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BOARD OF FINANCE
STAMFORD GOVERNMENT CENTER
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AGENDA

Thursday, August 16, 2018 - 7:30 PM

Board of Finance Meeting Room, 4th Floor

Call to Order: Interim Chair Dudley Williams (*Video 00:00:00*)

Pledge of Allegiance: Interim Chair Dudley Williams

Approval of Minutes:

July 12, 2018 Audit Committee Meeting
July 12, 2018 Regular Monthly Meeting

(*Video: 00:00:00*)

Public Participation:

Reports to the Board:

- A. As the August 16 Audit Committee meeting was cancelled, External Auditor Blum Shapiro's Audit Communications Memo will be discussed at the September 13, 2018 meeting of the Committee. Board Members have been provided a copy of the Communications Memo.
- B. Board of Finance and Administration Transfer Report
- C. Contingency Update

OFFICE OF THE MAYOR

Discussion – Pending Contract Negotiations

<i>Item 1</i>	The Mayor may address the Board of Finance on any pending contract negotiations and other litigation matters, possibly in Executive Session.	
	<i>Action Requested:</i>	Possible discussion
	<i>Amount:</i>	
	<i>Fund/Budget:</i>	
	<i>Submitted by:</i>	Mayor David Martin

Agreement – Ceridian – Human Resources Information System (HRIS) and Payroll Solutions Software

<i>Item 2</i>	This is a request for approval of an Agreement between Ceridian and the City of Stamford for Ceridian to provide Human Resources Information (HRIS) and Payroll Solution software for City employees.	
	Action Requested:	Approval of Agreement
	Amount:	<u>Estimated Recurring Fees (Monthly)</u> Dayforce HCM Subscription Fee - \$32,625 Dayforce Additional State Tax Filing Ids - \$90 Dayforce Additional Federal Tax Filing Ids - \$550 <u>Estimated Staging Fees (one-time)</u> Dayforce Staging Fee - \$25,000 <u>Estimated Implementation and One-Time Fees (one-time)</u> Dayforce HCM Activation Fee - \$200,000 <u>Summary of Estimated Annual Totals</u> Estimated Total Recurring Fees - \$399,180 Estimated Total One-Time Fees - \$225,000 Total \$624,180
	Fund/Budget:	
	Submitted by:	Mayor David Martin
	(Video: 00:00:00)	Attending: David Yanik, Controller (TBC)

Additional Appropriation – Funding of Police Patrol Communications Utility Account

<i>Item 3</i>	This account is used for computer modems and monthly service charges to connect the in-car computers in Police patrol cars to dispatch and RMS. Also for cell phone service for equipped vehicles and/or officers assigned to the Patrol program. Past two fiscal years' expenses were \$79,442 and \$79,218. A budget request for the current fiscal year was inadvertently left off from the Department and OPM requests. The Police Department is asking that funding be added to this account.	
	Action Requested:	Approval of Additional Appropriation
	Amount:	\$80,000
	Fund/Budget:	Patrol/Communications Utility
	Submitted by:	Thomas Wuennemann, Assistant Fire Chief,
	(Video: 00:00:00)	Attending: Tom Wuennemann (TBC)

Supplemental Capital Project Appropriation – Affordable Housing/Zoning Initiative

<i>Item 4</i>	This is a request for funding for affordable housing sourced from payments from developers who have received Zoning Board approval to make a payment into this fund rather than satisfying some, or all, of their obligation to assist affordable housing with on-site units under Stamford's Inclusionary Zoning Regulation. Accordingly, as per Zoning Board Certificate 217-30, RMS Colonial Road, LLC is providing a "fee-in-lieu" payment to complete satisfaction of Condition #4.	
	Action Requested:	Approval of Supplemental Capital Project Appropriation
	Amount:	\$805,648
	Fund/Budget:	C46580 – Affordable Housing/Zoning Initiative
	Submitted by:	Ellen Bromley, Affordable Housing Manager
	(Video: 00:00:00)	Attending: Ellen Bromley

Supplemental Capital Project Appropriation – Veterans Park

Item 5	This is a request for funding for a full renovation of the Veterans Park including: rearrangement of the monuments along a timeline, placing them in historical order; tiered amphitheater seating; new pavers throughout; plaza/thoroughfare/event space featuring a central stair, each point for one of the five branches of the military; new entrance that is open and welcoming with a gateway sign; new landscaping; lighting; and site amenities (benches, etc.).		
	Action Requested:	Approval of Supplemental Capital Project Appropriation	
	Amount:	\$2,000,000	
	Fund/Budget:	CP5602	
	Submitted by:	Cindy Grafstein, Special Assistant to the Mayor	
	<i>(Video: 00:00:00)</i>	Attending: (TBC)	

Year-End Budget Transfers

Item 6	In accordance with the City Charter Section C8-30-11, Control of Appropriations, recommendation of approval for transfers to cover projected year-end budget shortfalls identified in OPM's Q4 Review.		
	Action Requested:	Transfers	
	Amount:		
	Fund/Budget:	Various	
	Submitted by:	Jay Fountain, Director of OPM	
	<i>(Video: 00:00:00)</i>	Attending: Jay Fountain	

This Meeting is on Video.

Next Regular Meeting of the Board: Thursday, September 13, 2018 at 7:00 P.M.

Adjournment: (Video: 00:00:00)

Cynthia R. Winterle

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Clerk of the Board