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SHELLEY A. MICHELSON
TEL: (203) 977-4699
FAX: (203) 977-5030

BOARD OF FINANCE
STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

AGENDA

Thursday, August 24, 2017: 7:00 PM
Board of Finance Meeting Room, 4th Floor

Call to Order: Chairman Richard Freedman (*Video 00:00:00*)

Pledge of Allegiance: Chairman Freedman

<p>Approval of Minutes: July 13, 2017 - Regular Monthly Meeting (7 p.m.)</p>	<p>(<i>Video: 00:00:00</i>)</p>
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Public Participation:

Reports to the Board:
Audit Committee Meeting

OFFICE OF THE MAYOR

Possible Discussion – Pending Contract Negotiations

<i>Item 1</i>	The Mayor may address the Board of Finance in executive session on any pending contract negotiations.		
	Action Requested:	Possible Discussion	
	Amount:		
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
	Video: 00:00		

Lease Amendment – Congressman Himes

<i>Item 2</i>	This is a request for approval of an Amendment to the City's Lease with Congressman Himes for 966 square feet of office space on the 10 th floor of the Government Center. The Amendment changes only the Term of the lease, which will now run through January 2, 2019. The remainder of the terms, including the rent of \$1,796.47 per month, shall remain the same.		
	Action Requested:	Approval of Lease Amendment	
	Amount:	\$1,796.47 per month	
	Fund/Budget:		
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: Ernie Orgera, Director of Operations	

OPERATIONS

Request for Approval of Contract – RFQ #884, Replacement of the Riverbank Road Bridge over the East Branch of the Mianus River – A. Vitti Excavators, LLC

<i>Item 3</i>	This is a request for approval of an agreement between the City of Stamford and A. Vitti Excavators, LLC for the replacement of the Riverbank Road Bridge over the East Branch of the Mianus River (CONN DOT Bridge 135011). Due to the time being a critical factor, a bid waiver was approved by the Board of Finance at its June 8, 2017 regular monthly meeting.		
	Action Requested:	Approval of agreement.	
	Amount:	Phase I: \$ 78,500.00 Phase II: <u>\$851,201.80</u> Total \$929,701.80	
	Fund/Budget:	45% Grant-funded, 55% City Bonds	
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: Louis Casolo, City Engineer	

BOARD OF EDUCATION

Request for Approval of Contract – Old Town Hall QALICB, LLC

Item 4	<p>This is a request for approval of a lease agreement between the Stamford Board of Education and Old Town Hall QALICB, LLC, for approximately 10,161 square feet of space for Adult Education Classrooms, supporting office space and any other use consistent with the normal operations of the Stamford Public Schools, at Old Town Hall, 175 Atlantic Street. The rent for this space is \$169,870.83 from September 6, 2017 through June 30, 2018. The second year will be \$217,300 with 2.5% increases every year thereafter. The term will be ten (10) years with two (2), additional 5-year options.</p>		
	Action Requested:	Approval of lease agreement	
	Amount:	\$169,870.83 for the first year – September 6, 2017 through June 30, 2018 \$217,300 for the second year – July 1, 2018 through June 30, 2019 Term: Ten (10) years with two (2) additional 5-year options	
	Fund/Budget:		
	Submitted by:	Earl Kim, Superintendent of Schools	
	Video: 00:00	Attending: Earl Kim; Michael Fernandes, Assistant Superintendent – Secondary; Angela Thomas-Graves, Administrator, BOE; Richard Lyons, Construction Programs, BOE; and Amy Livolsi, Assistant Corporation Counsel	

OFFICE OF POLICY AND MANAGEMENT

Transfer – FY16/17 Year-End Salary Budget Transfers – Office of the Mayor

Item 5	<p>In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another. Please see attached FY16/17 year-end salary budget transfers request.</p>		
	Action Requested:	Request Budget Transfers	
	Amount:	\$77,166.00	
	Fund/Budget:	Various	
	Submitted by:	Mayor David Martin	
	Video: 00:00	Attending: Jay Fountain, Interim Director of OPM	

Transfer – FY16/17 Year-End Salary Budget Transfers – Office of Administration

Item 6	<p>In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another. Please see attached FY16/17 year-end salary budget transfers request.</p>		
	Action Requested:	Request Budget Transfers	
	Amount:	\$124,611.00	
	Fund/Budget:	Various	
	Submitted by:	Michael Handler, Director of Administration	
	Video: 00:00	Attending: Jay Fountain	

Transfer – FY16/17 Year-End Salary Budget Transfers – Law Department

Item 7	<p>In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another. Please see attached FY16/17 year-end salary budget transfers request.</p>	
	Action Requested:	Request Budget Transfers
	Amount:	\$22,630.00
	Fund/Budget:	Various
	Submitted by:	Kathryn Emmett, Department Director
	Video: 00:00	Attending: Jay Fountain

Transfer – FY16/17 Year-End Salary Budget Transfers – Operations

Item 8	<p>In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another. Please see attached FY16/17 year-end salary budget transfers request.</p>	
	Action Requested:	Request Budget Transfers
	Amount:	\$491,134.00
	Fund/Budget:	Various
	Submitted by:	Ernie Orgera, Department Director
	Video: 00:00	Attending: Jay Fountain

Transfer – FY16/17 Year-End Salary Budget Transfers – Public Safety, Health and Welfare

Item 9	<p>In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another. Please see attached FY16/17 year-end salary budget transfers request.</p>	
	Action Requested:	Request Budget Transfers
	Amount:	\$1,350,354.00
	Fund/Budget:	Various
	Submitted by:	Ted Jankowski, Department Director
	Video: 00:00	Attending: Jay Fountain

Transfer - Computer System Administrator Position – Public Safety, Health and Welfare

Item 10	<p>In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another. Please see attached FY17/18 salary budget transfer request.</p>	
	Action Requested:	Request Budget Transfer (transfer of position of Computer System Administrator from Emergency 911 to TMS effective 7/1/2017)
	Amount:	\$111,034.00
	Fund/Budget:	From: 01433501100 Emergency 911/Salaries To: 01410611100 Application Support/Salaries
	Submitted by:	Attending: Jay Fountain
	Video: 00:00	Attending: Jay Fountain

Transfer – FY16/17 Year-End Salary Budget Transfers – E. G. Brennan Golf Course

Item 11	In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another. Please see attached FY16/17 year-end salary budget transfers request.		
	Action Requested:	Request Budget Transfers	
	Amount:	\$28,667.00	
	Fund/Budget:	Various	
	Submitted by:	Ernie Orgera, Department Director	
	Video: 00:00	Attending: Jay Fountain	

Transfer – FY16/17 Year-End Salary Budget Transfers – Parking Management

Item 12	In accordance with the City Charter Section C8-30-11, Control of Appropriations, transfers of appropriations (excluding administrative transfers) may, with the approval of the Board of Finance, be made in proper cases from one item to another. Please see attached FY16/17 year-end salary budget transfers request.		
	Action Requested:	Request Budget Transfers	
	Amount:	\$26,994.00	
	Fund/Budget:	Various	
	Submitted by:	Ernie Orgera – Department Director	
	Video: 00:00	Attending: Jay Fountain	

Next Regular Meeting of the Board: Thursday, September 12, 2017 at 7:00 P.M.

Adjournment: (Video: 00:00:00)

Cynthia R. Winterle

Cynthia R. Winterle

Clerk of the Board