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**BOARD OF FINANCE**  
STAMFORD GOVERNMENT CENTER  
888 WASHINGTON BOULEVARD  
P.O. BOX 10152  
STAMFORD, CONNECTICUT 06904-2152

## AGENDA

### Regular Meeting

**Thursday, February 9, 2017: 7:00 PM**  
**Board of Finance Meeting Room, 4<sup>th</sup> Floor**

**Call to Order:** Chairman Richard Freedman (*Video 00:00:00*)

**Pledge of Allegiance:** Chairman Freedman

***Approval of Minutes:***

1. January 12, 2017: 6:00 PM: Audit Committee Meeting  
– Review final draft of the CAFR for Fiscal Year ended June 30, 2016
3. January 12, 2017: 7:00 PM: Regular Monthly Meeting

(*Video: 00:00:00*)

***Public Participation:***

***Reports to the Board:***

- A. Board of Finance and Administrative Transfer Report – FY16-17 YTD 20170130
- B. Contingency Update – FY16-17 YTD 01302017

**OFFICE OF THE MAYOR**

***Possible Update - Contract Negotiations***

Item 1	The Mayor may address the Board of Finance in executive session on any pending contract negotiations.		
	<b>Action Requested:</b>	Discussion	
	<b>Amount:</b>	\$	
	<b>Fund/Budget:</b>		
	<b>Submitted by:</b>	Mayor David Martin	
	<b>Video:</b>	00:00	

**OFFICE OF ADMINISTRATION**

**GRANTS**

***Transfer – Health Department / AIDS Education Grant***

Item 2	Overtime – Increase HIV outreach activity in the community in an effort to reach target population and goals for Connecticut State Department of Health (\$3,000) Program Supplies – Transfer needed to match State grant budget (\$1,500), Transfer needed for additional HIV prevention supplies (\$2,000) Travel – Transfer needed to match State grant budget (\$300)		
	<b>Action Requested:</b>	Request for Transfer of Funds	
	<b>Amount:</b>	\$6,800	
	<b>Fund/Budget:</b>	From: AIDS Ed/Permanent Part Time To: AIDS Ed/Overtime, Program Supplies, Travel	
	<b>Submitted by:</b>	Jennifer Calder, Director of Health	
	<b>Video:</b>	00:00:00 Attending: Jennifer Calder, Director of Health (TBC)	

**OFFICE OF PUBLIC SAFETY, HEALTH AND WELFARE**

***Additional Appropriation – Norwalk Transit Fiscal Year 2016/17***

Item 3	Norwalk Transit was late in billing the City of Stamford for the costs associated with the transportation of the elderly. The Fiscal Year 2015/16 invoice was finally received in July 2016 but was paid using Fiscal Year 2016/17 funds. An additional appropriation is needed to replenish the account to pay this year’s invoice (which is \$20,000 less than anticipated).		
	<b>Action Requested:</b>	Request for Additional Appropriation	
	<b>Amount:</b>	\$75,000	
	<b>Fund/Budget:</b>	Contingency	
	<b>Submitted by:</b>	Ted Jankowski, Director, Public Safety, Health and Welfare	
	<b>Video:</b>	00:00:00 Attending: Ellen Bromley, Director of Social Services (TBC)	

**Additional Appropriation – Education through Adventure – Fee Funded**

Item 4	Funds have already been collected in the form of fees paid from community groups including schools, faith-based organizations, foundations, small businesses, etc., and also from individuals. The program operates at Scalzi Park and is staffed by seasonal, trained adventure facilitators.							
	<b>Action Requested:</b>	Approval of Additional Appropriation						
	<b>Amount:</b>	\$274,839 – 100% fees paid						
	<b>Fund/Budget:</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">24401731203 Seasonal</td> <td style="text-align: right;">\$185,516</td> </tr> <tr> <td>24401732200 Social Security</td> <td style="text-align: right;">14,323</td> </tr> <tr> <td>24401736120 Program Supplies</td> <td style="text-align: right;">75,000</td> </tr> </table>	24401731203 Seasonal	\$185,516	24401732200 Social Security	14,323	24401736120 Program Supplies	75,000
24401731203 Seasonal	\$185,516							
24401732200 Social Security	14,323							
24401736120 Program Supplies	75,000							
	<b>Submitted by:</b>	Teresa Drew, Director of the Youth Service Bureau						
	<i>Video: (00:00:00)</i>	Attending: Teri Drew						

**OFFICE OF OPERATIONS**

**Transportation, Traffic and Parking**

**Additional Appropriation - Salt for Snow Removal**

Item 5	<p>This is a request for an additional appropriation of \$500,000 to replenish the salt domes. At the current price of \$77.68 per ton, this appropriation would allow for the purchase of an additional 6,400 tons of salt.</p> <p>At the beginning of the fiscal year we started with approximately 90% capacity (12-13,000 tons of salt) in the domes. Year-to-date, we have used 4.4 tons (over four (4) storms, leaving around 55-60% capacity. Our last purchase of \$375,000 will provide another 4,800 tons or put us back at 90% capacity.</p> <p>The above request will help mitigate the salt needs for the next few storms, but if we incur more than this, we will need to request additional funding to replenish our domes to a moderate level.</p>	
	<b>Action Requested:</b>	Approval of Additional Appropriation
	<b>Amount:</b>	\$500,000
	<b>Fund/Budget:</b>	Contingency – 2114 – Storm Account
	<b>Submitted by:</b>	Ernie Orgera, Director of Operations
	<i>Video: 00:00:00</i>	Attending: Thomas Turk, Traffic and Road Maintenance Supervisor (TBC)

**OFFICE OF POLICY AND MANAGEMENT**

***Capital Project Closeouts – Various***

Item 6	Pursuant to Stamford City Code Section 8-2, partial closeout of the following capital projects is recommended: <ul style="list-style-type: none"> <li>. C5B613 - District-wide Boiler and Burner Replacement (\$150,000.00)</li> <li>. C31072 - District-wide Energy Efficiency Projects (\$100,000.00)</li> <li>. C5B217 - Toquam Indoor Air Quality Issues (\$625,000.00)</li> <li>. C36668 - Westhill High School Infrastructure Renovation (\$250,000.00)</li> <li>. CP6567 - Mill River Storm Water Management (\$547,870.27)</li> <li>. CP6567 - Mill River Storm Water Management (\$440,880.86)</li> </ul> <p style="text-align: right;"><i>See related Items 7 and 8 below.</i></p>	<b>NO VOTE NECESSARY</b>
	<b>Action Requested:</b> Approval of partial closeout of the above Capital Projects	
	<b>Amount:</b> \$2,113,751.13	
	<b>Fund/Budget:</b> C5B5613 - \$150,000.00 (Rebate) C31072 - \$100,000.00 (Rebate) C5B217 - \$625,000.00 (State Grant) C36668 - \$250,000.00 (State Grant) CP6567 - \$547,870.27 (Federal Funds) CP6567 - \$440,880.86 (Bond)	
	<b>Submitted by:</b> Jay Fountain, Interim Director, OPM	
	<b>Video:</b> 00:56:58 Attending: Jay Fountain; Tony Romano, Management Analyst, OPM; Louis Casolo, City Engineer	

***Supplemental Capital Project Appropriation – Board of Education - Toquam Indoor Air Quality***

Item 7	Supplemental Appropriation requested is to offset the grant closeout as follows: <ul style="list-style-type: none"> <li>. Toquam Indoor Air Quality Issues</li> </ul> <p style="text-align: right;"><i>See related Item 6 above.</i></p>	
	<b>Action Requested:</b> Approval of Supplemental Capital Project Appropriation	
	<b>Amount:</b> \$625,000.00	
	<b>Fund/Budget:</b> C5B217 - \$625,000.00 (Bonding)	
	<b>Submitted by:</b> Jay Fountain, Interim Director, OPM	
	<b>Video:</b> 00:00:00 Attending: Louis Casolo, Jay Fountain	

***Supplemental Capital Project Appropriation – Board of Education - Westhill High School Infrastructure Renovation***

Item 8	Supplemental Appropriation requested is to offset the grant closeout as follows: <ul style="list-style-type: none"> <li>. Westhill High School Infrastructure Renovation</li> </ul> <p style="text-align: right;"><i>See related Item 6 above.</i></p>	
	<b>Action Requested:</b> Approval of Supplemental Capital Project Appropriation	
	<b>Amount:</b> \$25,000.00	
	<b>Fund/Budget:</b> C36668 - \$25,000.00 (Bonding)	
	<b>Submitted by:</b> Jay Fountain, Interim Director, OPM	
	<b>Video:</b> 00:00:00 Attending: Louis Casolo, Jay Fountain	

## BOARD OF FINANCE

### *Budget Presentation Calendar*

Item 9	Approval of Budget Presentation Calendar: FY 2017-18	
	<b>Action Requested:</b> Approval	
	<b>Amount:</b> \$	
	<b>Fund/Budget:</b>	
	<b>Submitted by:</b> Cynthia Winterle, Clerk of the Board	

**Next Regular Meeting of the Board: Thursday, March 9, 2017 at 7:00 P.M.**

**Adjournment:** (Video: 00:00:00)

**Cynthia R. Winterle**

**Cynthia R. Winterle  
Clerk of the Board**