

MAYOR
DAVID R. MARTIN



RICHARD FREEDMAN
CHAIRMAN
MARY LOU T. RINALDI
VICE CHAIR
DUDLEY N. WILLIAMS
SAL GABRIELE
DAVID KOORIS
SHELLEY A. MICHELSON
TEL: (203) 977-4699
FAX: (203) 977-5030

BOARD OF FINANCE
STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

AGENDA

Thursday, June 8, 2017: 7:00 PM

Board of Finance Meeting Room, 4th Floor

Call to Order: Chairman Richard Freedman (*Video 00:00:00*)

Pledge of Allegiance: Chairman Freedman

<p>Approval of Minutes:</p> <p>May 11, 2017 Audit Committee Meeting May 11, 2017 Regular Monthly Meeting May 16, 2017 Special Meeting to Set the Mill Rate May 22, 2017 Special Meeting</p> <p style="text-align: right;"><i>(Video: 00:00:00)</i></p>	
--	--

Public Participation:

Reports to the Board:

- A. Board of Finance and Administration Transfer Report – FY 2016/17
- B. Contingency Update – FY2015/17 (as of June 1, 2017)

OFFICE OF THE MAYOR

Possible Discussion – Pending Contract Negotiations

<i>Item 1</i>	The Mayor may address the Board of Finance in executive session on any pending contract negotiations.	
	Action Requested: Possible Discussion	
	Amount:	
	Fund/Budget:	
	Submitted by: Mayor David Martin	
	<i>Video: 00:00</i>	

GRANTS

Request for Additional Appropriation – Neighborhood Stabilization Program (NSP)

<i>Item 2</i>	Through the Connecticut Department of Health (DOH)-funded Neighborhood Stabilization Program (NSP), Stamford Community Development makes loans to developers who acquire and rehabilitate foreclosed property for affordable apartments or ownership housing. The sale or repayment of loans results in program income. The City must return all program income to DOH. In turn, the DOH reserves 5% of the returned program income for DOH and increases the City of Stamford's NSP allocation by the remaining amount.		
	Action Requested:	Approval of additional appropriation	
	Amount:	\$91,687.07 - 100% grant-funded	
	Fund/Budget:	Various – See attached Exhibit #2.	
	Submitted by:	Karen Cammarota, Grants Officer	
	Video: 00:00	Attending: Karen Cammarota; Erik Larson, Community Development Director	

Request for Additional Appropriation – Radio Reprogramming

<i>Item 3</i>	Funding from the National Institute of Standards and Technology to assist public safety agencies to relocate their radio systems from Band 14 in advance of the Nationwide Public Safety Broadband Network Deployment. The Stamford Fire Department anticipates reprogramming 379 individual radios and 39 repeaters. No additional City funds are required.		
	Action Requested:	Approval of additional appropriation	
	Amount:	\$15,870 – 100% grant-funded	
	Fund/Budget:	Radio Reprogramming	
	Submitted by:	Trevor Roach, Fire Chief	
	Video: 00:00	Attending: Trevor Roach; Karen Cammarota	

Supplemental Capital Appropriation – Fiber Optic Trunk Cable Installation

<i>Item 4</i>	Fiber optics has become the preferred method of achieving communications given its higher bandwidths and reliability. Completion of the network with fiber optic cable by replacing twisted pair copper cables will allow these features to be supported to all intersections within the City by this project.		
	Action Requested:	Approval of Supplemental Capital Appropriation	
	Amount:	\$1,136,472 – grant-funded	
	Fund/Budget:	Capital Project No. CP6999	
	Submitted by:	Mani Poola, Traffic Engineering	
	Video: 00:00	Attending: Mani Poola; Karen Cammarota	

OFFICE OF HUMAN RESOURCES

Advisory Opinion – Stamford Public Health Dental Hygienists’ Union

Item 5	Pursuant to Section C6-20-7 (b) of the City Charter request for Advisory Opinion to the Mayor on the Tentative Agreement between the City of Stamford and the Stamford Public Health Dental Hygienists’ Union Local 1303-273, AFSCME Council 4, AFL-CIO for the period July 1, 2014 until June 30, 2019.		
	Action Requested:	Advisory Opinion	
	Amount:		
	Fund/Budget:		
	Submitted by:	Clemon Williams, Director of Human Resources	
	Video: 00:00	Attending: Clemon Williams; and Robert Murray, Labor Relations Specialist	

Additional Appropriation – Nurses’ Union Agreement Retro Payment

Item 6	This is a request to appropriate \$380,343 from Fund Balance to fund the Nurses’ retro wage increase obligations from FY2014/15 to FY 2016/17 per a recent contract settlement.		
	Action Requested:	Approval of additional appropriation	
	Amount:	\$380,343	
	Fund/Budget:	Fund Balance	
	Submitted by:	Clemon Williams, Director, Human Resources	
	Video: 00:00	Attending: Clemon Williams	

Additional Appropriation – Nurses’ Union Wage Increase Obligation for FY2017/18

Item 7	This is a request to appropriate \$265,811 from Contingency to fund the Nurses’ Union wage increase obligation for FY2017/18 per a recent contract settlement.		
	Action Requested:	Approval of additional appropriation	
	Amount:	\$265,811	
	Fund/Budget:	Contingency	
	Submitted by:	Clemon Williams, Director, Human Resources	
	Video: 00:00	Attending: Clemon Williams	

OFFICE OF POLICY AND MANAGEMENT

Operating Transfer – Community Development - CDBG

<i>Item 8</i>	This request is for a transfer of operating funds as follows: From CDBG Admin/Plan/Seasonal to CDBG Admin/Plan/Salaries		
	Action Requested:	Approval of Operating Transfer	
	Amount:	\$6,442.52	
	Fund/Budget:	From 40462031203 To 40462031100	
	Submitted by:	Erik Larson, Community Development Director	
	Video: 00:00	Attending: Erik Larson	

Operating Transfer – Community Development – HOME/CDBG

<i>Item 9</i>	This request is for a transfer of operating funds as follows: a. From HOME Program/Seasonal to HOME Program/Salaries \$5,600 b. From CDBG Admin/Plan/Seasonal to CDBG Admin/Plan/Salaries \$11,200		
	Action Requested:	Approval of Operating Transfer	
	Amount:	a. \$5,600 b. \$11,200	
	Fund/Budget:	a. From 40463031203 To 40463031100 b. From 40462031203 To 40462031100	
	Submitted by:	Erik Larson, Community Development Director	
	Video: 00:00	Attending: Erik Larson	

Operating Transfer – Community Development – Health Department

<i>Item 10</i>	This request is for a transfer of operating funds as follows: From Dental Grant Part-time To Dental Grant Supplies		
	Action Requested:	Approval of Operating Transfer	
	Amount:	\$9,260	
	Fund/Budget:	From 2440229120 To 24402296903	
	Submitted by:	Jennifer Calder, Health Department Director	
	Video: 00:00	Attending:	

Supplemental Capital Appropriation – Generator Replacement, Emergency Communications Center

Item 11	The City of Stamford secured a federal grant for \$303,795; we currently have \$111,795 authorized and need an additional \$192,000 federal grant approval.		
	Action Requested:	Approval of Supplemental Capital Appropriation	
	Amount:	\$192,000 – grant-funded	
	Fund/Budget:	C 63808	
	Submitted by:	Gregory Tomlin, Police Captain	
	Video: 00:00	Attending: Karen Cammarota; Louis Casolo	

Bond Resolution – General Obligation Refunding Bonds

Item 12	Request for approval of Authorization, Issuance and Sale of not exceeding \$50,000,000 City of Stamford General Obligation Refunding Bonds.		
	Action Requested:	Approval of Bond Resolution	
	Amount:	\$50,000,000	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: Jay Fountain, Interim Director; Tony Romano, Management Analyst, OPM; and Bonding Counsel Representatives	

Bond Resolution – General Obligation Bonds

Item 13	Request for approval of the Issuance and Sale of \$25,000,000 General Obligation Bonds of the City of Stamford CT issue of 2017.		
	Action Requested:	Approval of Bond Resolution	
	Amount:	\$25,000,000 (20 year)	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: Jay Fountain; Tony Romano; and Bonding Counsel Representatives	

Bond Resolution – General Obligation Bonds

Item 14	Request for approval of the Issuance and Sale of \$5,000,000 General Obligation Bonds of the City of Stamford CT issue of 2017.		
	Action Requested:	Approval of Bond Resolution	
	Amount:	\$5,000,000 (10 year)	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: Jay Fountain; Tony Romano; and Bonding Counsel Representatives	

DEPARTMENT OF ADMINISTRATION

Appropriation of FY 2015/16 Year-End Fund Balance

<p><i>Item 15</i></p>	<p>Request for approval to appropriate the FY2015/16 Year-End Fund Balance as follows:</p> <p><u>Rainy Day Fund - \$300,000</u> In accordance with Section C8-30-3, subsection (b) of the City Charter, approval is requested for the assignment of \$300,000 from FY2015/16 surplus for Rainy Day purposes. The FY2015/16 year-end assigned balance is \$22,710,963; the addition to these funds would bring the Rainy Day Fund assigned balance to \$23,010,963. This will represent approximately 4.3% of the FY2016/17 General Fund Expenditures budget (as defined) which is within the Charter-established limit of 5%.</p> <p><u>Capital Nonrecurring - \$1,000,000</u> This appropriation would serve to fund the transfer of funds from the General Fund to the Capital Nonrecurring Fund for use in funding approved capital projects with useful lives that are less than 10 years and that are not appropriately funded through the use of bond-funded financing.</p> <p><u>Risk Management Fund - \$300,000</u> This appropriation would serve to fund the transfer of funds from the General Fund to the Risk Management Fund for use in funding the deficit related to the City’s Heart and Hypertension Reserve.</p> <p><u>Storm-Related Clean-up Reserve - \$381,082</u> This reserve would serve as a funding source should we experience any out-of-the-ordinary weather-related expenditures.</p>		
	<p>Action Requested:</p>	<p>Approval of Year-End Fund Balance Appropriation</p>	
	<p>Amount:</p>	<p>\$1,981,082</p>	
	<p>Fund/Budget:</p>	<p>See above</p>	
	<p>Submitted by:</p>	<p>Michael E. Handler, Director of Administration</p>	
	<p>Video: 00:00</p>	<p>Attending: Michael Handler, Jay Fountain</p>	

OFFICE OF LEGAL AFFAIRS

Approval of Purchase and Sales Agreement for South End Fire Station – 670 Pacific Street

<p><i>Item 16</i></p>	<p>This request is for the approval of a purchase and sales Agreement between the City of Stamford and Pacific Street Firehouse LLC for the purchase by Pacific Street Firehouse LLC of the property and buildings at South End Fire Station #2, 670 Pacific Street. (See attached Exhibit #16)</p>		
	<p>Action Requested:</p>	<p>Approval of donation.</p>	
	<p>Amount:</p>	<p>\$1.00</p>	
	<p>Fund/Budget:</p>		
	<p>Submitted by:</p>	<p>David R. Martin, Mayor</p>	
	<p>Video: 00:00</p>	<p>Attending: Kathryn Emmett, Director of Legal Affairs TBC</p>	

OFFICE OF POLICY AND MANAGEMENT

Capital Project Closeouts – Jail Cell Upgrade and Fire Hydrant Replacement

<p>Item 17</p>	<p>Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital projects is recommended:</p> <p>CP 1197 Jail Cell Upgrade - \$546,914.18 CP 9351 Fire Hydrant Replacement - \$78,085.82</p>	
	<p>Action Requested: Approval of closeout of Capital projects</p>	
	<p>Amount: \$625,000</p>	
	<p>Fund/Budget: Bond (City)</p>	
	<p>Submitted by: Trevor Roach, Fire Chief</p>	
	<p>Video: 00:00 Attending: Trevor Roach</p>	

Capital Project Closeout – Bartlett – Tie-In to City Water

<p>Item 18</p>	<p>Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital project is recommended:</p> <p>CP 3239 Bartlett – Tie-In to City Water - \$336,537.76</p> <p>The tie-in to City’s water system is no longer needed. As an alternative, a water storage tank and distribution system will be installed. This alternative satisfies CT Department of Public Health’s requirements as well as minimizes disruption to the neighbors. A Supplemental Capital Appropriation is being submitted concurrently with this recommendation separately. <i>(See Item #19 below)</i></p>	
	<p>Action Requested: Approval of closeout of Capital Project</p>	
	<p>Amount: \$336,537.76</p>	
	<p>Fund/Budget: Bond (City)</p>	
	<p>Submitted by: Louis Casolo, City Engineer</p>	
	<p>Video: 00:00 Attending: Louis Casolo</p>	

Supplemental Capital Appropriation – Bartlett Infrastructure Improvement

<p>Item 19</p>	<p>Request for supplemental capital appropriation to be applied towards CP3804: Bartlett Infrastructure Improvement. This request includes Safety, Health and Air Quality improvements to the grounds and buildings on infrastructure elements include, but not limited to, electrical, plumbing and building systems. It is also required by CT Department of Public Health that a water storage and distribution system be installed. <i>(See related Item #18 above)</i></p>	
	<p>Action Requested: Approval of Supplemental Capital Appropriation</p>	
	<p>Amount: \$336,537.76</p>	
	<p>Fund/Budget: Bond (City)</p>	
	<p>Submitted by: Louis Casolo, City Engineer</p>	
	<p>Video: 00:00 Attending: Louis Casolo</p>	

Capital Project Closeout – Skymeadow Drive Drainage

<p>Item 20</p>	<p>Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital project is recommended:</p> <p>CP 1075 Skymeadow Drive Drainage - \$300,000</p> <p>The Skymeadow Drive Drainage Project has been completed and came in under budget. The closeout will be applied to C16012 – Citywide Storm Drains Project.</p> <p>A Supplemental Capital Appropriation is being submitted concurrently with this recommendation separately. <i>(See Item #21 below)</i></p>		
	Action Requested:	Approval of closeout of Capital Project	
	Amount:	\$300,000	
	Fund/Budget:	Bond (City)	
	Submitted by:	Louis Casolo, City Engineer	
	Video: 00:00	Attending: Louis Casolo	

Supplemental Capital Appropriation – City-Wide Storm Drains

<p>Item 21</p>	<p>This request will be used for city-wide drainage improvements and applied towards C16012 – City-wide Storm Drains. <i>(See Item 20 above)</i></p>		
	Action Requested:	Approval of Supplemental Capital Appropriation	
	Amount:	\$300,000	
	Fund/Budget:	C16012	
	Submitted by:	Louis Casolo, City Engineer	
	Video: 00:00	Attending: Louis Casolo	

Supplemental Capital Appropriation – Self-Contained Breathing Apparatus – Stamford Fire Department

<p>Item 22</p>	<p>This is for the purchase of new Self-Contained Breathing Apparatus (SCBA) to conform to the 2013 National Fire Protection Association (NFPA) standard 1852 for firefighter safety. The project would replace all current SCBA used by both career and volunteer services.</p>		
	Action Requested:	Approval of Supplemental Capital Appropriation	
	Amount:	\$625,000	
	Fund/Budget:	Bond	
	Submitted by:	Trevor Roach, Fire Chief	
	Video: 00:00	Attending: Trevor Roach	

Supplemental Capital Appropriation – Strawberry Hill Avenue Improvements

<p>Item 23</p>	<p>This request is for: Strawberry Hill Avenue at Rock Spring Road intersection improvements, specifically to improve traffic safety, flow and operation and to accommodate future traffic; and to improve Strawberry Hill Avenue at Rock Spring Road/Strawberry Hill Court intersection by realigning Rock Spring Road approach to the intersection with Strawberry Hill Court approach. The City has applied for a \$1,750,000 grant under Local Transportation Capital Improvement Program (LOTICIP), which is likely to be secured by 2018. The City is responsible for the design and right-of-way costs.</p>	
	<p>Action Requested: Approval of Supplemental Capital Appropriation</p>	
	<p>Amount: \$750,000</p>	
	<p>Fund/Budget: Bond</p>	
	<p>Submitted by: Lou Casolo, City Engineer</p>	
	<p>Video: 00:00 Attending: Lou Casolo; Jay Fountain</p>	

Next Regular Meeting of the Board: Thursday, July 13, 2017 at 7:00 P.M.

Adjournment: (Video: 00:00:00)

Cynthia R. Winterle

**Cynthia R. Winterle
Clerk of the Board**