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BOARD OF FINANCE
STAMFORD GOVERNMENT CENTER
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STAMFORD, CONNECTICUT 06904-2152

AGENDA

Thursday, March 8, 2018 - 7:00 PM
Board of Finance Meeting Room, 4th Floor

Call to Order: Chair Richard Freedman (*Video 00:00:00*)

Pledge of Allegiance: Chair Richard Freedman

Approval of Minutes:

February 8, 2018 Regular Monthly Meeting (7 p.m.)

(*Video: 00:00:00*)

Public Participation:

Reports to the Board:

Verbal report on the Audit Committee Meeting held at 6 p.m. – David Kooris
Board of Finance and Administration Transfer Report (Information not available at time of mailing.)
Contingency Update – FY 2017/18 as of February 21, 2018

BOARD OF FINANCE

RFP – Benchmarking Study of Five City of Stamford Pension Funds

<i>Item 1</i>	Request for approval of a Request for Proposals (RFP) for a pension benchmarking study of the five (5) City of Stamford pension funds. The study is being recommended by the Pension Task Force.	
	Action Requested:	Approval of RFP for Pension Benchmarking Study
	Amount:	
	Fund/Budget:	
	Submitted by:	David Watkins, BOR Representative and Member of the Pension Task Force

GRANTS

Update – Status of Capital Grant Receivables

<i>Item 2</i>	Karen Cammarota, Grants Officer, will present an updated report on the progress of the grant payment issues. Her last report was December 14, 2017.		DISCUSSION
	Action Requested:	Discussion	
	Amount:		
	Fund/Budget:		
	Submitted by:		
	Video: 00:00:00	Attending: Karen Cammarota, Grants Officer	

Additional Appropriation – Dental Sealant Program (Grant-funded)

<i>Item 3</i>	Request for an additional appropriation that is required due to an increase in the award and will be used for equipment and medical supplies. The grant is funded in full by the State of Connecticut.	
	Action Requested:	Approval of Additional Appropriation
	Amount:	\$15,871 (100% grant funded)
	Fund/Budget:	Equipment 24402297301 (\$3,425) Medical Supplies 24402296903 (\$12,446)
	Submitted by:	Jennifer Calder, Health Department Director
	Video: 00:00:00	Attending: Karen Cammarota

Additional Appropriation – Medical Reserve Corporation (Grant-funded)

<i>Item 4</i>	Request for an additional appropriation to provide support for a Medical Reserve Corp. (MRC) which is a volunteer unit trained to assist during public health emergencies. The project is grant-funded and the funds will be used to pay for supplies.	
	Action Requested:	Approval of Additional Appropriation
	Amount:	\$6,300 (100% grant funded)
	Fund/Budget:	24401176120 Program Supplies
	Submitted by:	Jennifer Calder, Health Department Director
	Video: 00:00:00	Attending: Karen Cammarota

OFFICE OF PUBLIC SAFETY, HEALTH AND WELFARE

Supplemental Capital Project Appropriation – Fire Apparatus – Stamford Fire Department

<i>Item 5</i>	This request for a supplemental capital project appropriation is to cover an Arbitration Award. The Arbitrator’s decision reads as follows: “We award damages to Springdale in the amount of \$132,806 for the City’s breach of its obligation to provide apparatus by failing to reimburse Springdale for its expenditure to replace the rescue vehicle in 2003.”	
	Action Requested:	Request for Supplemental Capital Project Appropriation
	Amount:	\$132,806
	Fund/Budget:	Capital Non-recurring – Capital Project No. C63005
	Submitted by:	Ted Jankowski, Director of Public Safety, Health and Welfare
	Video: 00:00:00	Attending: Ted Jankowski

Capital Project Closeout – Project CP7149 – Public Safety Equipment Replacement and Upgrade

<i>Item 6</i>	Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital project is recommended: CP7149 - Public Safety Equipment Replacement and Upgrade (\$132,806)	
	Action Requested:	Approval of closeout of Capital Project
	Amount:	\$132,806
	Fund/Budget:	Capital Non-Recurring
	Submitted by:	Mayor David Martin
	Video: 00:00:00	Attending: Ted Jankowski, Jay Fountain

Additional Appropriation – Transfer of Funds - Q2 Projections for Fiscal Year 2017-18

<i>Item 7</i>	This request is for a transfer of funds that are needed to cover Q2 projections for FY 2017-18 as follows: 1. Fire: (\$200,000) To cover a shortfall in the Differential account. Shortfall is due to a cut to the original department budget request and because of the increase in overtime differentials due to vacancies, sick leave (flu), IOD and other leave(s). 2. Police: (\$500,000) To cover shortfall in Patrol/Overtime. Shortfall is due to a cut in the original department budget request, and also because of the new hires training cycle (approximately 10 months) which has caused a shortfall of active officers.	
	Action Requested:	Approval of Transfers
	Amount:	\$700,000
	Fund/Budget:	01435211901 - \$200,000 01433011301 - \$500,000
	Submitted by:	Ted Jankowski
	Video: 00:00	Attending: Ted Jankowski, Jay Fountain

Additional Appropriation – Electronic Citation Program (Grant-funded)

<i>Item 8</i>	Request for an additional appropriation to implement a computerized system that will issue, track and transmit traffic citations. The system will also allow electronic submission of tickets to the State of Connecticut Judicial Branch. The grant is fully funded by the State and comes from the CT Department of Transportation. No City funds are required.	
	Action Requested:	Approval of Additional Appropriation
	Amount:	\$31,990 (100% grant funded)
	Fund/Budget:	E-Citation/Contracted Services
	Submitted by:	Scott Duckworth, Police Lieutenant (TBC)

**OPERATIONS
HUMAN RESOURCES**

Board of Finance Operating Transfer – Hiring of Seasonal to Full-time Custodians

<i>Item 9</i>	<p>This is a request for a transfer of funds to cover remaining full-time salary through fiscal year-end for six (6) custodians, for 16 weeks from mid-March to June 30th, 2018. The matter was reviewed at the February 27, 2018 Board of Finance special meeting as an additional appropriation in accordance with a Settlement Agreement dated May 30, 2017 wherein certain seasonal custodian positions were upgraded to full-time. At that meeting, the matter was withdrawn so it could be presented again as a transfer within the Department of Operations.</p> <p>The item was originally tabled at the October 12, 2017 meeting of the Board of Finance until November so input from Human Resources and the Legal Department could be heard.</p> <p>The request for the \$86,842 additional appropriation was again brought before the Board at the November 14 meeting of the Board and a vote to approve the appropriation failed with a vote of 2-4-0. Members Rinaldi, Gabriele, Kooris and Michelson dissented. A related request for a transfer of \$200,000 also failed.</p> <p>At the December 14, 2017 meeting of the BOF the Board approved the request for a transfer of \$200,000. The vote passed 3-2-0 with Board Members Rinaldi and Ryan dissenting.</p> <p><i>It is possible that some portion of this discussion may require executive session.</i></p>	
	Action Requested:	Approval of Transfer
	Amount:	\$86,842
	Fund/Budget:	Contingency
	Submitted by:	Ernie Orgera, Director of Operations
	Video: 00:00	Attending: Jay Fountain

BOARD OF EDUCATION

Supplemental Capital Project Appropriation – Boyle Stadium – Board of Education

<i>Item 10</i>	<p>This request for a supplemental capital project appropriation is as a result of the following work at Boyle Stadium:</p> <p><u>Phase 1:</u> Restoration of home and visitor side bleacher stone masonry which included a \$200,000 State Grant. Due to unforeseen issues within stone masonry, only the visitor side was accomplished in this phase.</p> <p><u>Phase 1A:</u> Restoration of home side bleacher stone masonry.</p> <p><u>Phase 2:</u> Improvements to handicapped accessibility and energy efficiency.</p> <p><u>Phase 3:</u> Turf and track replacement.</p> <p>The City received a second historic grant for \$200,000 to do <u>Phases 1A and 2</u>. Work started but was put on hold for two reasons: (a) FY11/12 Capital Projects budget was cut; and (b) due to receipt of an Order to close field due to condition with lead and torn seams in turf.</p> <p>Based on the Order and budget availability, phases were re-prioritized. <u>Phase 3</u> was completed with available funds. At this time, the City requested a grant extension (July 2012) that was not approved (December 2012), after which the grant contract expired.</p> <p>A partial grant closeout of \$53,247.58 was approved on August 3, 2015; the remaining \$146,752.42 is to be re-appropriated as bond funds.</p>	
	Action Requested:	Request for Supplemental Capital Project Appropriation
	Amount:	\$146,752.42
	Fund/Budget:	Bonding – Capital Project No. C5B005
	Submitted by:	Louis Casolo, City Engineer
	Video: 00:00:00	Attending: Louis Casolo

Capital Project Closeout – Project C5B005 – Boyle Stadium

<i>Item 11</i>	<p>Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital projects is recommended:</p> <p>C5B005 - Boyle Stadium</p>	
	Action Requested:	Approval of closeout of Capital Project C5B005
	Amount:	\$146,752.42
	Fund/Budget:	State Grant
	Submitted by:	Mayor David Martin
	Video: 00:00:00	Attending: Louis Casolo, Jay Fountain

**Resolution Amending Capital Budget for FY2017-18 – Boyle Stadium Project
Board of Education**

<i>Item 12</i>	The Board of Representatives and the Board of Finance of the City of Stamford approved Resolution No. 3841 on May 2, 2017 which authorizes general obligation bonds to be issued to finance a portion of the approved capital budget appropriations. This request is for approval of an amendment to the Prior Resolution to increase the amount of the appropriation by \$146,753 for the Boyle Stadium Project and to amend the Prior Resolution to increase the amount of general obligation bonds by \$146,753 to finance the Capital Budget Projects.		
	Action Requested:	Approval of General Obligation Bonds	
	Amount:	\$146,753	
	Fund/Budget:	General Obligation Bonds (Boyle Stadium Project - Project Number C5B005)	
	Submitted by:	Louis Casolo, City Engineer	
	<i>Video: 00:42:15</i>	Attending: Louis Casolo, Jay Fountain	

Next Regular Meeting of the Board: Thursday, April 12, 2018 at 7:00 P.M.

Adjournment: (Video: 00:00:00)

Cynthia R. Winterle
Cynthia R. Winterle
Clerk of the Board