

Building Department

Demolition Documents Checklist

Address: _____ TB-_____ - _____

- _____ 1. Deed (if Owners Name is not in View Permit)
- _____ 2. Blue Application (make sure it is signed by owner and demo contractor - notarized) House (\$13.00 per thousand or minimum of \$200) Garage (\$13.00 per thousand or minimum of \$100) Commercial (\$16.50 per thousand or minimum of \$200) NO STATE FEE (View Permit Application also) – If property is more than 50 years old, we will have to post legal notice in the Advocate.
- _____ 3. Field Card (Need in order to place ad)
- _____ 4. 300' Abutters map/List of People (Need in order to place ad)
- _____ 5. Neighbor letter with proof of mailing receipts (Need in order to place ad)
- _____ 6. Pictures of Property - Sign (all sides - Need in order to place ad)
- _____ 7. GIS Map (Need in order to place ad)
- _____ 8. Letters to 7 organizations, 2 Interoffice – Date Sent _____ 20-day period _____ (**Office Use Only**)
- _____ 9. Ad (**Office Use Only**)
- _____ 10. Owners Form (Need in order to place ad)
- _____ 11. Workers Comp Affidavit (Notarized)
- _____ 12. Non-Owners Affidavit (Notarized)
- _____ 13. Certificate of Insurance (City of Stamford must be named as insured)
- _____ 14. Demo Contractor License w/I.D.
- _____ 15. Demo Debris Letter
- _____ 16. Removal of service completed – electricity, gas, water, Frontier, Cablevision
- _____ 17. Exterminator Letter (Certificate from a licensed exterminator)
- _____ 18. Health Dept. Report on Lead and Asbestos
- _____ 19. Sewer Cap Off Form
- _____ 20. Contract with Price
- _____ 21. Save Harmless letter on contractor's letterhead