



**Agenda**  
**Regular SWPCA Board Meeting**  
**Monday, May 18, 2020**  
**5:30 p.m.**

**Note: Meeting will be held via teleconference**  
**Call-in number will be sent and posted Monday, May 18<sup>th</sup> by 2:00 pm**

- 1. Call to Order, Pledge and Roll Call**
- 2. Public Participation**
- 3. Minutes: Approval of the Full Board Meeting Minutes of April 20, 2020**
- 4. Safety Report—R. Pudelka**
- 5. Administrative / Budget Report—R. Bull**
- 6. Sub-Committee Report**
  - a. Finance Committee Report – R. Boracas**
  - b. Technical Committee Report – M. Nesin**
- 7. Financial Update:**
  - a. CompUtil Report—L. Roca**
  - b. April Receivables & Arrears—M. Turndahl**
  - c. April Financial Update—M. Turndahl**
  - d. A&W Collections Report & Update—W. Ward / J. Mastracchio**
- 8. SWPCA Top Ten Report—B. Brink**
- 9. Discussion: FY 2019-2020 Operating Budget Surplus / Deficit—B. Brink, R. Bull, M. Turndahl**
- 10. Discussion and vote: FY 2020-2021 Operating Budget reduction due to expected lower user charge collections— B. Brink, R. Bull, M. Turndahl**
- 11. Discussion and vote: Second Amendment to Agreement with Arcadis to update its 2019 Engineer’s Report in support of the 2020 Revenue Bond issue for a lump sum of \$40,000. W. Brink**
- 12. Discussion and vote: Agreement with Computil in response to RFP No. 788 for Billing, Collections, Consumption Data Analysis, Payment Processing & Customer Services for a lump sum of \$443,850 each year plus the actual cost for meter readings and postage- B. Brink**
- 13. Discussion and vote: Agreement with Franklin Miller Inc. in response to RFP No. 795 for Grinder Units for Scum and Sludge Transfer Pumps for a lump sum of \$89,875. W. Brink, A. Brown**
- 14. Discussion and vote: Sewer extension for Bayberrie Drive in Westover Park Home Owners Association —A. Brown**
- 15. Discussion and vote: Send follow-up customer survey for Perna Lane Area Sewer Project--A. Brown**
- 16. Discussion: Award of Contract to A. Secondino & Son in the amount of \$1,365,121.00 for the Sludge Drying Facilities Repair project via previous vote by email.**
- 17. Old Business**
- 18. New Business**