

MAYOR  
DAVID R. MARTIN



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**BOARD OF FINANCE**  
STAMFORD GOVERNMENT CENTER  
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P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

**AGENDA**

**Thursday, September 13, 2018 - 7:00 PM**  
**Board of Finance Meeting Room, 4<sup>th</sup> Floor**

**Call to Order:** Richard Freedman, Chair (*Video 00:00:00*)

**Pledge of Allegiance:** Richard Freedman, Chair

<b>Approval of Minutes</b>	
August 16, 2018 – Regular Monthly Meeting	

**Public Participation:**

**Reports to the Board:** (*Video: 00:00:00*)

**Members Present:**

**OFFICE OF THE MAYOR**

**Possible Discussion – Pending Contract Negotiations**

<i>Item 1</i>	The Mayor may address the Board of Finance in executive session on any pending contract negotiations.		
	<b>Action Requested:</b>	Possible discussion	
	<b>Amount:</b>		
	<b>Fund/Budget:</b>		
	<b>Submitted by:</b>	Mayor David Martin	

**OFFICE OF ADMINISTRATION**

**CONTROLLER’S OFFICE**

***Additional Appropriation – Seasonal Funding***

<i>Item 2</i>	This request is to restore funding needed to utilize a seasonal employee to match bank transaction documentation to voucher packages for Accounts Payable document scanning (into OptiView). It supports the V-Card program that has generated vendor rebates (expecting to exceed \$90,000) that more than offset the cost of the seasonal employee. Originally we believed that other department employees could take on these tasks but short-term leaves for FMLA/workers’ compensation have reduced the availability of three (3) full-time employees to do any more than their regularly-assigned duties. This seasonal also processes documentation for fixed asset recordkeeping and for false alarm billing (which is in the process of being moved out of the Controller’s Office to the extent possible).		<b>WITHDRAWN</b>
	<b>Action Requested:</b>	Approval of Additional Appropriation	
	<b>Amount:</b>	\$15,000	
	<b>Fund/Budget:</b>	Contingency – (transfer into Seasonal Account)	
	<b>Submitted by:</b>	David Yanik, Controller	
	<i>(Video: 00:00:00)</i>	Attending: David Yanik	

**GRANTS ADMINISTRATION**

***Additional Appropriation – Fire Training – Grant Funded***

<i>Item 3</i>	This grant is fully funded by the State. The funds are used to train fire fighters and to maintain the training facility (\$50,432 for education and training and \$5,000 for facility maintenance).		
	<b>Action Requested:</b>	Approval of Additional Appropriation	
	<b>Amount:</b>	\$55,432 – 100% grant-funded	
	<b>Fund/Budget:</b>	Project # S39	
	<b>Submitted by:</b>	Trevor Roach, Fire Chief	
	<i>(Video: 00:00:00)</i>	Attending: Karen Cammarota, Grants Officer	

***Additional Appropriation – Medical Reserve Corp. Program Supplies – Grant Funded***

<i>Item 4</i>	This grant provides support for a Medical Reserve Corp (MRC). The MRC is a volunteer unit trained to assist during public health emergencies. Funds will be used to pay for supplies.		
	<b>Action Requested:</b>	Approval of Additional Appropriation	
	<b>Amount:</b>	\$6,500 – 100% grant-funded	
	<b>Fund/Budget:</b>	Project # F39	
	<b>Submitted by:</b>	Jennifer Calder, Health Department Director	
	<i>(Video: 00:00:00)</i>	Attending: Karen Cammarota, Grants Officer	

**TECHNOLOGY MANAGEMENT SERVICES**

***Additional Appropriation – Purchase of Live-Streaming Camera - Board of Representatives***

<i>Item 5</i>	This is a request for funding from Area 9 Cable Council to purchase a live-streaming camera to record and broadcast public meetings via the Government Access Channel. No additional City funds are required.	
	<b>Action Requested:</b>	Approval of Additional Appropriation
	<b>Amount:</b>	\$6,200
	<b>Fund/Budget:</b>	Government Access Fund
	<b>Submitted by:</b>	Michael Pensiero, Information Services Director
	<i>(Video: 00:00:00)</i>	Attending: Michael Pensiero (TBC), Bob Lion, Board of Representatives Special Committee on Communications (TBC)

**OPERATIONS**

***Supplemental Capital Project Appropriation – Mill River Whittingham Discovery Center***

<i>Item 6</i>	This request is to fund the construction of the Whittingham Discovery Center in Mill River Park.	
	<b>Action Requested:</b>	Approval of Supplemental Capital Project Appropriation
	<b>Amount:</b>	\$3,000,000
	<b>Fund/Budget:</b>	New Capital Project - Connecticut DEEP Grant
	<b>Submitted by:</b>	Louis Casolo, City Engineer
	<i>(Video: 00:00:00)</i>	Attending: Lou Casolo (TBC)

***Supplemental Capital Project Appropriation – Mill River Improvements***

<i>Item 7</i>	This request is to fund the transport and disposal of impacted soil generated by the construction of the Ice Rink at Mill River Park.	
	<b>Action Requested:</b>	Approval of Supplemental Capital Project Appropriation
	<b>Amount:</b>	\$370,000
	<b>Fund/Budget:</b>	CP0050 Mill River Improvements
	<b>Submitted by:</b>	Louis Casolo, City Engineer
	<i>(Video: 00:00:00)</i>	Attending: Lou Casolo (TBC)

***This Meeting is on Video.***

***Next Regular Meeting of the Board: Thursday, October 11, 2018 at 7:00 P.M.***

***Adjournment: (Video: 00:00:00)***

**Cynthia R. Winterle**

***Cynthia R. Winterle  
Clerk of the Board***