh winter. Ms. Rinaldi asked Mr. Casolo if all of the paving projects could be done, considering the seasonal paving calendar, to which Mr. Casolo responded in the affirmative. The Board approved this item by unanimous vote.	<b>G. Bosak</b>

***Supplemental Capital Appropriation- Citywide Sidewalks***

<b>Item 10</b>	Request for Approval of Supplemental Capital Appropriation in the amount of \$100,000 for CP No. C56123: Citywide Sidewalks to reconstruct major sections of sidewalks and critical reconstruction of existing walkways.	<b>Approved</b>
	<b>Action Requested:</b> Supplemental Capital Appropriations	<b>5-0-0</b>
	<b>Amount:</b> \$100,000	<b>Motion</b>
	<b>Fund/Budget:</b> Capital- C56123	<b>M. Rinaldi</b>
	<b>Submitted by:</b> Ernie Orgera, Director of Operations	<b>Second</b>
	Video: 00:22 Mr. Orgera advised that these funds were sought to take care of downtown sidewalks.	<b>S. Gabriele</b>

***Capital Project Closeout Recommendation***

<b>Item 11</b>	Notification of Capital Project Closeout recommendation for CP5600:Scofield Manor Storm Drainage System in the amount of \$34,118.86 as funds are not needed at this time for this project, and are more urgently needed for other/ new capital projects (see agenda item # 12).	<b>No Action Taken</b>
	<b>Action Requested:</b> Capital Project Closeout recommendation	
	<b>Amount:</b> \$34,118.86	
	<b>Fund/Budget:</b>	
	<b>Submitted by:</b> Ernie Orgera, Director of Operations	
	Video: 00:23 Mr. Casolo noted that this closeout matched with supplemental capital request #12, advising that the above noted project was completed.	

***Supplemental Capital Appropriation- Scofield Building Improvements & Exterior Repairs***

<b>Item 12</b>	Request for Approval of Supplemental Capital Appropriation in the amount of \$34,118.86 to renovate windows, doors, handrails, gutters, etc. at Scofield Manor Building, in compliance with building codes and ADA.	<b>Approved</b>
	<b>Action Requested:</b> Supplemental Capital Appropriation	<b>5-0-0</b>
	<b>Amount:</b> \$34,118.86	<b>Motion</b>
	<b>Fund/Budget:</b> Capital: CP1671	<b>S. Gabriele</b>
	<b>Submitted by:</b> Ernie Orgera, Director of Operations	<b>Second</b>
	Video: 00:25 Mr. Orgera advised that these funds were needed to perform the above noted repairs as this is an old building, and the City must comply with the American Disabilities Act (ADA). Ms. Rinaldi said it was her understanding that Charter Oak no longer wanted to manage this building, and the City was unlikely to take over this job. Mr. Jankowski advised that the manager did not express any intent to back out of this job, and Mr. Orgera noted that the City still owned the building, and this work needed to be done . The Board approved this item by unanimous vote.	<b>G. Bosak</b>

***Capital Project Closeout Recommendation***

<b>Item 13</b>	Notification of Capital Project Closeout recommendations for CP1203: Environmental Remediation-Bartlett for \$16,463.85; CP0099: Bartlett Phase II Site Investigation for \$9,939.22; CP0100: Halliwell Drive Drains for \$40,847.79; & CP56119: Citywide Road Corrections for \$147,749.14 totaling \$215,000 as funds are not needed at this time for these projects, and are more urgently needed for other/ new capital projects (see agenda item # 14).	<b>No Action Taken</b>
	<b>Action Requested:</b> Capital Projects Closeout recommendation	
	<b>Amount:</b> \$215,000	
	<b>Fund/Budget:</b>	
	<b>Submitted by:</b> Ernie Orgera, Director of Operations	
	Video: 00:29	

***Supplemental Capital Appropriation- Oakdale Road Culvert & Catch Basins***

<b>Item 14</b>	Request for Approval of Supplemental Capital Appropriation in the amount of \$215K for the Oakdale Avenue Drainage Project to make necessary improvements to the latter	<b>Approved</b>
	<b>Action Requested:</b> Supplemental Capital Appropriations	<b>5-0-0</b>
	<b>Amount:</b> \$215,000	<b>Motion</b>
	<b>Fund/Budget:</b> Capital- CP1372	<b>G. Bosak</b>
	<b>Submitted by:</b> Ernie Orgera, Director of Operations	<b>Second</b>
	Video: 00:30 Mr. Casolo explained that this was a major drainage project necessitated due to flooding. He advised that the project was estimated to cost approximately \$400K, but there was only \$200K remaining in the account balance.	<b>S. Gabriele</b>

***Approval of Bond Resolution***

<b>Item 15</b>	Request for Approval of Bond Resolution to Amend the Capital Budget for Fiscal Year 2013-14 by adding \$2,249,118.86 for Capital Project C56182: Street Patch Resurface (\$1,900,000); C56123: City Sidewalks (\$100,000), CP1671: Scofield Building Improvement & Exterior Repairs (\$34,118.86), and CP137: Oakdale Road Culvert & Catch Basins (\$215,000).	<b>Approved</b>
<b>Action Requested:</b>	Bond Resolution Approval	<b>5-0-0</b>
<b>Amount:</b>	\$2,249,118.86	<b>Motion</b>
<b>Fund/Budget:</b>	Capital	<b>S. Gabriele</b>
<b>Submitted by:</b>	Jim Hricay, Director of OPM	<b>Second</b>
Video: 00:30	OPM Director Hricay explained that this resolution was submitted to approve the use of bond proceeds for the above noted projects that the Board acted to approve. The Board approved this item by unanimous vote.	<b>G. Bosak</b>

***Long Ridge Volunteer Fire Department***

<b>Item 16</b>	Request for Approval of Additional Appropriation in the amount of \$117,791.67 to cover funding for May 2014.	<b>Approved</b>
<b>Action Requested:</b>	Additional Appropriation	<b>5-0-0</b>
<b>Amount:</b>	\$117,791.67	<b>Motion</b>
<b>Fund/Budget:</b>	Contingency	<b>M. Rinaldi</b>
<b>Submitted by:</b>	Ted Jankowski, Director of Public Safety/Chief Teitlebaum	<b>Second</b>
Video: 00:31	After Public Safety Director Jankowski updated the Board on the status of the volunteer issues, noting that they were continuing to make progress, with 'good things happening', Ms. Rinaldi made a motion to consider items numbered 16-18 together. Mr. Gabriele seconded the motion, and these items were approved by unanimous vote. Chairman Louizos, noting that next month would be the last installment of funding, stated that he would like a status update of this issue at the May meeting.	<b>S. Gabriele</b>

***Turn of the River Volunteer Fire Department***

<b>Item 17</b>	Request for Approval of Additional Appropriation in the amount of \$25,666.67 to cover funding for May 2014.	<b>Approved</b>
<b>Action Requested:</b>	Additional Appropriation	<b>5-0-0</b>
<b>Amount:</b>	\$25,666.67	<b>Motion</b>
<b>Fund/Budget:</b>	Contingency	<b>M. Rinaldi</b>
<b>Submitted by:</b>	Ted Jankowski, Director of Public Safety/Chief Jacobellis	<b>Second</b>
Video: 00:32	Ms. Rinaldi made a motion to consider items numbered 16-18 together. Mr. Gabriele seconded the motion, and these items were approved by unanimous vote. Also, see minutes in Item # 16.	<b>S. Gabriele</b>



***Springdale Volunteer Fire Department***

<b>Item 18</b>	Request for Approval of Additional Appropriation in the amount of \$12,833.33 to cover funding for May 2014.	<b>Approved</b>
	<b>Action Requested:</b> Additional Appropriation	<b>5-0-0</b>
	<b>Amount:</b> \$12,833.33	<b>Motion</b>
	<b>Fund/Budget:</b> Contingency	<b>M. Rinaldi</b>
	<b>Submitted by:</b> Ted Jankowski, Director of Public Safety/Chief Fahan	<b>Second</b>
Video: 00:32	Ms. Rinaldi made a motion to consider items numbered 16-18 together. Mr. Gabriele seconded the motion, and these items were approved by unanimous vote. Also, see minutes in Item # 16.	<b>S. Gabriele</b>

**Next Regular Meeting of the Board:** Thursday, May 8, 2014 @ 7:00 P.M.

**Adjournment:** On a motion by Mr. Williams which was seconded by Mr. Bosak, the Board unanimously agreed to adjourn this meeting at 8:59 PM

Lorraine C. Gilden

Lorraine C. Gilden  
Clerk of the Board