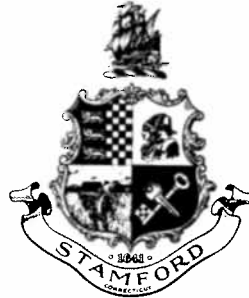


Minutes: February 12, 2015

DAVID R. MARTIN  
MAYOR

JOHN J. LOUIZOS  
CHAIRMAN  
MARY LOU T. RINALDI  
VICE CHAIR  
GERALD BOSAK, JR.  
SAL GABRIELE  
RICHARD FREEDMAN  
DUDLEY N. WILLIAMS  
TEL: (203) 977-4699



## BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER  
888 WASHINGTON BOULEVARD  
P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

# MINUTES

### Regular Meeting

Thursday, February 12, 2015: 6:30 PM  
Board of Finance Meeting Room, 4<sup>th</sup> Floor

**Call to Order:** Video:Hours:Minutes (00:00) (6:35) Performed by Chairman John J. Louizos at 6:35 PM, noting that all Members were present, excepting Mr. Freedman.

**Pledge of Allegiance:** Led by Chairman Louizos

<b>Approval of Minutes:</b> (00:00) January 8, 2015: 7:00 PM: Regular Meeting	<b>Approved</b>
	<b>4-0-1</b>
	<b>Motion by</b>
	<b>S. Gabriele</b>
	<b>Seconded</b>
Mr. Bosak abstained from voting as he was not present at the January 8 meeting.	<b>M. Rinaldi</b>

**Public Participation:** None

**Reports to the Board:** (Video: 00:01) Mr. Bosak relayed to the Board that Mr. Freedman & himself held an Audit Committee meeting on January 22 at which the annual CAFR for FY ended June 30, 2014 was reviewed, noting that a report of the meeting was on file.

*Items are Shown in Order of Consideration*

**GRANTS**

*Medical Reserve Corp NACCHO*

<b>Item 1</b>	Request for Approval of Additional Appropriation in the amount of \$3,500 to pay for supplies & training materials for the Medical Reserve Corp which is a volunteer unit trained to assist during public health emergencies.		<b>Approved</b>
	<b>Action Requested:</b>	Additional Appropriation	<b>5-0-0</b>
	<b>Amount:</b>	\$3,500	<b>Motion by</b>
	<b>Fund/Budget:</b>	100% Grant Funded	<b>G. Bosak</b>
	<b>Submitted by:</b>	Ann Fountain, Director of Health	<b>Seconded</b>
Video: 00:02	Director Fountain advised that this grant was received annually to fund MRC, which is a citizen based volunteer unit & there is no city contribution. The Board agreed by unanimous vote to approve this item.		<b>M. Rinaldi</b>

*Supplemental Capital Appropriation: Mill River Park*

<b>Item 2</b>	Request for Approval of Supplemental Capital Appropriation in the amount of \$12,000,000 for construction of the carousel pavilion, the sculptural trellis, the ice skating rink, the fountain & the discovery Center Park Building.		<b>Approved</b>
	<b>Action Requested:</b>	Supplemental Capital Appropriation	<b>5-0-0</b>
	<b>Amount:</b>	\$12,000,000	<b>Motion by</b>
	<b>Fund/Budget:</b>	Capital: CP1070: Donations	<b>G. Bosak</b>
	<b>Submitted by:</b>	Milton Puryear, Dir. Mill River Collaborative	<b>Seconded</b>
Video: 00:02	Director Puryear asked the Board to appropriate the \$12M remaining in funds which was needed to complete the estimated \$17M (total cost) of the project. In response to a question from Mr. Williams, Mr. Puryear advised that the funds were either received or pledged, noting the status of the items in construction. Chairman Louizos, noting that the funds were from donations, stated that while the fundraising efforts were to be commended, that if there were any overages in costs, it was not implied that the City would be providing these funds. Mr. Puryear stated that they would not go out to bid on a component of this project until the funds were received. The Board acted to approve this item by unanimous vote.		<b>D. Williams</b>

**OPM**

<b>Item 3</b>	Review: Re-design of City Budget		<b>No Action Taken</b>
	<b>Action Requested:</b>	Review	
	<b>Amount:</b>	\$	
	<b>Fund/Budget:</b>		
	<b>Submitted by:</b>	Mayor David Martin	
	<b>Presented by:</b>	Michael Pollard/Jim Hricay, OPM Director	
Video: 00:09	Mr. Pollard advised that this presentation was the beginning point to transform the budget to where other cities already		

	<p>were, which was project based budgeting designed to help the City make better decisions with the available funds. Ms. Rinaldi then asked if there would be programs that may be eliminated if it was learned that they were not producing the desired outcome. Mr. Pollard stated that this budget would allow for performance measurement of programs. OPM Director Hricay and Special Assistant Berwick presented a sample budget to show how the presentation would change from line item to program based. Members expressed concerns about having access to enough detail to allow them to make budget decisions. Mr. Hricay advised that in addition to the budget book, they would be provided a reference book for this detail. Chairman Louizos asked that they factor in the City's daytime population relating to revenue and level of service, and stated that it was important to distinguish areas that were revenue producing, and also recommended that complaints about any program areas should be a factor. Mr. Williams asked that they provide enrollment figures for the Board of Education, and ask that the Board of Education budget also be project based.</p>	
--	---	--

*Smith House*

<b>Item 4</b>	Request for Approval of Supplemental Capital Appropriation in the amount of \$192,000 to pay to replace a generator at Smith House.	<b>Approved</b>
	<b>Action Requested:</b> Supplemental Capital Appropriation	<b>5-0-0</b>
	<b>Amount:</b> \$192,000	<b>Motion by</b>
	<b>Fund/Budget:</b> State of Ct Grant (\$192K) ; CP 5029	<b>G. Bosak</b>
	<b>Submitted by:</b> Ted Jankowski, Dir. of Public Safety/Bob Mislow, Smith House Director/Karen Cammarota, Grants Administrator	<b>Seconded</b>
	Video: 00:44 Director Jankowski explained that this request is to appropriate funds received from a State Grant to pay for replacement of a generator at Smith House which is 25 years old & not functioning. Member Bosak, signaling his agreement with this need, made a motion to approve this appropriation, which was seconded by Mr. Gabriele. The Board then approved this appropriation by unanimous vote.	<b>S. Gabriele</b>

***Acquisition of 740 Atlantic Street/Partial Acquisition/Easement: 745 Atlantic Street***

<b>Item 5</b>	Pursuant to Charter Section C1-50-3: Disposition of Real Estate & Section 9-7.1 of the Code of Ordinances: Purchase of Real Estate, request for approval of the acquisition of 740 Atlantic Street, & partial Acquisition or easement of 745 Atlantic Street in order to realign the eastbound approach of Henry Street with the westbound approach to improve pedestrian and traffic safety, flow & operations in the project area.		<b>Approved</b>
	<b>Action Requested:</b>	Acquisition of Real Estate	<b>5-0-0</b>
	<b>Amount:</b>	\$	<b>Motion by</b>
	<b>Fund/Budget:</b>	Capital:CP0116/ State Grant:\$1,113,970/Donations:\$975K	<b>M. Rinaldi</b>
	<b>Submitted by:</b>	Mani Poola, Traffic Engineer/Ann Brown	<b>Seconded</b>
Video: 00:45	Ms. Brown explained that the approval of this item will allow them to start the acquisition process, with the purpose of realigning the east and westbound approaches of Henry Street to improve pedestrian & traffic safety & traffic flow. Ms. Rinaldi stated that Boards were aware for some while that access improvements were needed for this intersection and this was a move in the right direction. The Board acted to approve this item by unanimous vote.	<b>D. Williams</b>	

***Supplemental Capital Appropriation: Dressing Room Theater***

<b>Item 6</b>	Request for Approval of Supplemental Capital Appropriation in the amount of \$200,000 to cover the cost of an addition to the Dressing Room Theatre at the Curtain Call located at Sterling Farms.		<b>Approved</b>
	<b>Action Requested:</b>	Supplemental Capital Appropriation	<b>5-0-0</b>
	<b>Amount:</b>	\$200,000	<b>Motion by</b>
	<b>Fund/Budget:</b>	Capital: Bonding	<b>D. Williams</b>
	<b>Submitted by:</b>	Mayor Martin	<b>Seconded</b>
	<b>Presented by:</b>	Nancy Ormsby Flynn, Clerk of the Works	<b>M. Rinaldi</b>
Video: 00:53	Clerk of the Works Ormsby advised that renovations for additional bathrooms were sorely needed as only 1 stall was presently available, and this did not comply with ADA requirements. She also noted that a contractor was selected and that they could start work on 3/28 with a 9/1 completion date. Mr. Williams stated that having attended this theater, that the restroom was in deplorable shape and did not serve the elderly well. Vice Chair Rinaldi noted that this theater was great for our youth and provided entertainment for our citizens, stating that she was in favor of this appropriation. On a motion by Mr. Williams, which was seconded by Ms. Rinaldi, the Board then acted to approve this item by unanimous vote.		

***Leaf Collection-Transfer***

<b>Item 7</b>	Request for Transfer in the amount of \$47,562.71 from the Seasonal Account to the Overtime Account to cover a shortage in the latter account.	<b>Approved</b>
	<i>Action Requested:</i> Transfer	<b>5-0-0</b>
	<i>Amount:</i> \$47,562.71	<b>Motion by</b>
	<i>Fund/Budget:</i>	<b>D. Williams</b>
	<i>Submitted by:</i> Ernie Orgera, Director of Operations	<b>Seconded</b>
	Video: 01:00 OPM Director Hricay presented this item, explaining that leaf collection was completed, and they spent less on seasonal and more on overtime to accomplish this job. Mr. Gabriele asked what the cost was compared to last year, which was noted by Mr. Hricay as 'on target'. Mr. Bosak asked about the ampleness of the salt supplies, to which Mr. Hricay replied that while they were waiting for a shipment, funds were sufficient.	<b>G. Bosak</b>

***Economic Development Transfer***

<b>Item 8</b>	Request for Transfer in the amount of \$65,000 from the Salaries Account to the Permanent Part-Time account to pay for a Special Assistant to the Mayor through the end of the fiscal year.	<b>Approved</b>
	<i>Action Requested:</i> Transfer	<b>5-0-0</b>
	<i>Amount:</i> \$65,000	<b>Motion by</b>
	<i>Fund/Budget:</i>	<b>G. Bosak</b>
	<i>Submitted by:</i> Thomas Madden, Dir. of Economic Development	<b>Seconded</b>
	Video: 01:03 The Chairman welcomed new Director Madden to the City of Stamford. Mr. Madden explained that these funds will be used to pay a permanent part time employee through the end of the fiscal year who, in response to a question from Chairman Louizos, was working on various economic development projects, such as transit oriented development. Ms. Rinaldi asked if there may be some overlap in backgrounds of this employee and Director Madden. Mr. Madden advised that in addition to planning, his background was also in attracting companies to the area. Mr. Gabriele asked what would happen in the next year, regarding funding for the part time position. Mr. Madden stated that the plan was to maintain this position as well as add an additional one, as there were presently two unfilled positions in his department.	<b>D. Williams</b>

**OFFICE OF PUBLIC SAFETY**

*Stamford Fire & Rescue: Overtime*

<b>Item 11</b>	Request for Approval of Additional Appropriation in the amount of \$400,000 to cover a shortfall in this account due to training of recruits, confined space training, Hazmat technician training, EMT costs, & minimum manpower increases due to long term sick costs and mandatory use of accumulated vacation time.	<b>Approved</b>
<b>Action Requested:</b>	Additional Appropriation	<b>5-0-0</b>
<b>Amount:</b>	\$400K	<b>Motion by</b>
<b>Fund/Budget:</b>	Contingency	<b>S. Gabriele</b>
<b>Submitted by:</b>	Peter Brown, Fire Chief	<b>Seconded</b>
Video: 01:15	Asst. Fire Chief Roach explained that the department changed the process of vacation accruals moving them to the end of the year, resulting in a shortfall when the department engaged in training of new recruits. Asst. Chief Roach added that while the shortfall was forecasted at \$800K, half of this would be covered by the SAFER Grant.	<b>D. Williams</b>

**BOARD OF EDUCATION**

*Advisory Opinion*

<b>Item 10</b>	Pursuant to the City of Stamford Charter Sections C6-20-7(c) , request for Advisory Opinion to the Board of Education on the total cost and long term burden of the proposed agreement between the City of Stamford Board of Education and the Stamford Administrative Unit for the period July 1, 2015 through June 30, 2018.	<b>Advisory Opinion to be Provided.</b>
<b>Action Requested:</b>	Advisory Opinion	
<b>Amount:</b>	\$	
<b>Fund/Budget:</b>	Board of Education	
<b>Submitted by:</b>	Stephen Falcone, Dir. of Human Resources- Board of Ed	
<b>Presented by:</b>	Tom Mooney, BOE Labor Attorney	
Video: 01:20	Attorney Mooney explained that this tentative agreement covered administrative employees such as principals and other central office personnel, stating that negotiations were driven by the budget submission date, stating that they had 55 days to negotiate, 25 days to mediate, and then were forced into binding arbitration. He added that while this negotiation was amicable, a tentative agreement was reached on the eve of the binding arbitration deadline. Attorney Mooney also advised that in connection with the provision of an advisory opinion, that the Board would need to discuss strategy relating to the collective bargaining process. On a motion by Ms. Rinaldi (video: 01:30), which was seconded by Mr. Williams, the Board agreed by a vote of 4-1-0 , with Mr. Gabriele dissenting, to	

	<p>discuss this item in executive session due to the discussion of negotiation strategy relating to a pending agreement. In addition to Board of Finance Chairman John J. Louizos, Vice Chair Mary Lou Rinaldi, Members Dudley Williams, Gerald Bosak, Jr. and Sal Gabriele, the following individuals took part in executive session: Board of Education President Jackie Heftman, BOE Director of Human Resources Steven Falcone, Insurance Contractor Steve Rinaldi and Board of Education Member Polly Rauh. After approximately 36 minutes (video: 01:31), the Board exited executive session, with Chairman Louizos stating that an advisory opinion would be provided to the Board of Education.</p>	
--	---	--

***Police Department- Hiring Expenses***

<b>Item 12</b>	Request for Approval of Additional Appropriation in the amount of \$65,000 to pay for physical exams, psychological exams, polygraph exams, drug tests & physical agility exams relating to the hiring of six police officers for the January & April, 2015 academy classes.	<b>Approved</b>
	<b>Action Requested:</b> Additional Appropriation	<b>5-0-0</b>
	<b>Amount:</b> \$65,000	<b>Motion by</b>
	<b>Fund/Budget:</b> Contingency	<b>M. Rinaldi</b>
	<b>Submitted by:</b> Jonathan Fontneau, Chief of Police	<b>Seconded</b>
	Video: 01:32 Stating that this was an anomaly, Dir. of Public Safety Jankowski explained that these expenses were front loaded, and due to the success of the number of applications received. Lt Duckworth explained that there were 800 applicants, resulting in over 500 individuals taking the exam, and necessitating the interviews of each of 450 potential candidates. In response to a question from Ms. Rinaldi, OPM Director Hricay advised that there was just \$20K in the budget, thus resulting in this shortfall.	<b>S. Gabriele</b>

***Office of OPM***

<b>Item 13</b>	Request for Approval of Additional Appropriation in the amount of \$1,192,862 to cover the additional wage increases payable in fiscal year 14-15 resulting from the new CBA with the UAW for the contract period 7/1/10-6/30/17.	<b>Approved</b>
	<b>Action Requested:</b> Additional Appropriation	<b>5-0-0</b>
	<b>Amount:</b> \$1,192,862	<b>Motion by</b>
	<b>Fund/Budget:</b> Contingency	<b>D. Williams</b>
	<b>Submitted by:</b> Jim Hricay, Director of OPM	<b>Seconded</b>
	Video: 01:40 OPM Director Hricay explained that these funds were part of contingency and this payment would result in funding all employees through the end of the year.	<b>M. Rinaldi</b>

ITEM HEARD UNDER SUSPENSION OF RULES

*Approval of Agreements*

<b>Item 16</b>	Request for Approval of Agreements between Tri-Tech Software Systems & the City of Stamford for Amended & Restated 1) Software License Agreement & 2) Software Service Agreement to upgrade the software to the most recent versions of TriTech's products.	<b>Approved</b>
<i>Action Requested:</i>	Approval of Agreements	<b>5-0-0</b>
<i>Amount:</i>	\$199,894; Annual Software Support: \$117,824	<b>Motion by</b>
<i>Fund/Budget:</i>		<b>D. Williams</b>
<i>Submitted by:</i>	Ted Jankowski, Dir. of Public Safety	<b>Seconded</b>
Video: 01:42	On a motion by Mr. Bosak, which was seconded by Mr. Williams, the Board agreed by unanimous vote to hear this item and Item # 16, above under suspension of the rules. According to Director Jankowski, these amended agreements (one for software license, and one for software service) are needed after learning that the 3 <sup>rd</sup> party contractor was unable to fulfill their obligation due to the parameters of the existing 'computer assisted dispatch system (CAD). Mr. Jankowski stated that the purpose of this upgrade was to gain full functionality of their CAD by adding mapping software, automatic vehicle locator software and dispatch utilizing GIF, which enables the Police Department to dispatch the closest vehicle to the scene. This software also enables the City to be prepared for the next generation of the '911' system in accordance with State standards.	<b>G. Bosak</b>

**OFFICE OF ADMINISTRATION**

*Second Quarter Financial Projections: FY 14-15*

<b>Item 9</b>	Update: Review of 2nd Quarter Financial Projections for FY 2014-15.	<b>No Action Taken</b>
<i>Action Requested:</i>	Update	
<i>Amount:</i>	\$	
<i>Fund/Budget:</i>		
<i>Submitted by:</i>	Jim Hricay, Director of OPM	
Video: 01:47	OPM Director Hricay advised that the projected net deficit for the current fiscal year decreased to \$905K from the \$1.5M projected in November, an improvement of approximately \$500K. The primary causes of the deficit were shortfalls in Smith House, noting a less than optimal patient mix and census, as well as Public Safety overtime, which the appropriation requested this evening (see Item # 11) sought to address. Mr. Hricay also advised that he expected to come forward with an additional appropriation request due to a shortfall in vehicle maintenance relating to costly fleet and maintenance expenses. While he relayed that he was expecting full utilization of contingency, he expressed confidence that the City would be in the right position by years end.	



**BOARD OF FINANCE**

*Budget Presentation Calendar*

<b>Item 14</b>	Budget Presentation Calendar		<b>Calendar Approved, as Amended</b>
	<i>Action Requested:</i>	Discussion	
	<i>Amount:</i>	\$	
	<i>Fund/Budget:</i>		
	<i>Submitted by:</i>	Lorraine Gilden, Clerk of the Board	
	Video: 01:57	The Board acted to approve the budget presentation calendar as amended (see attached) by the Members.	

*Discussion*

<b>Item 15</b>	Discussion: Employee reclassification		<b>No Action Taken</b>
	<i>Action Requested:</i>	Discussion	
	<i>Amount:</i>	\$	
	<i>Fund/Budget:</i>		
	<i>Submitted by:</i>	John J. Louizos, Chairman	
	Video: 02:02	Chairman Louizos advised that the Board would be discussing this item in executive session. Participants in executive session included Board of Finance Chairman John J. Louizos, Vice Chair Mary Lou Rinaldi, Members Dudley Williams, Gerald Bosak, Jr. and Sal Gabriele. After approximately 10 minutes, the Board exited executive session, with Chairman Louizos stating that no action was taken.	

**Next Regular Meeting of the Board:** Thursday, March 12, 2015 @ 7:00 P.M.

**Adjournment:** (Video: 02:08) On a motion by Mr. Bosak which was seconded by Ms. Rinaldi, the Board unanimously agreed to adjourn this meeting at 9:52 PM.

  
Lorraine C. Gilden

Lorraine C. Gilden  
Clerk of the Board

**BOARD OF FINANCE**  
**Departmental 2015-2016 FY Approved Budget Presentation Calendar** (2/12/15)

Item #14

Budget book Page

<b>Monday, March 9</b>	<b>6:30</b>	Presentation of Budgets	<i>Mayor Martin</i>
(by 3/8- Sunday in 2015)		Mayor's Office	<i>Mayor Martin</i>
		Capital Budget Overview	<i>Mayor Martin</i>
		Office of Econ Devel	<i>Thomas Madden</i>
<b>Tuesday, March 10</b>	<b>6:30</b>	Registrar of Voters	<i>L. Corelli /R. Malloy</i>
		City/Town Clerk	<i>Donna Loglisci</i>
		Law Department	<i>Kathryn Emmett</i>
		Human Resources	<i>Clemon Williams</i>
<b>Wednesday, March 11</b>	<b>6:30</b>	Board of Education: Part 1	<i>Winnie Hamilton, Hugh Murphy</i>
<b>Thursday, March 12</b>	<b>7:00</b>	<b>REGULAR MEETING</b>	
<b>Tuesday, March 24 (by 4/8)</b>	<b>6:30</b>	Joint Public Hearing	<i>Boards of Finance &amp; Representatives</i>
<b>Wednesday, March 25</b>		Board of Ed: # 2	<i>W.Hamilton,H. Murphy</i>
<b>Thursday, March 26</b>		Engineering	<i>Lou Casolo</i>
		Leisure Services/Terry Conners	<i>Laurie Albano</i>
		E.G.Brennan	<i>Mike Sullivan</i>
		WPCA	<i>Bill Brink</i>
<b>Monday, March 30</b>	<b>6:30</b>	Transportation,Traffic & Parking/OPS Admin	<i>E.Orgera, T.Turk,M. Poola</i>
		Road Maintenance/Fleet Mgmt	<i>Tom Turk/Mike Scacco</i>
		Land Use Bureau	<i>Norman Cole</i>
		Facilities & Parks	<i>Kevin Murray</i>
		Solid Waste	<i>Dan Colleluori</i>
		Cashiering&Permitting/Citizen Serv	<i>Frank Fedeli</i>
		Building Inspection	<i>Tom Turk</i>
<b>Tuesday, March 31</b>	<b>6:30</b>	Administration	<i>Michael Handler</i>
		OPM	<i>Jim Hricay</i>
		Grants Office	<i>Karen Cammarota</i>
		Risk Management Fund	<i>Ann Marie Mones</i>
		Taxation	<i>Bill Forker</i>
		Controller	<i>David Yanik</i>
		Technology Mgmt	<i>Mike Pensiero</i>
		Smith House	<i>Bob Mislow</i>
<b>Wednesday, April 1</b>	<b>6:30</b>	Bartlett Arboretum	<i>S. Jane vonTrap, Exec. Dir.</i>
		Stamford DSSD Events	<i>Sandy Goldstein</i>
		Mill River Collaborative	<i>Director Milton Puryear</i>
		Stamford Museum	<i>Melissa Mulrooney</i>
		Ferguson Library	<i>Alice Knapp, Nick Bochicchio</i>
<b>Thursday, April 2</b>	<b>6:30</b>	Office of Public Safety Admin	<i>Dir. Ted Jankowski</i>
		Health & Soc Services	<i>Anne Fountain</i>
		Police Department/911	<i>Chief Jonathan Fontneau</i>
		Fire and Rescue	<i>Chief Peter Brown</i>
<b>Thursday April 9</b>	<b>7:00</b>	<b>REGULAR MEETING</b>	
<b>Tuesday, April 14 (by 4/20)</b>	<b>6:30</b>	<b>SPECIAL BUDGET MEETING</b>	
<b>Tuesday, May 12 (by 5/25)</b>	<b>7:00</b>	<b>MILL RATE MEETING</b>	
<b>Thursday, May 14</b>	<b>7:00</b>	<b>REGULAR MEETING</b>	