Stamford Animal Control Task Force

Report to

Mayor David Martin

May 22, 2015

STAMFORD ANIMAL CONTROL TASK FORCE
Report to Mayor David Martin
May 20, 2015

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FINAL REPORT TO MAYOR DAVID MARTIN

ANIMAL CONTROL TASK FORCE MAY 20, 2015

OVERVIEW

This report reflects the work and accomplishments of your appointed Animal Control Task Force over the last ten months and its recommendations for the future of animal control and welfare in the city of Stamford. It represents a work in progress with many steps left for future action and refinement. I believe that we undertook the most exhaustive review of all aspects of animal control that has been done in Stamford in at least two decades and as such reflects modern approaches to public safety and animal welfare that have evolved significantly over the past years. The report is accompanied by specific sections reflecting the areas of concern we were asked to review, plus additional needs we sought to address.

1. Operational Aspects of Our Work

The Animal Control Task Force was appointed on June 23, 2014, and held its first meeting that evening to organize itself and plan next steps (TAB 1). In total, we held fourteen meetings, including a public hearing on August 5, at which approximately 30 member of the public spoke about their concerns about the wellbeing of animals in the Stamford Animal Control Center (SACC) and urged that the center maintain the lowest possible rate of euthanasia. No member of the public addressed the safety of the public.

In addition to the members of the Task Force, other regular participants in our meetings were Director of Public Safety, Health and Welfare Ted Jankowski, Stamford Police Department Assistant Chief Tim Shaw, SPD Lt. Nicholas Montagnese, Animal Control Manager Tilford Cobb, Corporation Counsel Kathy Emmett, and Assistant Corporation Counsel Mike Toma. The participation of these members of your administration was crucial to the work of the Task Force. We are very grateful for their efforts. We began each meeting with a report from ACM Cobb on the statistics and activities of the animal shelter. His reports gave us insights into what was happening at the shelter and gave him an opportunity to answer questions and rumors about the shelter that were circulating in the emotionally charged atmosphere after the departure of the previous ACM.

Many members of the public also attended our meetings, but less so as time went on. After the meetings, there were often conversations between individuals of the public attending and the officials around the table. We had regular press coverage of our meetings, again, less so as time went on.

We thank the Board of Representatives for allowing us to use their facilities and their video system for our meetings.

1. Information Received

The first meetings focused on gathering information from outside experts and other relevant organizations. The following experts attended our meetings: Allyson Halm, Adopt-a-Dog, Marjean O'Malley, Stratford Animal Rescue Society, Ray O'Connor, head of Animal Control for the CT Department of Agriculture, Chris Onthank, animal behaviorist, and Nathan Winograd, No Kill Equation (via Skype).

Valuable materials were also received on the Asilomar Accords (how to bring the animal welfare community together), the Massachusetts Society for the Prevention of Cruelty to Animals model facility, Humane Society of the US documents on model animal control legislation and on a model animal shelter, model legislation from the No Kill Equation, and related legislation from other CT cities and towns.

Finally, at our November 6 meeting, in anticipation of beginning work on a new draft animal control ordinance in January, we invited all the local animal welfare organizations to offer their views on what they would like to see in the new ordinance. .Six groups testified and offered valuable recommendations, background information and suggested texts.

We thank them for their participation.

2. Accomplishments

At your request, we focused our initial energies on getting volunteers back into the shelter. Working closely with the (then) Acting Animal Control Manager (ACM) Cobb and the Legal Department, policies and procedures were adopted (TAB 2) and a new Volunteer Coordinator hired (as a temporary position). The shelter began accepting volunteer applications on September 15. There are now approximately 30 volunteers working at the shelter, including on the weekends.

Similarly, the Task Force, the ACM and the Legal Department set about updating and improving policies and procedures for adopting shelter animals. (TAB 3) These new documents were approved by Task Force on November 6. Adoptions continued before and after these documents were finalized. In order to increase advertising for adoption of the shelter's animals, the SACC staff created a Facebook page, with links to the city's website, rejoined Petfinder, posting animal photos there regularly, and adopted the "Shelter Buddy" computer system to enhance its management and record keeping. Under the ACM's leadership, the shelter continues to work with local animal welfare organizations and is establishing relations with new organizations to help find pets their forever home.

The Task Force approved a Mission/Vision Statement to inspire the staff and to make the SACC's philosophy permanently public (TAB 4). This statement will be posted prominently in the SACC and online for the public to see.

SPD Lt. Montagnese, who now supervises the shelter, has strengthened the day-to-day relations between the SACC and the police department. He has helped identify needs and anticipate challenges facing the building and the staff. One happy result of this management was the hiring of a part-time maintenance person for keeping the kennels and overall shelter clean and giving the dogs their morning outdoor exercise.

It is important that the SPD embrace the SACC as a critical part of its organization and include their needs in support and budget planning. Often the animal shelters in Connecticut and elsewhere are treated as a "stepchild" by their supervisory police departments. As a result of our current efforts, the SACC is now recognized as a partner in public safety. **(Tab 5)**

A subgroup of the Task Force, composed of Co-Chairs Layton and Heaphy, plus member Annie Taylor, visited potential sites for a new animal shelter. They rated the eight identified sites based on criteria approved by the Task Force and determined that the city's Highway Department building in Hunt Park at Courtland Avenue as the best suited and easiest to convert to a shelter (Tab 6).

3. **New Draft Animal Ordinance.** (Tab 7)

The most challenging and time consuming work of the Task Force was drafting a new animal control ordinance for the city of Stamford. Armed with all the testimony, model legislation, and legal advice of our city lawyers, we worked to revamp, modernize and expand our ordinance to make it fit the realities of the 21st century. Some examples of these changes are below:

--In the livestock section, we strengthened the requirements on enclosures, in order to prevent future cases of horses, cattle, swine, etc., living in dangerous or neglected pens and stables.

--In the dog section, we added a section on tethering and provided more details and regulations concerning dangerous dogs.

--We now have a section devoted to roaming, stray and feral cats; there was none before.

--There is a new section on rabbits, ferrets, and other small pets.

--A new section better defines standard practices for the SACC, including a new pet surrender policy.

--The last two important new additions outline responsibilities of pet owners/guardians and regulates breeding of pets/domesticated animals.

We recommend that you, as Mayor, have this draft ordinance submitted to the Board of Representatives as soon as possible.

CONCLUSION

Although the Task Force's work has concluded, the city's work is just beginning. Implementing the new policies and ordinance will require constant attention and follow-through. With experience, these new departures may need tweaking or even change. However, a good dialogue has begun with all stakeholders in the animal control and welfare community in Stamford, and we encourage all those involved to continue the dialogue through regular consultations and goodwill.

Submitted by:

Eileen Heaphy, Chair
Task Force for the Stamford Animal Control Center

FOR IMMEDIATE RELEASE
Office of the Mayor

June 23, 2014

CONTACT:
Tom Dec
203-977-5115
tdec@stamfordct.gov

Mayor Appoints Animal Control Center Task Force

STAMFORD, CT – Mayor David Martin announced the appointment of the Animal Control Center Task Force following the Human Resources investigation into the Stamford Animal Control Center. The Task Force will hold its first meeting tonight, Monday, June 23, 2014, at 7:00 PM at the Stamford Government Center, 4th Floor, Board of Representatives Republican Caucus Room.

The seven-member Task Force includes community leaders and seasoned professionals in the field of animal control.

"I am pleased to appoint an exceptionally qualified team of professionals and community leaders to serve on the Animal Control Center Task Force. While they are diverse in their backgrounds, all members share a common commitment to promoting both the safety of residents and welfare of animals, and I am looking forward to working with them in the weeks and months to come," said Mayor David Martin.

The following individuals will serve on the Task Force:

Eileen Heaphy, Co-Chair, Co-Founder of the Stamford Dog Park and Board of Representatives Member (District 8).

Art Layton, Co-Chair, Co-Founder of the Stamford Dog Park and former member of the Board of Representatives (District 17).

Maryann Kleinschmitt, Animal Control Officer, Town of New Canaan.

Annie Selkovits Taylor, Stamford resident, dog owner, Compliance Consultant and member of the Board of Directors of the Animal Cancer Foundation.

Theresa Geary, Director of Operations, Connecticut Humane Society.

Dr. Steve Zeide, Veterinarian and Owner, Bull's Head Pet Hospital.

Brenden Leydon, Attorney, Tooher Wocl & Leydon LLC.

The Task Force will help to lead the City's efforts to address the recent issues at the Animal Control Center. Its responsibilities include:

- Reviewing current policies & procedures of the facility, in conjunction with City officials.
- Working with all stakeholders, including residents, interested volunteers, and City officials to ensure that the City maximizes the safety of residents and the welfare of all animals in the facility.
- Making recommendations to the Mayor about potential sites for a new Animal Control Center.

Members of the public and press who wish to contact the Animal Control Center Task Force can email Co-Chairs Eileen Heaphy and Art Layton at eheaphy@stamfordct.gov.

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FOR IMMEDIATE RELEASE
Office of the Mayor

September 12, 2014

CONTACT:
Tom Dec
203-977-5115
tdec@stamfordct.gov

Stamford Animal Control Center Volunteer Policies and Procedures Adopted by City following Task Force Recommendation

STAMFORD, CT – The Mayor announced Friday that the City has accepted the recommendations approved and submitted by the Animal Control Center Task Force regarding new volunteer policies and procedures to be implemented at the Animal Control Center.

Mayor David Martin applauded the Task Force's approval and recommendation of new policies and procedures, saying, "It has been a top priority to restore a volunteer role at the Animal Control Center, and I thank the Stamford Police Department and Task Force for this accomplishment. Over the years, volunteers have meaningfully enhanced the attention and care provided to the animals at the Center. It is important that we enable volunteers to contribute, while at the same time ensure the proper procedures are in place to protect the safety of volunteers, staff, and the public."

The Stamford Animal Control Center will begin accepting volunteer applications beginning on Monday, September 15.

The approved procedures include the following (full outline is attached):

- Applicants must complete a volunteer application.
- Applicants accepted into the program will be subject to a background check, meet with the Volunteer Coordinator for a one-on-one orientation, and undergo training.
- Volunteers will report directly to, and be under the supervision of, the Volunteer Coordinator, an employee of the Animal Control Center.
- Volunteers are not permitted to answer the telephone or interfere with the administrative operations of the Center.
- Volunteers are prohibited from performing duties performed by Animal Control Officers such as filling out adoption paperwork, responding to calls, evaluating animals, etc.
- Volunteers will not enter certain areas of the Animal Control Center. These include all quarantine areas, the kennel area, behind the office desk, or any city staff offices.

- Volunteers may handle animals only if the Volunteer Coordinator has approved them for animal handling, and after they have been informed about any issues there may be with an unfamiliar animal.
- Volunteers must sign the "Volunteer Hold Harmless Agreement and Waiver."

"The Task Force worked hard with the Stamford Police Department to craft a set of policies that would make clear the role and boundaries of volunteers at the Animal Control Center. The Center has had an active and committed group of volunteers, and we are delighted that volunteers will again be able to contribute by providing socialization, exercise and basic training for the dogs, among many other tasks," said Art Layton, Co-Chair of the Animal Control Center Task Force.

"We thank the Task Force members who have volunteered countless hours in researching, reviewing and drafting these policies and procedures. We also thank the public for their input as well as the City for its cooperation and support throughout the process," said Eileen Heaphy, Co-Chair of the Animal Control Center Task Force.

Individuals may apply to volunteer at the Center by submitting an application to the Animal Control Center. Applications will be accepted beginning on Monday, September 15th and interviews will begin the week of Monday, September 22nd.

Individuals can download a form online at http://www.stamfordct.gov/animal-control-center and deliver the form to the Animal Control Center or submit via email to KWargo@StamfordCT.gov. Questions should be directed to the Animal Control Center at 203-977-4438.

In the coming weeks and months, the Task Force will turn its focus to items including updating pet adoption policies and practices, reviewing City pet ordinances, evaluating the relationship between veterinarians and the Animal Control Center, and building community involvement and awareness to assure strong animal control and care in Stamford.

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Stamford Animal Control Center Volunteer Program

Welcome to the Stamford Animal Control Center ("ACC"), and thank you for your interest in joining our volunteer program. We value our volunteers and count on them to help socialize the animals in our care as well as facilitate adoptions, among other things.

In order for the volunteer program to operate efficiently, and to ensure maximum benefit is derived for the animals, the Stamford ACC expects its volunteers to be dependable and effective during their volunteer hours. Volunteers are asked to make an initial commitment of 6 months to our program, with a minimum of 8 hours in each month. Please note volunteers must be at least 18 years of age to participate in our Volunteer program.

Volunteer Application
Persons interested in volunteering should fill out an application. Applications are available at the ACC, 201 Magee Avenue, Stamford, CT 06902.

After your application has been submitted, and a background check has been conducted, our Volunteer Coordinator will contact you to arrange a one-on-one orientation to meet with the staff and to discuss the areas available for volunteer participation. Following the one-on-one orientation, you will be informed if you have been accepted into the Volunteer Program. Once accepted, your 6-month commitment will begin.[i]

Stamford Animal Control Center Volunteer Policies and Procedures
The safety of the public and our volunteers is paramount while providing for the care of our animals. All volunteers will report directly to, and be under the supervision of, the Volunteer Coordinator. Volunteers must abide by the following policies and procedures and are required to report dangerous conditions or anything unusual to the Volunteer Coordinator or to an Animal Control Officer immediately.

Failure to obey these rules may result in termination of volunteer status.

- Animal Control Officers are in charge ALL of the time.

- While performing volunteer service on behalf of the ACC, volunteers are required to wear name tags.

- NO SMOKING is allowed in the building.

- Volunteers are not allowed to answer the telephone or interfere with the administrative operations of the ACC.

- Volunteers are not allowed to have keys to the Center or other City of Stamford property.

- Volunteers may not feed or give treats to any of the animals without permission from the Center's Animal Control Officers or Volunteer Coordinator.

- Volunteers must clean up after themselves in the kitchen, volunteer room, kennel, outside areas, etc.

• Volunteers are prohibited from performing duties performed by Animal Control Officers such as filling out adoption paperwork, responding to calls, evaluating animals, etc.

• No City of Stamford property, including animals at the ACC, may be taken home for any reason.

It is important to understand the potential risks of volunteering at the Animal Control Center to the volunteer as well as indirectly to pets that the volunteer has at home. These risks include, but are not limited to animal bites, infection, scarring, disfigurement, and Rabies, as well as Parvovirus, Leptospirosis, Kennel cough, and internal and external parasites such as round worm, tapeworm, fleas and ticks, and sarcoptic mange.

Dog Handling

Provide socialization, exercise, and basic training for the ACC dogs. Major responsibilities include walking dogs outdoors for exercise, using the required equipment and appropriate handling techniques, cleaning up after dogs, and teaching basic obedience in accordance with ACC training methods and policies.

Dog handlers must attend scheduled continuing education classes.

If you sign up for dog handling, you must be comfortable around all types of dogs and must commit to self-study of the volunteer manual, policies and procedures at home.

Dog Handlers must be able to:

- Safely handle large, strong dogs;
- must be comfortable working around and cleaning animal waste;
- must be physically able to do required tasks.

Dog handlers will be assigned dog walking duties by the Volunteer Coordinator. The Volunteer Coordinator will provide the volunteers with information about any issues related to the dogs. The volunteers should also read the dogs' evaluation sheets prior to walking the dogs.

• Always lead dogs out through the kitchen or back door (never through front office doors). To avoid possible altercations between dogs, use caution and always check to see if another volunteer has a dog on the other side before going through the doorway.

• Always shut the front gate. This gate must be closed properly at all times.

• Don't allow dogs to pull, bite the leash, or jump up on you. If you need help addressing these behaviors, ask for help. Bad behavior is reinforced if ignored or not properly addressed.

• Dogs are not allowed to socialize/play with other dogs in order to prevent injuries.

• Dogs should be brushed after every walk. Working on any issues the dog may have (as indicated on the evaluation sheet) - such as fear of quick hand movements – or just basic obedience such as walk, sit, and stay is also recommended.

• Dogs may be exercised only in the fenced-in areas located in front of the shelter, or walked on a leash and choke collar in the Facilities Management area behind the shelter. Under NO circumstances may dogs be taken off the property or walked on the surrounding streets.

• Volunteers are not allowed to exercise any quarantined dogs, sick dogs, dogs with aggressive or questionable temperaments, dogs with "do not touch" signs on their cages, or any animal that the Animal Control Officers or the Volunteer Coordinator have not approved for volunteers to exercise.

• No dog may be left unattended while being shown to the public in the exercise pens; nor may a prospective adopter be allowed to handle the leash on a dog without Animal Control staff supervision. All meet and greets (family pets being introduced to a shelter dog) MUST be supervised by ACC staff.

• Please report to staff (as well as note on the sheet outside of the dog's kennel) anything unusual, such as:

- blood in stool
- bleeding sores or wounds
- vomiting or diarrhea
- acting lethargic
- limping, dragging of leg, etc.

• If you are bitten, you must report the bite to staff immediately and provide the necessary information so that a bite report can be completed as is required by law.

It is of utmost importance to follow all rules and to report any unusual behaviors and illness to the Volunteer Coordinator and to an Animal Control Officer immediately. Failure to do so may not only cause injury to other animals but may also put another volunteer or the public at risk.

Cat Handling

Provide socialization and exercise for the Animal Control Center cats. Responsibilities include engaging cats/kittens in play exercise with toys, cuddling, utilizing our cat socialization room to give the cats time outside of their cages, cleaning up after the cats while the cats are outside of their cages. Cat handlers must be comfortable working around and cleaning animal waste, and must be able to bend and stoop.

• If you are scratched, you must report the scratch to staff immediately and provide the necessary information so that a scratch report can be completed, as is required by law.

• Kittens are NOT to be handled by the public until 6 weeks of age because their immune system is too weak and puts them at a high risk of infection. NO EXCEPTIONS!

• Volunteers MUST wash their hands before and after touching EACH cat (sterilizer lotion is acceptable).

• Volunteers may not open the door to any cat cage until they know the cat's personality, and the cat gets to know them. The door to the room must be closed during this process to prevent escape.

• Volunteers should not take a cat into their arms until there is trust and a bond between volunteer and cat. A cat may be calm in its cage but, upon seeing other cats, may react differently.

When an animal first comes into the Animal Control Center, there is a notice published in the paper and the animal is held for a period of seven (7) days so that an owner can come forward. If an owner does not claim the animal within seven days of publication, the animal becomes city property and may be made available for adoption.

Time commitment and Reporting hours

Volunteers are required to commit to a minimum of eight (8) hours per month to the activities that align with the chosen volunteer role and provide additional volunteer time for special events or as may be needed.

All volunteer hours are scheduled, coordinated and recorded by the Volunteer Coordinator. If there is an event at which you will not be able to volunteer, or you become ill and will not be able to perform a task which you signed up for, please communicate with the Volunteer Coordinator and remove yourself from the calendar at least 48 hours in advance.

In the rare case of an emergency that comes up in a shorter timeframe, contact the Volunteer Coordinator via e-mail and phone. If you do not show up for a commitment, are late or cancel in a timeframe shorter than 48 hours, you will receive a warning. After the second warning you will be required to discuss the circumstances with the Animal Control Center Manager and the Volunteer Coordinator.

Volunteers who do not meet the monthly requirements will receive one warning notice. If inactivity occurs again, they will be moved to inactive status and removed from the Program. Questions concerning volunteer status should be addressed to the Stamford Animal Control Center Volunteer Coordinator.

Off Limits Areas

Certain areas of the Animal Control Center are off-limits to volunteers. These include all quarantine areas, the kennel area, behind the desk of the office, and all personal offices.

Volunteers are not permitted to go into desks or look into paperwork or files. Volunteers are also prohibited from the use of City of Stamford employee computers. Volunteers are never allowed to answer the phone for the Animal Control Center, and may not open the Animal Control Center door to allow others (volunteers or the public) to enter if the door is locked.

No personal pets are allowed within the Animal Control Facility or on the Center's property. Family and friends may not accompany volunteers while they are participating in Stamford Animal Control Center training or working in a volunteer capacity.

Handling of Animals

Volunteers should ask the Volunteer Coordinator or the Animal Control Officers before handling the animal for the first time.

Volunteers may handle animals only if the Volunteer Coordinator has approved them for animal handling, and after they have been informed about any issues there may be with an unfamiliar animal.

Volunteers may only handle animals when the Volunteer Coordinator or another ACC staff member designated to fill in on a temporary basis for the Volunteer Coordinator is present at the Center to supervise their activities.

Privacy

Any information pertaining to Animal Control records and cases which you may learn (including names, addresses, phone numbers, etc.) as a result of your position is confidential and may not be discussed with others. Under some circumstances, Animal Control staff may be prohibited from discussing with you certain specific details regarding cases that are under investigation or pending criminal court action. Volunteers are specifically prohibited from discussing any aspect of Animal Control records and cases with any representative of the media.

Conduct

As a Stamford Animal Control Center Volunteer, you are required to be familiar with the Center's policies and procedures. When dealing with the public, you must always be polite, courteous and helpful. It is the policy of the Stamford Animal Control Center to provide an environment that is free from discrimination and harassment, as well as one that promotes equal opportunity and equitable treatment. Any type of harassment or discrimination based on a person's race, religion, color, national origin, gender, sexual orientation, etc. is prohibited.

Violence in the Workplace

It is the policy of the Stamford Animal Control Center to provide an environment for its volunteers that does not tolerate harassment and free from violent, aggressive or threatening behavior. Harassing behavior may be, but is not limited to, physical, verbal or visual harassment. The Stamford Animal Control Center prohibits the possession and use of firearms and other dangerous weapons by visitors and by volunteers while conducting volunteer business. Volunteers who carry dangerous weapons in their personal vehicles are prohibited from bringing or parking such vehicles on City property. Volunteers must immediately summon assistance from Animal Control Officers or call 911 if they are threatened or believe they are in imminent danger.

Drug-Free Workplace

The Stamford Animal Control Facility is a drug-free workplace. The Stamford Animal Control Center will take steps necessary to ensure that its volunteers perform their duties and responsibilities free of the influence of unlawful drugs and unimpaired by alcohol. The following activities are prohibited on the City premises or while conducting Stamford Animal Control Center business: the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance. No volunteer shall report for duty after having used a controlled substance which has not been legally prescribed by a health care practitioner. No volunteer shall report for duty while impaired from the consumption of alcohol.

Smoking

Smoking is not allowed in any portion of the building. If you must smoke, you must do so off the Center grounds.

Discipline
Volunteers who commit violations of policy and procedure may be removed from the volunteer program. A meeting with the Animal Control Center Manager and the Volunteer Coordinator will be held to discuss further action or dismissal.

Other Ways to Help
If our Volunteer Program is not the right fit for you, there are still many ways to help our pets. Here are just some of the many ways you can get involved:

- Host a donation drive to solicit items from the Animal Control Center Wish List.
- Plan a Third-Party Event, where you and your friends/coworkers hold a fundraiser to benefit Animal Control Center animals.
- Encourage family, friends, and colleagues to adopt a wonderful new furry friend from the Animal Control Center.

For more information and other ways you can help, please contact the Stamford Animal Control Center at 203-977-4437.

Thank you for wanting to make a difference in the lives of our animals!

[i]The following language will be inserted when the Webinar Training, Volunteer Orientation Week and In-Animal Control Center Training programs are in place:

Volunteer Orientation Week
We will schedule regular Volunteer Orientations at the Stamford ACC. The Orientation provides an important overview of our organization; gives specific information about our Volunteer Program, training, and opportunities. Only those applicants who have completed the one-on-one orientation and been accepted in the Volunteer program are invited to attend the volunteer orientation.

Webinar Training
Once you are accepted into our Volunteer Program, and as a form of continuing education, you will also receive instructions via email about how to proceed with Webinar Training. A webinar is short for Web-based presentation that is transmitted over the Internet. For your convenience, the trainings are recorded so you can attend the trainings from the comfort of your home or office. Volunteers will be periodically tested on the webinar content.

In-Animal Control Center Training
During the In-Animal Control Center Training, you will participate in hands-on training. Once you have passed your In-Animal Control Center Training, you will receive your Volunteer Packet with your volunteer supplies on your first volunteer shift. Your 6 month commitment will begin the week after your In-Animal Control Center Training.

VOLUNTEER APPLICATION FORM

STAMFORD ANIMAL CONTROL CENTER

201 MAGEE AVE., STAMFORD, CT 06902/TELEPHONE (203)977-4437

APPLICATION DATE _____

Name_____DOB_____ DL#_____

Address _____City & Zip_____

Phone #'s: Home (_____)_____ Cell (_____)_____ Work (_____)_____

E-mail address (required):

Emergency Contact _____ Relation_____ Phone # (_____)_____

Why are you interested in volunteering at the shelter? _____

Do you currently have pets? _____ No _____ Yes If yes: How many? _____

What type/breed/age? _____

_____

How long have you had them? _____

How did you get your pet(s)? _____

Please describe your experience with domestic animals: _____

_____

Do you have special talents, skills, or training in handling domestic pets? _____

_____

Do you have a health/medical situation that would be affected by working at the shelter? _____ No _____ Yes

If yes, please explain: _____

Please indicate below the time(s) you are available to volunteer:

	MON	TUES	WED	THURS	FRI	SAT	SUN
TIME							

Please read below and sign:

Stamford Animal Control Center assumes no responsibility or liability for any injury sustained while working with Stamford Animal Control Center and its animals. Stamford Animal Control Center reserves the right to refuse volunteer privileges at its discretion.

_____ _____

Signature Date

Volunteer Hold Harmless Agreement and Waiver

1. I will follow all orders or instructions issued to me by any member of the Stamford Police Department or any officer or employee of the City working at the Animal Control Center. I understand, however, that the City's personnel cannot continuously monitor and supervise my activities, and I release the City of Stamford, its officers, agents or employees, including the Stamford Police Department, from any claims based on the level of supervision provided.

2. I will indemnify and hold harmless the City of Stamford, its officers, agents and employees, including the Stamford Police Department, from any and all claims for any injury, disease, damages or liability of any nature arising from or related to my participation in activities at or related to the Animal Control Center.

3. I waive any and all claims I might have or may have in the future, against the City of Stamford, its officers, agents or employees, including the Stamford Police Department, which do or might arise from my participation in the activities at or related to the Animal Control Center.

4. I fully understand, appreciate and accept the risks involved in activities at the Animal Control Center, including but not limited to the risks associated with the handling of animals at the Center such as animal bites, infection (including rabies, a fatal disease), disfigurement, and scarring, and the transmission of disease to any animals I own or come in contact with outside the Center, and hereby release the City, its officers, agents and employees, including the Stamford Police Department, of any claim or inadequate warnings, inadequate precautions or inadequate control over the animals at the Center.

5. I have experience interacting with dogs and other animals such as those at the Center and have done so for ____years. I understand the City is relying on my representation that I have such experience in allowing me to interact with the animals at the appropriate level before the City's training program has been implemented.

6. Volunteers must carry personal medical insurance for potential injuries. A copy of your medical card is required. I am covered by (insurance company) _____, policy or ID #_____.

7. The undersigned agrees to participate in the training program conducted by the Stamford Animal Center and to use reasonable due care at all times while engaged in volunteer activities.

8. I understand that, as a volunteer, I am not permitted to represent or speak for the Center to the public, media, social media or other outlets.

9. The undersigned agrees to abide by and uphold the Center's philosophy and policies.

I have read this agreement, understand its content, and will abide by it.

_____ _____

Please print your name Date

_____

Signature

Stamford Animal Control
201 Magee Avenue
Stamford, CT 06901
203-977-4437

Animal Adoption Policy

- All adopters must be 18 years of age or older.
- The prospective adopter must present a valid form of identification.
- All members in a household must meet the animal and agree to the adoption.
- Dogs owned by prospective adopters must meet and be compatible with new animal
- All prospective adopters must fill out an application and be approved.
- All prospective adopters must provide proof of homeownership such as a home tax bill or mortgage statement. Renters must provide a letter from their landlord or building manager verifying that they have permission to have an animal reside in the rental premises.
- All prospective adopters must sign an Adoption Agreement, Indemnification & Hold harmless Agreement prior to adoption.
- All animals will have a behavioral assessment. Animals identified as aggressive may not be adopted by members of the public or by rescue groups for subsequent adoption to members of the public.
- Animals may be vaccinated, tested for disease, and micro-chipped.
- All animals will be spayed/neutered prior to going home with new adopter unless they are too young.
- Adopters must sign an agreement to spay/neuter adopted animals by six months of age if they are too young to be spayed/neutered at time of adoption and will be given a spay/neuter discount voucher.
- Prospective Adopters must understand that animals will not be held for anybody and adoptions are approved at the discretion of the Animal Control Officers. In the case of multiple applications, for the same animal, the animal will be adopted out at the Animal Control Officers discretion. Every effort is made by the Animal Control Officers to match animals to proper homes and filing an application in no way guarantees that the prospective adopter will be approved for such animal.
- Stamford Animal Control makes no claims as to the health, behavior or mental status of any of its animals. All information which Stamford Animal Control has concerning the health, behavior and history of the animal will be provided to the adopter. All animals have been screened by the SAFER evaluation test or equivalent and potential adopters will be given an assessment of the findings.
- Some animals change when brought out of the shelter environment and into a new environment. Due care should be taken with any new animals in their new homes.

Fees

Spayed/Neutered Animals **$5.00**

Non-Spayed/Neutered Animals **$45.00 (vouchers)**
Entitles the adopter to a State of Connecticut voucher which provides a discount off the cost of a spay or neuter.

Microchip $**20.00**

STAMFORD ANIMAL CONTROL

Release of Ownership

Case No:_____Date:_____Time:_____City/Town_____

Name:_____DOB:_____

Adress:_____

I, _____, do hereby surrender ownership of my animal(s) listed below to the City of Stamford Animal Control. The animal(s) may be placed for adoption or euthanized by a licensed veterinarian whichever is determined to be in the best interest of the animal(s). I further release the City of Stamford and its agents and employees of any liability regarding the release of ownership. I do this knowingly, willingly, and voluntarily. I have read this form and understand it.

Species:_____ Number of Animals_____

Breed:_____Gender:_____Age:_____

Name:_____Color:_____

Identifying Marks:_____License No:_____

Reason for Surrender:_____

Signature:_____ **Witness:**_____

STAMFORD POLICE DEPARTMENT
ANIMAL CONTROL DIVISION

ADOPTION AGREEMENT

1. Unless Stamford Animal Control has provided you with a rabies certificate, the dog or cat you are adopting has not been vaccinated for rabies. You must have this animal vaccinated for rabies by a licensed veterinarian as soon as possible. If this animal is not vaccinated for rabies within thirty days, you may be issued an infraction for failing to rabies vaccinate your pet.
2. Pursuant to section 22-349 of the Connecticut General Statutes, all dogs over the age of six months must be licensed in the town where the dog is kept. To license a dog, a valid rabies certificate must be presented to the town clerk's office in the town where you live. The dog you are adopting is required to be licensed within thirty days of purchase. Failure to license your dog within thirty days may result in an infraction. (This rule applies to dogs only).
3. No past medical history is available for this dog, (or other animal). It is strongly recommended that your veterinarian give this animal a complete physical exam. Stamford Animal Control does not guarantee the good health of the animal you are adopting. Additional preventative vaccinations (other than rabies) are not required by Connecticut state law, but are strongly recommended by State Animal Control.
4. Caution should be used when introducing this new pet to other pets and family members. It is advised to keep this new pet on a leash during initial introductions.
5. The animal you are adopting needs time to adjust to its new home. This may take several weeks. Patience and understanding must be exercised in the event of accidents and mischievous behavior. As an adopter you should not expect an immediately behaved pet. As the animal's new owner, it is up to you to train and reinforce your new pet's behaviors over a period of time.
6. It is advised that you supervise any interactions between your children and the animal until both are comfortable with each other.
7. We cannot guarantee the temperament of your animal but Stamford Animal Control will provide any information we have on the animal concerning its temperament or medical issues.
8. Upon adoption, you are agreeing to incur all financial responsibility for this animal. You, as the adopter, agree to maintain the feeding, medical care, and shelter costs of this animal as necessary.
9. You agree to provide all information you have been provided and/or you learn concerning the temperament and history of the animal you are adopting to any caretaker or subsequent adopter of the animal.

Pet Name	
State #	
Owner Name	
Address	
Phone	
Email	

Dated At Stamford, Connecticut This_____Day Of_____, 20____

_____ _____

ANIMAL CONTROL OFFICER **OWNER**

201 MAGEE AVENUE • STAMFORD, CT 06902 • (203) 977-4437 • FAX: (203) 977-5112 • WWW.STAMFORDCT.ORG

STAMFORD POLICE DEPARTMENT
ANIMAL CONTROL DIVISION

INDEMNIFICATION & HOLD HARMLESS AGREEMENT

PET NAME_____STATE #_____

I, _____, OF _____, CONNECTICUT THE UNDERSIGNED, HEREBY STATE THAT I AM VOLUNTARILY PURCHASING AN ANIMAL FROM THE ANIMAL CONTROL DIVISION OF THE STAMFORD POLICE DEPARTMENT, CITY OF STAMFORD FOR $_____ AND OTHER VALUABLE CONSIDERATION. I WILL PERSONALLY ASSUME ALL RISK OF INJURY, DAMAGE OR LOSS ARISING FROM ANY KNOWN, ANTICIPATED, UNKNOWN, OR UNANTICIPATED LIABILITIES WHICH MAY EXIST OR OCCUR AFTER MY PURCHASE OF SAID ANIMAL.

I FURTHER AGREE TO RELEASE THE CITY OF STAMFORD FROM ANY AND ALL CLAIMS ARISING FROM MY PURCHASE OR OWNERSHIP OF SAID ANIMAL AND TO SAVE AND HOLD THE SAID CITY OF STAMFORD HARMLESS AND TO INDEMNIFY IT, ITS EMPLOYEES, AGENTS, OR SERVANTS AGAINST ANY CLAIMS, SUITS, DAMAGES, INJURIES, EXPENSES, OR LOSS OF ANY KIND ARISING AFTER MY PURCHASE OF SAID ANIMAL FOR WHICH I OR THE CITY OF STAMFORD OR ITS AGENTS, SERVANTS OR EMPLOYEES MAY HEREAFTER BE HELD LIABLE OR SUSTAIN EXPENSE.

DATED AT STAMFORD, CONNECTICUT THIS _____ DAY OF _____, 20_____.

_____ _____

ANIMAL CONTROL OFFICER OWNER

_____

WITNESS

201 MAGEE AVENUE ● STAMFORD, CT 06901 ● (203)977-4437 ● FAX: (203)977-5112 ● WWW.STAMFORDCT.ORG

STAMFORD POLICE DEPARTMENT
ANIMAL CONTROL DIVISION

RESCUE ORGANIZATION ADOPTION AGREEMENT

1. Unless Stamford Animal Control has provided you with a rabies certificate, the dog or cat you are adopting has not been vaccinated for rabies. You must have this animal vaccinated for rabies by a licensed veterinarian as soon as possible. If this animal is not vaccinated for rabies within thirty days, you may be issued an infraction for failing to rabies vaccinate your animal.
2. Pursuant to section 22-349 of the Connecticut General Statutes, all dogs over the age of six months must be licensed in the town where the dog is kept. To license a dog, a valid rabies certificate must be presented to the town clerk's office in the town where you live. The dog you are adopting is required to be licensed within thirty days of purchase. Failure to license your dog within thirty days may result in an infraction. (This rule applies to dogs only).
3. No past medical history is available for this dog, (or other animal). It is strongly recommended that your veterinarian give this animal a complete physical exam. Stamford Animal Control does not guarantee the good health of the animal you are adopting. Additional preventative vaccinations (other than rabies) are not required by Connecticut state law, but are strongly recommended by State Animal Control.
4. Caution should be used when introducing this new animal to other animals and people. It is advised to keep this new animal on a leash during initial introductions.
5. The animal you are adopting needs time to adjust to its new environment. This may take several weeks. Patience and understanding must be exercised in the event of accidents and mischievous behavior. As an adopter you should not expect an immediately behaved animal. As the animal's new owner, it is up to you to train and reinforce your new animal's behaviors over a period of time.
6. It is advised that you supervise any interactions between unfamiliar people and the animal until both are comfortable with each other.
7. We cannot guarantee the temperament of your animal but Stamford Animal Control will provide any information we have on the animal concerning its temperament or medical issues.
8. Upon adoption, you are agreeing to incur all financial responsibility for this animal. You, as the adopter, agree to maintain the feeding, medical care, and shelter costs of this animal as necessary. As of the moment of adoption, ownership of the animal is transferred to you and our liability for the animal ends.
9. You agree to provide all information you have been provided and/or you learn concerning the temperament and history of the animal you are adopting to any caretaker or subsequent adopter of the animal.
10. You agree to maintain commercial general liability insurance as well as personal injury coverage in the amount of $1,000,000 and provide proof of insurance to Stamford Animal Control prior to adoption.
    This insurance shall name the City of Stamford as additional insured on a primary and non-contributory basis. As the intent is clearly to include injuries or damages caused by the animal, the required insurance shall not contain any animal bite exclusions, breed exclusions or any other exclusion that would interfere with our intent. If you are involved in veterinary services, you will also carry Veterinary Professional Liability coverage of $1,000,000.

Animal Name	
State #	
Rescue Organization	
Address	
Phone	
Email	

Dated At Stamford, Connecticut This_____Day Of_____, 20____

_____ By:_____

ANIMAL CONTROL OFFICER Authorized Representative of

_____

RESCUE ORGANIZATION

201 MAGEE AVENUE • STAMFORD, CT 06902 • (203) 977-4437 • FAX: (203) 977-5112 • WWW.STAMFORDCT.ORG

STAMFORD POLICE DEPARTMENT
ANIMAL CONTROL DIVISION

RESCUE ORGANIZATION INDEMNIFICATION & HOLD HARMLESS AGREEMENT

ANIMAL NAME_____STATE #_____

_____, A DULY CONSTITUTED ANIMAL RESCUE ORGANIZATION, LOCATED AT _____, CONNECTICUT, BY THE UNDERSIGNED AUTHORIZED REPRESENTATIVE, HEREBY STATES THAT THE RESCUE ORGANIZATION IS VOLUNTARILY ADOPTING AN ANIMAL FROM THE ANIMAL CONTROL DIVISION OF THE STAMFORD POLICE DEPARTMENT, CITY OF STAMFORD. THE RESCUE ORGANIZATION WILL ASSUME ALL RISK OF INJURY, DAMAGE OR LOSS ARISING FROM ANY KNOWN, ANTICIPATED, UNKNOWN, OR UNANTICIPATED LIABILITIES WHICH MAY EXIST OR OCCUR AFTER THE RESCUE ORGANIZATION'S ADOPTION OF SAID ANIMAL.

THE RESCUE ORGANIZATION FURTHER AGREES TO RELEASE THE CITY OF STAMFORD FROM ANY AND ALL CLAIMS ARISING FROM THE RESCUE ORGANIZATION'S ADOPTION OR OWNERSHIP OF SAID ANIMAL AND TO SAVE AND HOLD THE SAID CITY OF STAMFORD HARMLESS AND TO DEFEND, INDEMNIFY IT, ITS EMPLOYEES, AGENTS, OR SERVANTS AGAINST ANY CLAIMS, SUITS, DAMAGES, INJURIES, EXPENSES, OR LOSS OF ANY KIND ARISING AFTER THE RESCUE ORGANIZATION'S ADOPTION OF SAID ANIMAL FOR WHICH THE RESCUE ORGANIZATION OR ITS AGENTS, SERVANTS OR EMPLOYEES OR THE CITY OF STAMFORD OR ITS AGENTS, SERVANTS OR EMPLOYEES MAY HEREAFTER BE HELD LIABLE OR SUSTAIN EXPENSE. THE RESCUE ORGANIZATION AGREES TO WAIVE SUBROGATION RIGHTS AGAINST THE CITY FOR ANY LOSS PAID BY ITS INSURER, INCLUDING WORKERS COMPENSATION.

DATED AT STAMFORD, CONNECTICUT THIS _____ DAY OF _____, 20_____.

_____ BY:

_____

ANIMAL CONTROL OFFICER

AUTHORIZED REPRESENTATIVE OF

_____

THE RESCUE ORGANIZATION

_____

WITNESS

201 MAGEE AVENUE ● STAMFORD, CT 06901 ● (203)977-4437 ● FAX: (203)977-5112 ● WWW.STAMFORDCT.ORG

Animal Control
201 Magee Avenue
Stamford, CT 06902

Adoption Donation

Owner Name_____
Owner Address_____
Owner Phone_____

Animal Name_____State # _____

Do you wish to make an additional donation* to help us with our successful program?

YES ____ Amount $ _____

_____ _____ _____
Owner, Print Date Owner, Signature

*Animal Control cannot accept cash donations, but checks are welcome.

MISSION AND VISION STATEMENT FOR STAMFORD ANIMAL CONTROL AND CARE CENTER

April 2015

MISSION STATEMENT

The mission of Stamford Animal Control and Care Center ("SACCC") is to balance the health, safety and welfare needs of the people and animals in our City. We will:

- Educate the public about responsible pet ownership,
- Enforce the animal protection laws of the city and state in a diligent and understanding way,
- Aggressively investigate animal cruelty cases,
- Attempt to reunite lost and missing pets with their rightful owners,
- Provide compassion and humane care for unwanted, stray, abused, and abandoned animals in our City,
- Give adoptable animals a second chance at a forever home,
- Humanely euthanize animals when necessary and appropriate.

VISION STATEMENT

The vision of Stamford Animal Control and Care Center is to reside in a humane community in which all animals are treated with respect and kindness; and all healthy, treatable and able-to-be-rehabilitated companion animals are cared for and placed in forever homes.

OUR CORE VALUES

We value the public health and safety of our community.
We value every animal entrusted to our care.
We value our employees, who give so much in caring for our animals.
We value our volunteers and supporters, who generously contribute their time, talents and resources to support our mission.

MEMORANDUM

April 28, 2015

TO: Mayor David Martin

THRU: Task Force for the Stamford Animal Control Center Chair Eileen Heaphy

FROM: Annie Selkovits Taylor

SUBJECT: SACC Relocation Site Report

Summary: The Task Force for the Stamford Animal Control Center ("SACC") formed a subcommittee to review potential sites for relocating SACC. Members of the subcommittee were: Eileen Heaphy, Art Layton (while he served on the Task Force) and Annie Taylor. The subcommittee recommended and the full Task Force agreed that the best site is the city's "lines & signs" building on Courtland Avenue.

The subcommittee was originally given six (6) sites to assess and score. The Mayor's office subsequently added two (2) more sites, bringing the total number to eight (8). The eight sites visited by the subcommittee members included:

1. Haig Avenue (city salt storage property)
2. Stamford Museum and Nature Center
3. Courtland Ave (Lines & Signs adjacent to Dog Park)
4. 260 Long Ridge Rd
5. The existing Magee Ave location
6. High Ridge Rd north of the Merritt (Exit 35)
7. Open space adjacent to Wright Tech, in Scalzi Park
8. Property behind SEMS on Long Ridge Rd (adjacent to Westhill HS)

The scoring system used during the on-site assessments encompassed the following criteria:

- Is there sufficient land to meet requirements
- Is the location close to SACC calls
- Is the location city or privately owned
- Is the location quiet
- Are there obvious zoning issues
- Anticipated neighborhood acceptance
- Cost of site preparation
- Availability of utilities
- Time for construction
- Existing suitable building
- SACC staff opinion
- Ample exercise space

Findings: Based on the scoring system above, the two highest ranked sites were:

1. Courtland Ave
2. 260 Long Ridge Rd

Courtland Avenue has the advantage of being city owned, there is an existing building that could be renovated, it's within easy access to a variety of routes, and is adjacent to the Dog Park. Courtland Avenue was included in a 2012 Site Comparison Matrix commissioned by the former Administration. That report determined Courtland Avenue was likely the most cost effective option of the sites compared.

Note: 260 Long Ridge Rd was included in the relocation search on the premise SACC could be housed with the police station at this site. A different site was chosen for the new police station, and 260 Long Ridge Rd is no longer a viable relocation site for SACC.

In addition to significant site preparation and new construction that would be required at a number of the other sites, other issues specific to individual locations include:

1. Haig Avenue. Also included in the 2012 comparison, it is city owned but was considered to be a more expensive option because it requires new construction. Additionally, significant neighborhood opposition would be expected.
2. Stamford Museum & Nature Center. This site would require new construction near the observatory. Significant opposition would be expected, led by the Stamford Museum & Nature Center.
3. Existing Magee Ave location. This site is considered unsuitable. There are space constraints as well as the continuing problems of air quality and flooding.
4. High Ridge Rd north of the Merritt. This is parcel is privately owned. It is completely undeveloped at present, with no utility or sewer connections. In addition, a natural gas pipeline runs through the property. There is no current access, other than by foot.
5. Scalzi Park, near J.Wright Tech. This parcel is parkland and would need to be replaced elsewhere. In addition, there is no direct access, no building and is part of the Rippowam River floodplain and is used by the state to treat drainage from the school.
6. Long Ridge Rd behind SEMS. This site backs up to a parking lot at Westhill HS where buses are staged, resulting in noise and poor air quality. The parcel is small, filled with boulders, and it is questionable whether a new facility could be accommodated at this location.

If there are questions, or for a more detailed discussion of any of the sites listed above, please contact Eileen Heaphy at eheaphy@StamfordCT.gov or Annie Taylor at selky@optonline.net.

MEMORANDUM

TO: MAYOR DAVID MARTIN

THRU: ANIMAL CONTROL CENTER TASK FORCE CHAIR EILEEN HEAPHY
SPD LT. NICHOLAS MONTAGNESE

FROM: ANIMAL CONTROL MANAGER TILFORD COBB

SUBJECT: STATUS OF THE STAMFORD ANIMAL CONTROL AND CARE CENTER

Current Staffing

Tilford Cobb, Animal Control Manager 8-4p.m. Mon-Fri
Katina Wargo, Volunteer Coordinator. 4 week days. Half day Sat & Sun. Temporary position.
Stendhal Jean-Louis, Assistant ACO Rotating Schedule 8-4p.m.
John Franzetti, Assistant ACO Rotating Schedule 8-4p.m.
Lindsey Reidy, Kennel Maintainer. Part-time Mon-Fri 8-12p.m.
Vacant Position, Assistant ACO Rotating Schedule 8-4p.m.

RECOMMENDATION: Immediate needs are to fill the current vacant Assistant ACO and to make the volunteer coordinator position permanent

Current Situation

It is my belief that the SACCC has moved quickly since the departure of Animal Control Manager Laurie Hollywood to address the issues surrounding her departure. Clearing up paper work, establishing the shelter's own internet and social media presence, and bringing a volunteer coordinator and kennel maintenance person on board have all helped us move forward, connecting lost pets with their owners and finding new homes for adoptable pets. With new outreach efforts, we now have thirty volunteers who are working with the staff, walking and socializing the animals daily.

In addition, we have established new relationships with animal welfare/rescue groups.
We are now working with the Westport Humane Society who are spaying, neutering, vaccinating and microchipping our animals at no cost. Our relationship with the Humane Society has enabled us to have a second evaluation on dogs prior to placing or deeming unadoptable. We are now working with Adopt A Dog which has taken in several of our dogs for adoption. We are working with Project Precious which has taken in several animals to adopt out and has taken in injured animals in need of medical care. We are working with Red Leash Rescue whose members have also joined our volunteer staff. We are now working with STARelief which has provided food donations, and has helped with animals that need extensive medical care. STARelief has also raised money to send unadoptable animals to sanctuary. We also have partnered with STARelief's food pantry, enabling us to provide food for pet owners that are in need. We have started a new program New Leash On Life to send animals to sanctuary. In the past few months we have raised $15,000 to send three of our dogs that have been deemed

unadoptable to sanctuaries. We started a new program called "Social Hour" whereby a volunteer is scheduled to work with a dog for an hour walking, petting, training, brushing etc. The staff is also encouraged to interact with the dog and the volunteer during social hour. Social hour allows the animals in the shelter to get the one on one attention that they need for proper socialization; it also helps build rapport amongst volunteers and the staff.

We are currently in the process of developing our Junior Volunteer program for younger children who are not old enough to work with the animals. This program will get the children involved in learning the importance of proper animal care and to assist in the process of getting our animals adopted. We have also put together an educational group which consists of staff, volunteers, rescue groups and wildlife rehabilitators, the police K9 unit and have started visiting local schools. We have visited nursery schools where we have spoken about animal care and have done adoptions of stuffed animals with certificates. Our goal is to communicate the importance of proper animal care and adoption to each child in the city. We did a presentation at Stark School where we were asked to do an annual presentation.

I have attended and contributed to each Task Force meeting. We have worked together to come up with new policy, new procedures and a new draft city ordinance that will make us more efficient and will help us with the issues that we are faced with in the city.

Vehicles at the SACCC

2010 Ford E350 Van 29,000 Miles. Purchased new. Great vehicle but no good in the snow.
2005 Ford Explorer 175,000 Miles. Recycled police vehicle. Currently in repair.
1998 Ford Explorer 162,000 Miles. Recycled police vehicle. Shot suspension, transmission problems and is not available for use.

We are currently down to one reliable vehicle. This allows only one officer to be available for calls. The two other vehicles that we have are currently out of commission. One of these vehicles is listed as unrepairable. We are often given recycled police vehicles that are high in mileage and they are often not equipped for animal control use. In the past 30 years we have had two new vehicles. The van that we currently have is great for multiple animal transport, but at times is useless in bad weather. We are in need of at least three vehicles that are equipped to handle the calls that we respond to and to accommodate each officer.

RECOMMENDATION: The SPD needs to include the SACC vehicle needs in their planning and budget requests to replace our old, high mileage vehicles as soon as possible.

Future Needs

It is very important that the city fill the existing vacant position and consider hiring more employees for the SACCC. We currently have three employees that can respond to calls for service while the State of Connecticut recommendation is five. The current officers John Franzetti and Stendhal Jean-Louis are working hard to manage the demands on this shelter. With rotating schedules, these officers are often doing an entire day of calls alone and are still cleaning

the kennels because the kennel maintainer/cleaner only works Monday thru Friday. In the spring and summer this becomes a daunting task.

Calls for service increase during spring and summer months. Wildlife are more active during these months breeding, raising young, foraging for food, etc., increasing the number of wildlife calls. The number of calls involving domestic animals also increase. Dogs are also outdoors more often during these months, increasing the number of complaints on dogs and public encounters with dogs. Responding to calls and helping people that walk in the door can take anywhere from a half hour to two hours to start the day. A call may require anywhere from an hour to two or more hours of the officer's time. A large amount of these calls continue until the next day, investigations, orphaned wildlife, follow-ups, etc. A cruelty investigation can take an officer away from daily tasks for several days. We are in the process of implementing new policies and procedures and new statutes. The staff is working hard on completing mandatory state training, learning the new database system (Shelter Buddy), creating and managing a new volunteer program, etc. Our responsibilities have increased, and with the current recommendations, are expected to increase even more.

Katina (Volunteer coordinator) was added to our staff but as a temporary position that was created. Katina is a great help, but again this was a position created to address the volunteer situation, not our ongoing staffing needs. We also need to have her position made permanent. Katina was asked to make herself available on weekends in order to have volunteers come in on weekends. Katina works half days on Saturday and Sundays, taking off one day during the week. Most weekends Katina is working with one other officer. On these days the scheduled officer comes in to answer phone calls, feed and take care of the animals, and clean the shelter and then may have to respond to emergency situations. If this officer is sick or on vacation, that leaves no cover and someone has to fill in.

Lyndsay (kennel maintainer) has been a great addition to our staff, but her hours are not enough to complete her daily tasks. Lyndsay is responsible for feeding, cleaning, medicating and letting the dogs out in the morning. It can take 3-4 hours just feeding and cleaning the dog runs. This leaves the cats and the cleaning of the building to myself or someone else. Lyndsay is also part time and does not work on weekends. This again leaves the responsibility of cleaning, medicating and feeding for someone else.

We were looking into adding another officer when Laurie was here and that was put on hold. In addition to filling the position that I am no longer in, we still need that other officer added to our staff. Finally, we also need another part time kennel worker or to make Lyndsay full time. This would allow the officers to get the necessary reports and cases completed.

I believe that the SACC has stepped up to the challenges of the last year with effectiveness and creativity. The shelter is clean, organized and welcoming to the public. Euthanasia rates have remained at very low levels and adoptions have kept pace with previous levels. Thank you for the opportunity to update the Task Force and you, Mr. Mayor, on the SACCC of 2015.

PROPOSED REVISION CHAPTER 111. PUBLIC SAFETY AND ANIMAL WELFARE
As of May 20, 2015

WHEREAS the Stamford animal control ordinance has not been updated since 1994,

WHEREAS the practices and policies of municipal animal care and control have evolved significantly since that time to enhance animal welfare and save animal lives,

WHEREAS Stamford has grown significantly in human and animal population,

WHEREAS Stamford has no existing cat ordinance, and its population of feral and stray cats has been increasing.

WHEREAS, Stamford's policies and practices regarding dangerous/vicious dogs need clarification,

WHEREAS the popularity of rabbits and other small mammals and amphibians as pets has grown and may result in more of these animals ending up at the Stamford municipal shelter,

WHEREAS, the roles of the Stamford Animal Control and Care Center, veterinarians, animal welfare groups and pet owners/keepers, and the relationship among these entities, need to be better defined,

NOW THEREFORE BE IT ORDAINED BY THE CITY OF STAMFORD THAT:

The City Code of Ordinances shall be amended as follows:

Sec. 111-1. LIVESTOCK

A. It shall be unlawful for any person to trespass upon any of the sidewalks or parkland in the city by willfully riding, driving or leading horses, cattle or other livestock thereon, with the exception of those areas of parkland where the listed activities would not adversely affect other uses of parkland.

B. No owner of or person having the charge of any cattle, horses, mules, asses, sheep, goats, swine, llamas, ostriches, emus, or other livestock shall permit the same to go or to be at large in any of the public roads, parks or public spaces of the city, or permit the same to be upon any of these public spaces for the purposes of being pastured thereon, either with or without a keeper.

C. No owner of or person having the charge of any of said animals shall permit them to be on the private property of others.

D. No owner of or person having the charge of any of said animals shall abandon them on any public or private property.

E. Each violation of this section shall be deemed punishable by a fine of $100.

Sec. 111-2. POULTRY

A. All poultry kept within the city must be penned and not allowed to run at large or onto public property or premises other than those belonging to or occupied by the party owning such poultry.

B. No person shall keep any rooster in such location that the crowing thereof shall be annoying to any person occupying premises in the vicinity. Upon complaint of any such person so annoyed, the Director of Health shall have authority to order the owner of such rooster to remove it so that such annoyance shall cease.

Sec. 111.3 MAINTENANCE OF ENCLOSURES

A. No person shall keep any live poultry or livestock in any building or pen which is less than fifty (50) feet from any dwelling or apartment house in the city.

B. All stables, pens, yards or other buildings or enclosures in which any animal is kept shall be maintained in a reasonably clean and sanitary condition. It shall be the duty of the Director of Health of the city to order the owner or other person in charge of any such stable, pen or other building or enclosure to clean the same when in his judgment conditions therein are unsanitary, unsafe or detrimental to the health of any animal kept in said enclosure.

Sec. 111-4 DEPOSIT OF ANIMAL FECES ON CITY PROPERTY OR OTHER PROPERTY.

A. Definitions. For the purpose of this section, the following definitions shall apply:
   1. City property. Any property owned, occupied or controlled by the City of Stamford, including but not limited to parks, streets, sidewalks and grassy areas adjacent to city streets and sidewalks.

   2. Property of another. All property within city boundaries which is not owned by the city, including but not limited to all residential and commercial property, private streets and sidewalks and the grassy areas located adjacent to such streets and sidewalks, rights-of-way and any common area of a condominium or cooperative.

B. Owners and custodians (e.g., dog walkers or sitters) must be responsible. Any person who owns a pet or has custody of such pet, which has deposited its feces upon any city property or upon the property of another, shall immediately remove such feces or cause it to be removed and shall dispose of it in a sanitary manner. A person will be considered to have disposed of feces in a sanitary manner if such person places such material in a bag or wrapper made of paper, plastic or some similar material and places it in a refuse container which is regularly emptied by the City of Stamford Department of Sanitation or some other refuse collector, or otherwise disposes of such material on their own property.

C. Exemptions.
   1. Nothing herein shall be construed to apply to the situation where a pet is on its owner's or custodian's property or where the pet owner or custodian has the permission of the property owner.

   2. Any dog owned by the Stamford Police Department and used for law enforcement purposes shall be exempt from the provisions of this section.

3. Any dog which serves as a guide dog shall be exempt from the provisions of this section while such dog is accompanying a blind person.

4. Any person who violates this section shall be subject to a fine of $100.

Sec. 111-5. DEAD ANIMALS

A. It shall be unlawful for any person to deposit the body of any dead animal in any street or public place in the city.

B. It shall be unlawful for any person owning, keeping or having the care or custody of any animal to allow its body to lie exposed or unburied in any place in the city for a longer period than twelve (12) hours after its death.

Sec. 111-6. DOGS

A. Definitions. For the purposes of this section, the following definitions shall apply:

1. Dwelling unit. Actual living space where a person resides, for example: apartment, condominium, townhouse, single-family house or a room in a rooming house.

2. Roaming dog. Any dog whose owner has received an infraction from the City of Stamford Animal Control Manager or his/her assistants on two (2) or more occasions for a violation of § 111-11B of this chapter.

3. Stray dog. Any roaming dog whose owner cannot be identified.

4. Unprovoked attack. An attack where a person is bitten by a dog when such person is conducting himself or herself in a peaceful and lawful manner and has not been teasing, tormenting or abusing the dog.

5. Public place. Any street, sidewalk, alley or other public way, any public park, square, space or grounds or any publicly owned or leased land or buildings, including but not limited to land and buildings under the jurisdiction of the Stamford Public Schools.

B. CONTROL OF DOGS. [Amended 3-7-1994 by Ord. No. 725]

1. No person owning, keeping or having custody of any dog shall permit such dog on any public street or sidewalk or other public place unless such dog is on a leash held securely by such person.

2. No person owning, keeping or having custody or control of any dog shall permit such dog on the real property of another without the permission of the property owner or person having a possessory interest in said property.

3. Notwithstanding the above, dogs may be unleashed in public places in areas which are securely enclosed by fencing, provided that such enclosed areas are posted that

such use is allowed, such as the Stamford Dog Park. Nothing in this section shall require the City of Stamford or the Stamford Public Schools to establish such areas.

4. Tethering of dogs. No person shall tether a dog to a stationary object or to a mobile device:
   a. For an unreasonable amount of time (CT Statute 22-350a)
   b. Unless the tether allows the dog to walk at least eight feet and has swivels at each end to prevent twisting and tangling
   c. That is weighted or has chain links thicker than one quarter of an inch
   d. Unless the tether is not close to a pool, fence, highway or other hazard for the animal
   e. For no more than fifteen minutes when a weather advisory and warning has been issued or extreme conditions will pose a risk to such animal.
   f. Unless there is shelter and water within reach of the dog tethered.

5. No person shall feed and/or keep any stray dog unless he/she has notified Animal Control within twenty-four (24) hours from the time such animal came into his/her possession. Upon receiving such notice, an animal control officer may take such animal and place it in the animal shelter for the purpose of advertising in an effort to reunite it with its owner.

6. It shall be unlawful for any person to refuse to surrender any such stray animal to an authorized representative of the SACCC upon demand of such representative.

7. Nothing contained in this section shall be construed as abrogating or limiting the provisions of § 111-7 of the Code of Ordinances.

C. CONTROL OF DANGEROUS/VICIOUS DOGS.

1. Dangerous dog. Any dog which the City of Stamford Animal Control Manager or his/her assistants have determined to be a nuisance by reason of vicious disposition, as is provided in Section 22-362 of the Connecticut General Statutes (hereinafter "C.G.S."), or a threat an annoyance by reason that such dog is accustomed to go out in public on any highway and growl, snap or otherwise annoy any person or domestic animal as provided in Section 22-363 C.G.S., any dog which has previously committed any unprovoked attack or any dog which has been trained to be a guard, attack or fighting dog.

2. The Animal Control Officers may declare a dog to be vicious if any one of the following criteria is met:
   a. Any dog which has severely injured or killed a domestic animal or pet while off its owner/keeper's property;
   b. Any dog which bites, inflicts injury, assaults or otherwise attacks a human being, another dog or domestic animal without provocations on any public or private property;
   c. Any dog which has been used primarily or in part for the purpose of dog fighting or any dog trained for dog fighting

3. The Animal Control Officers shall not declare a dog to be vicious if any of the following criteria is met:
    a. If any injury or damage is sustained by a person who was committing a willful trespass or other tort upon the premises of the dog's owner/keeper.
    b. If the injury or damage was sustained by a domestic animal, which was teasing, tormenting, assaulting or invading the premises of the dog's owner/keeper
    c. If the dog was protecting or defending the premises occupied by the dog's owner/keeper or was protecting a human being within the immediate vicinity of the dog from an attack or assault.

4. The Animal Control Officers may seek additional outside evaluation of a dangerous dog by a trained behaviorist as appropriate.

5. No person owning, keeping or having custody of any dangerous or roaming dog shall permit such dog outside such owner's or keeper's dwelling unit unless such dog is restricted by either a leash, dog run, enclosure, fence, electronic restraining device or other restraint approved by a Stamford Animal Control Officer.

6. Muzzles. Dangerous dogs to be muzzled. No person owning, keeping or having custody of any dangerous dog shall permit such dog on any street or sidewalk or on the property of any other person other than its owner, keeper or person having custody of such dog unless the dog is wearing a safe and effective muzzle approved by that Animal Control Manager.

7. Warning signs. The owner of a dangerous dog shall cause a warning sign to be placed in a conspicuous place outside their dwelling unit notifying the general public that a dog is on the premises. The contents and location of said sign shall be approved by a Stamford Animal Control Officer.

8. The requirements of this Section shall apply to any dog that enters the city of Stamford, regardless of the residence of the dog or its owner or keeper.

9. Penalties.

    a. If any dog bites someone in an unprovoked attack, the owner, keeper or person in custody of such dog shall be fined $100.
    b. Any person who violates this section shall be fined $100) for the first offense and one hundred dollars ($100.) for each subsequent offense, unless otherwise specified in this section.
    c. Exemption. Dogs owned by a governmental agency shall be exempt from the provisions of this section.

10. Severability. If any section, sentence, clause or phrase of this section is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this section.

Sec. 111.7 STRAY AND FERAL/COMMUNITY CATS

A. Definitions

1. "Feral cats" -- Any free roaming cat that exhibits feral (wild) tendencies and is associated with family groups referred to as "colonies". These cats may also be called community cats.

2. "Colony" – A population of feral cats that live together in a specific location and use a common food source.

3. "Stray cat"-- Any free roaming cat that appears in distress, sick or injured and is determined to be unwanted.

4. "Neuter" – To sterilize a male animal by castration so they cannot reproduce.

5. "Spay"-- To sterilize a female animal by removing the ovaries.

6."Keeper" -- Anyone who provides shelter and/or regularly feeds feral cats/colonies.

7 "TNVR" -- a method of humanely trapping feral cats, to spay or neuter, vaccinate for rabies and then return to their colonies to live out their lives.

8. "Tipping"—Tipped ¼ inch of the left ear performed by a licensed veterinarian to denote prior neuter or spay.

B. Roaming or Stray Cats

1. No cat owner shall permit such cat(s) to run free outside his/her property unless said cat(s) has been:
   a. Neutered or spayed;
   b. Immunized against rabies and feline distemper in compliance with CT law; and
   c. Appropriately micro-chipped or otherwise identifiable.

2. No person shall knowingly desert or abandon a cat that the person owns, keeps, or confines.

3. No person shall feed and/or keep any stray cat unless he/she has notified Animal Control within twenty-four (24) hours from the time such animal came into his/her possession. Upon receiving such notice, an animal control officer may take such animal and place it in the animal shelter for the purpose of advertising in an effort to reunite it with its owner.

4. It shall be unlawful for any person to refuse to surrender any such stray animal to an authorized representative of the SACCC upon demand of such representative.

C. Feral Cats

1. No person shall provide food, water, or other forms of sustenance or care to a feral cat or feral cat colony/colonies unless that person is willing to assume the following responsibilities:
   a. Provide a clean feeding area for the cats and the person takes care to avoid leaving their food out at night when raccoons and other wild animals are around.

b. Prevent feeding activities from creating a nuisance or public health issue for neighbors. The Stamford Police Department may, as necessary, issue more specific feeding restrictions to address such concerns in this area.

c. Have a veterinarian tip all cats on the left ear to indicate they have been spayed or neutered;

d. Remove any sick animal from the colony for immediate veterinary care;

e. Attempt removal of any kittens by eight weeks of age for domestic placement under the guidance of Animal Control or an Animal Welfare Group;

2 . The Animal Control Officer shall investigate any feral cat colony where there is reason to believe that the animals there are in imminent danger.

3. No person having the care and control of any feral cats shall abandon said animals anywhere in the city, or introduce animals from outside the city into an existing Feral Cat Colony inside the city. Trap-Neuter-Vaccinate- Release (TNVR) protocol does not constitute abandonment.

D. Ordinance Enforcement and Trapping Protocol

1. Nothing in this Ordinance shall interfere with the right of the Municipality or an Animal Control Officer to investigate any nuisance complaint allegedly caused by a feral or stray cat or feral cat colony.

2. If keepers of feral cats have not complied with their assumed responsibilities, they will be instructed by the ACO or SPD to get the cats immunized and sterilized for the health and safety of said neighborhood/community.

3. The ACO will order the keeper to comply with this ordinance and will provide the keeper with a list of animal welfare organizations that can assist with (TNVR) protocol.

4. Animal welfare organizations that carry out the TNVR protocol should strive to maintain records of the feral cats that they had neutered and vaccinated.

E. Violation of Article; fine

1. The Stamford Animal Control Manager, or his/her assistants, may issue a notice of violation to any person in violation of this Section. Persons who violate any provision of this ordinance shall be subject to a fine per violation. Any incidence that is not remedied within 30 days of written notice of violation hereunder shall constitute a subsequent offense and subsequent fines will apply.

2. A fine $100.00 may be collected for each violation. After 30 days, each additional day a violation exists shall constitute a separate violation.

3. All fines collected under this section will be remitted to the Town Clerk. These funds will be deposited into the Dog Fund and marked for specific use for a Neuter Assistance and Education Program. The purpose of this program shall be to offer financial assistance to

qualified Stamford residents for the spaying and neutering of cats under their control and to create public awareness regarding efforts to control cat overpopulation in Stamford

Sec. 111.8 RABBITS, FERRETS, AND OTHER SMALL PETS

A. It is unlawful for any person, group of persons, organization, or commercial business to offer a live rabbit, guinea pig, chinchilla, hamster, gerbil, "pocket pet," ferret, bird, or reptile as a prize, giveaway, award, or as an inducement to enter any contest, competition, game, carnival, sport, or contract, or as an incentive to purchase merchandise.

B. It is unlawful for any person within the City of Stamford to artificially dye or color any rabbit, baby chick, duckling, or other fowl or animal or to display, offer for sale, deliver, barter, auction, give away, transfer, or sell aforesaid animals within the City.

C. In order to prevent conditions that are unsanitary or unsafe, the slaughtering of rabbits must be done in a manner not to disturb the neighbors or the public.

D. No person may sell, offer for sale, barter or give away any baby rabbits or fowl under eight weeks of age during the four week period preceding Easter in any quantity less than twenty-five.

E. The Stamford ACCC shall spay/neuter and microchip, where possible, before adopting out small mammals and amphibians that are found or turned in.

Sec. 111-9. Poisonous or dangerous reptiles or arachnids.

A. It shall be unlawful for any person or organization to keep or maintain any poisonous or dangerous reptile or arachnid in the City of Stamford.

B. For the purposes of this section, poisonous or dangerous reptiles and arachnids Include any snake, lizard or other reptile or arachnid which, because of its poison, size, vicious nature or other characteristics, would constitute a danger to human life or property if it is not kept or maintained in a safe manner or in secure quarters.

C. Exceptions to provisions. The provisions of this section shall not apply to the keeping of poisonous or dangerous reptiles or arachnids in the following cases:

1. The keeping of such dangerous or poisonous reptiles or arachnids in bona fide zoos, educational or medical institutions or museums.

2. The keeping of such dangerous or poisonous reptile or arachnid in a bona fide licensed veterinary hospital for treatment.

Sec. 111.10 STAMFORD ANIMAL CONTROL AND CARE CENTER

A. The Stamford Animal Control and Care Center (SACCC), consisting of an Animal Control Manager, Animal Control Officers and staff, is responsible for executing federal, state and

city laws, policies and directives concerning health, welfare and safety of Stamford residents as regards to animals and concerning the health, welfare and humane treatment of animals within its jurisdiction.

B. The SACCC operates as part of the Stamford Police Department, under the supervision of the police chief and the city's Director of Public Safety and Health. Both the SPD and the city government may also issue policies and directives for the SACCC.

C. The SACCC will manage the established volunteer and adoption policies and processes.

D. The SACCC will maintain an active plan to use print, electronic and social media to reunite lost pets with their owners and to encourage adoptions of the shelter's animals.

E. As directed by the city's Director of Public Safety, Health, and Welfare, the SACCC shall participate in regular consultations with the rest of the animal welfare community to share information on developments in Stamford's animal welfare situation.

F. The SACCC shall neuter/spay, vaccinate, and microchip every animal leaving the shelter for adoption or transfer to an animal welfare agency for adoption or fostering. Vaccinations for dogs shall include rabies, distemper, Bordatella and parvovirus. Vaccinations for cats shall include rabies and feline distemper.

G. The SACCC may use money from the Dog Fund, a local fund generated by dog license fees retained by the city of Stamford, for such neutering and micro chipping or to provide sanctuary for healthy animals that are deemed not adoptable.

H. Surrender policy

1. In the case of a pet surrender, SACCC should first work with the owner surrendering a pet to see if guidance or private training can keep the owner and pet together.

2. If that step does not work, SACCC should provide the owner with a list of animal welfare organizations that can accept the pet for placement and/or adoption.

3. SACCC may not accept a surrender by an owner who is not a resident of Stamford.

4. SACCC may accept a surrender for compassionate reasons, on a case by case basis, for a fee of $50. That fee may be waived at the discretion of the Animal Control Manager or his/her assistants, based on the situation of the surrender.

5. SACCC should maintain a registry of all available animal welfare groups with whom it works to help identify sources of assistance for those owners and animals needing help.

Sec. 111.11.RESPONSIBILITIES OF PET OWNERS/GUARDIANS

A. It is the obligation of all Stamford pet owners/guardians to follow federal, state and Stamford laws concerning the care of their pets, obeying anti-cruelty state statutes and providing adequate housing, food, water and cleanliness to them.

B. Licensing. Dog owners are required to obtain a dog license through the Office of the Town and City Clerk, by providing identification, presenting proof of rabies vaccination, and paying the appropriate fee. Dogs up to one year must get the parvovirus vaccination if they are applying for licensing..Dog owners are also encouraged to microchip their pets to make it easier to identify lost dogs and reunite them with their owners.

C. State statute requires cat rabies

D. Neutering. The reality of companion animals reproducing at higher rates than can be managed by owners and animal welfare groups indicates that neutering and spaying are in the best interests of the public, the owner/guardians and the pets. Therefore, it is urged that all pets be neutered at the earliest age allowed. Eliminated

E. Animals in vehicles

1. Owners/ guardians/keepers may not leave their pets or other animals in a closed vehicle in a manner that will threaten the animal's health in terms of heat, cold, or ventilation.

2. Owners/guardians/keepers shall be responsible for the safe transport of animals in moving vehicles for the protection of the animal and occupants of the vehicle. Animals may not be tethered in an open flatbed truck or pickup truck. Animals inside the vehicle should be properly restrained and not allowed to sit on the driver's side or on the driver.

F. Nuisance

1. Owners/guardians are responsible for preventing their pets' nuisance behavior such as barking, howling, digging in other public or private property and other activities outlined in previous sections.

2. Citations can be issued within a one-year period for multiple complaints from one or more household in close proximity to the animal's location.

G. Sale of animals on public property.

1. It is unlawful for any person to display, sell, offer for sale, deliver, barter, auction, give away or transfer, upon any street, sidewalk, parking lot or other public place in the city of Stamford, dogs, cats, rabbits, fowl or their offspring.

2. Animal welfare groups that display such animals for adoption are exempt from this restriction.

SECTION 111.12 Breeding of dogs, cats, rabbits and other domesticated animals.

A. Breeding Permits.

1. Any resident of Stamford who wishes to breed a dog, cat, rabbit or other pet animal must obtain a breeding permit for each female animal before it is bred from the Stamford Animal Control and Care Center, under the Stamford Police Department. Breeding shall have occurred upon production of offspring, whether intentional or the result of improper confinement.

2. The breeding permit is issued to the owner and cannot be sold, traded or otherwise conveyed from the person who obtained the permit from SACC

3. The fee for a breeding permit shall be $100 per year and applied for before the gestation period of the female animal in question.

4. Litter permits of $25 per litter of each breeding permitted animal. Dogs and cats should have no more than two litters a year and rabbits no more than three litters a year to protect the health of the mother and offspring.

5. The resultant offspring shall not be sold for resale to commercial outlets or for the purposes of research.

B. No breeding permit shall be granted to a person unless:

1. The permit forms completed and fees paid

2. The applicant has adequate indoor and outdoor space in which to care for the animals and their offspring

3. The conditions are safe, sanitary, humane and appropriate for a specific breed or species and meet all local and state animal welfare laws.

4. The animal to be bred is appropriately licensed and/or micro-chipped

5. The applicant does not have a history of allowing the dogs or other animals to run loose or be a nuisance or otherwise violating the provisions of this ordinance.

C. The Animal Control Manager or his designee may inspect the breeding premises and conduct an evaluation based on the above section.

1 The applicant shall be given 24 hour notice of the inspection, and the inspection should be done at a reasonable time when the applicant or his/her representative shall be present.

2 Upon issuing the annual breeding permit(s), the AMC or his/her designee can inspect the premises of the breeder to ensure that the condition required for the permit are being met. The breeder shall be given 24 hour notice and the inspection should be done at a reasonable time to allow the breeder or a representative to be present.

3 If an applicant or breeder shall refuse to allow an inspection of the breeding facility or, upon inspection, is found to have violated the condition of the permit, it shall be cancelled.

D. Enforcement of breeding and litter permits.

1 If an animal shall breed without the required permit for the first time, the owner/keeper may be given a verbal warning, if no other violations of this ordinance are present.

2 Each animal involved in illegal breeding may be impounded by the SACCC and kept up to fourteen days until applicable permits and fines are paid.

3 The owner/keeper of such animal(s) may be fined up to $250, plus boarding expenses.

4 Each person who breeds a litter without a litter permit shall be fined $20 for each offspring.

Sec. 111-13. VIOLATIONS AND PENALTIES

Every person violating any provision of this chapter or refusing to comply with any order made hereunder by the Director of Public Safety, Health and Welfare within ten (10) days after notice of such order shall be punished as provided in § 1-18. In addition to other available methods of enforcement, this chapter may be enforced through the civil citation process. The recipient of a citation shall have a right of appeal as set forth in Chapter 97 of the Stamford Code of Ordinance.

FOOTNOTE(S):

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History—Adopted by the Board of Representatives of the City of Stamford as Sacs. 3-1 through 3-7 of the 1972 Code. Amendments noted where applicable. (Back)

--- (2) ---

Amended 6-14-76 by Ord. No. 334. (Back)

--- (3) ---

Amended 4-4-88 by Ord. No. 607. (Back)

--- (4) ---

Added 3-5-1973 by Ord. No. 260; amended 6-7-1982 by Ord. No. 474; 7-12-1982 by Ord. No. 481; 10-5-1987 by Ord. No. 597. (Back)

--- (5) ---

Added 7-8-1991 by Ord. No. 680. (Back)