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**BOARD OF FINANCE**  
STAMFORD GOVERNMENT CENTER  
888 WASHINGTON BOULEVARD  
P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

**ACTION REPORT**

**Thursday, November 8, 2018 - 7:06 PM**  
**Board of Finance Meeting Room, 4<sup>th</sup> Floor**

**Call to Order:** Chair Richard Freedman (*Video 00:00:00*)

**Pledge of Allegiance:** Chair Richard Freedman

<p><b>Approval of Minutes:</b>  October 11, 2018 Regular Monthly Meeting  <i>(Video: 00:00:00)</i></p>	<p><b>Approved</b> <b>5-0-0</b> <b>Motion by:</b> <b>S. Gabriele</b> <b>Second by:</b> <b>M. L. Rinaldi</b></p>
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**Public Participation:**

**Reports to the Board:**

- Contingency Update – FY 2018-19 (As of 10/31/18)
- FY 2018-19 YTD Board of Finance and Administrative Transfers

**OFFICE OF THE MAYOR**

**Possible Discussion – Pending Contract Negotiations**

<p><i>Item 1</i></p>	<p>The Mayor may address the Board of Finance in executive session on any pending contract negotiations.</p>	<p><b>There was no discussion.</b></p>
	<p><b>Action Requested:</b> Possible discussion</p>	
	<p><b>Amount:</b></p>	
	<p><b>Fund/Budget:</b></p>	
	<p><b>Submitted by:</b> Mayor David Martin</p>	

**BOARD OF EDUCATION**

**Advisory Opinion – Tentative Agreement – Stamford Administrative Unit (SAU) – Board of Education**

<i>Item 2</i>	On October 12, 2018, the Stamford Administrative Unit (SAU) and the Board Negotiations Committee reached a tentative agreement in the reopener negotiations on salary for 2019-2020. In accordance with <b>Section C6-20-7 (c)</b> of the City Charter, the Board Negotiations Committee must now present the Tentative Agreement to the Board of Finance and request “an Advisory Opinion to the Board of Education of the total cost and potential long-term burden of the proposed agreement.”		<b>Favorable Advisory Opinion 5-0-0 Motion by: D. Kooris</b>	
	<b>Action Requested:</b>	Advisory Opinion		<b>Second by: R. Freedman</b>
	<b>Amount:</b>			
	<b>Fund/Budget:</b>			
	<b>Submitted by:</b>	Dr. Stephen Falcone, Executive Director of Human Resources		
<b>Video:</b> 00:00:00	Attending: Stephen Falcone; Counsel Melika Forbes, Shipman & Goodwin; members Board of Education Negotiations Team; and district administrators.			

**Advisory Opinion – Contract Settlement – Stamford Education Association (SEA) – Board of Education**

<i>Item 3</i>	On October 17, 2018, the Stamford Education Association (SEA) and the Board Negotiations Committee reached a Tentative Agreement on a new two-year contract with modest salary increases in each of two (2) years. In accordance with Section C6-20-7(c) of the City Charter, the Board Negotiations Committee must now present the Tentative Agreement to the Board of Finance and request “an advisory opinion to the Board of Education of the total cost and potential long-term burden of the proposed agreements.”		<b>Favorable Advisory Opinion 5-0-0 Motion by D. Kooris</b>	
	<b>Action Requested:</b>	Advisory Opinion		<b>Second by: R. Freedman</b>
	<b>Amount:</b>			
	<b>Fund/Budget:</b>			
	<b>Submitted by:</b>	Dr. Stephen Falcone, Executive Director of Human Resources		
<b>Video:</b> 00:00:00	Attending: Stephen Falcone; Counsel Melika Forbes, Shipman & Goodwin; members Board of Education Negotiations Team; and district administrators.			

**Emergency Supplemental Appropriation for Mold Remediation in Schools/Sites**

<i>Item 4</i>	The Mold Task Force requests approval of an emergency supplemental appropriation for mold remediation in Stamford Public Schools/Sites.		<b>Approved 5-0-0 Motion by: D. Kooris Second by: S. Gabriele</b>
	<b>Action Requested:</b>	Approval of Supplemental Appropriation	
	<b>Amount:</b>	\$500,000	
	<b>Fund/Budget</b>	Contingency	
	<b>Submitted by:</b>	Michael Handler, Director of Administration	
<b>Video:</b> 00:00:00	Attending: Jay Fountain, Director of OPM		

## SUSPENSION OF THE RULES

A motion to Suspend the Rules to hear the following request was made by Ms. Rinaldi, seconded by Mr. Gabriele and passed unanimously.

### ***Bid Waiver #1010 – Mold Remediation in Stamford Public Schools/Sites***

<i>Item 4(a)</i>	<p>A bid waiver is requested per Sec. 23-18.3 A – Critical emergency purchases. Emergency procurement shall be limited to purchases authorized and accounted for in a separate account(s) for Mold Task Force-related projects.</p> <p><i>*The amount authorized by this waiver shall include the current and any future emergency supplemental appropriations provided for, and accounted in, said account. This waiver shall apply to the current supplemental appropriation of \$500,000 and any future emergency supplemental appropriations provided for, and accounted in, said account.</i></p>	<p><b>Approved</b> <b>4-0-1</b> <b>Motion by:</b> <b>D. Kooris</b> <b>Second by:</b> <b>S. Gabriele</b> <b>Abstained:</b> <b>K. Ryan</b></p>
	<b>Action Requested:</b> Approval of Bid Waiver	
	<b>Amount:</b> \$500,000 *note	
	<b>Fund/Budget:</b>	
	<b>Submitted by:</b> Michael Handler	
	<b>Video: 00:00:00</b> Attending: Michael Handler	

## ADMINISTRATION

### ***Update and Discussion – Misappropriation of Marina Funds***

<i>Item 5</i>	<p>The Board of Finance requested an update and discussion on the outcome of an investigation into the misappropriation of funds at the Marina Fund as first discussed at the June 14, 2018 meeting of the Board. This may require an Executive Session to discuss personnel and legal matters related to the ongoing investigation and resolution of the theft by the employee.</p>	<b>UPDATE/ DISCUSSION</b>
	<b>Action Requested:</b> Update and Discussion	
	<b>Submitted by:</b> Michael Handler, Director of Administration	
	<b>Video: 00:00:00</b> Attending: Michael Handler	

## CONTROLLER’S OFFICE

### ***Review: Draft Comprehensive Annual Financial Report – Fiscal 2018: Blum Shapiro***

<i>Item 6</i>	<p>City Auditors Blum Shapiro will review the highlights of the draft Comprehensive Annual Financial Report (CAFR) for Fiscal 2018, speaking to the various phases of the Audit including fieldwork, status of the Audit, WPCA open items and next steps.</p>	<b>DISCUSSION</b>
	<b>Action Requested:</b> Discussion	
	<b>Amount:</b>	
	<b>Fund/Budget:</b>	
	<b>Submitted by:</b> David Yanik, Controller	
	<b>Video: 00:00:00</b> Attending: Nikoleta McTigue and Santo Carta, Auditors, Blum Shapiro; David Yanik, Controller	

**OFFICE OF POLICY AND MANAGEMENT**

***Discussion – Sources and Uses Accounting – Mill River Park***

<i>Item 7</i>	The Board of Finance has requested that the Mill River Collaboration provide it with a sources and uses accounting of the Mill River Park capital expenditures.	<b>DISCUSSION</b>	
	<b>Action Requested:</b>		Discussion
	<b>Submitted by:</b>		Board of Finance
	<b>Video: 00:00:00</b>		Attending: Jay Fountain; Arthur Selkowitz, Chairman and Nia Rhodes Jackson, Director of Programs and Visitor Services, Mill River Park Collaborative

***Capital Project Appropriation Additional Request***

<i>Item 8</i>	As one of the conditions for a Certificate of Occupancy the applicant, CVS, 1938 West Main Street, Stamford, was required to make a fair share contribution in the amount of \$20,339 towards the improvement of the West Avenue and West Main Street intersection to the City of Stamford based on trips generated from the site which will be using the improved intersection. A check in the amount of \$20,339 has been received by the City.	<b>Approved 5-0-0</b> <b>Motion by: D. Kooris</b> <b>Second by: S. Gabriele</b>
	<b>Action Requested:</b>	Approval Capital Project Appropriation Request
	<b>Amount:</b>	\$20,339
	<b>Fund/Budget:</b>	FY 2018-19
	<b>Submitted by:</b>	Jay Fountain
	<b>Video: 00:00:00</b>	Attending: Jay Fountain

***First Quarter Financial Projections: FY 2018-19***

<i>Item 9</i>	Review: FY 2018-19 First Quarter financial results and projections.	<b>UPDATE</b>
	<b>Action Requested:</b>	Update
	<b>Amount:</b>	
	<b>Fund/Budget:</b>	FY 2018-19
	<b>Submitted by:</b>	Jay Fountain
	<b>Video: 00:00:00</b>	Attending: Jay Fountain; Gregory Stackpole, Assessor

**OPERATIONS  
CUSTOMER SERVICES**

***Discussion – Parking Operations Assessment Update***

<i>Item 10</i>	The Board of Finance received a Parking Operations assessment at its September 13, 2018 meeting. Mr. Fedeli requested that he speak on the same topic.	<b>WITHDRAWN</b>	
	<b>Action Requested:</b>		Discussion
	<b>Amount:</b>		
	<b>Fund/Budget:</b>		
	<b>Submitted by:</b>		Frank Fedeli – Customer Services Supervisor
	<b>Video: 00:00:00</b>		Attending: Frank Fedeli

***This Meeting is on Video.***

***Next Regular Meeting of the Board: Thursday, December 13, 2018 at 7:00 P.M.***

***Adjournment: (Video: 00:00:00)***

**Cynthia R. Winterle**

**Cynthia R. Winterle**

**Clerk of the Board**