

STAMFORD TRANSIT DISTRICT COMMISSIONERS MEETING

Minutes of the March 10, 2016 Meeting

FINAL

A regular meeting of the Stamford Transit District Commission was held on Thursday, March 10, 2016 at 3:00 p.m. at the Stamford Government Center – New Operations Conference Room – Tenth Floor.

In attendance were:

Commissioners: Jon Gallup, Robert Figueroa, Andrew Krill
Staff: Joshua Benson, COS, Engineering Department (by phone)
Guest: Ann Brown & Laura LaBosky, COS, Engineering Department

Call to Order - Chairman Jon Gallup began the meeting at 3:06 p.m. Chairman Gallup commented going out of order starting with Bus Shelters Update.

Bus Shelters Update

Ann Brown and Laura LaBosky, Engineering Department, oversaw construction of the Urban Transit Way and bus shelters. They commented about the maintenance procedure with the current bus shelters on the Transit Way, and equipment on the bus shelter that gives Next Bus Arrival Time will be maintained by CT Transit. Therefore, they will be going to turn the bus shelters over to the City of Stamford to whoever maintains them and the Next Bus Arrival Time equipment/program (permanent contract) will be given to CT Transit to maintain. They discussed the design and specs of the bus shelters; Phase I; Phase II; and Phase III. Other locations discussed were downtown bus shelter locations, East Main Street, and PF Chang's. Members commented about putting out RFP and including Urban Transit Way shelters and current city shelters to go under one umbrella.

Old Business - The minutes from the meeting held on February 18, 2016 was reviewed.

Robert Figueroa made a motion to approve the minutes.

Seconded by Andrew Krill

Unanimously approved

Financial Report – None

Commissioner Gallup asked for a motion to add something new onto the agenda.

Andrew Krill asked to add the Southfield Avenue bus shelter location on the agenda.

Seconded by Robert Figueroa

Unanimously approved

Members discussed the shelter that was not replaced at the Southfield Avenue location. Commissioner Figueroa discussed conversation with Lynn Terlaga, \$3,000.00 price for a local bus shelter to be moved in down from one location to another and second price \$3,500.00, which would bring a shelter from Long Island to put it there and install it. There needs to be an approval for this.

Andrew Krill made a motion to buy a bus shelter from Outdoor Signal Advertisement in the amount of \$3,500.00 to be installed at the Southfield Avenue.

Seconded by Robert Figueroa

Unanimously approved

Discussion on easement and to ask Lynn Terlaga to find out the procedure for this location.

Robert Figueroa made a motion in order to move forward with the Southfield Avenue bus shelter we need an easement letter from the approval/property owner to allow us to do the work.

Seconded by Andrew Krill

Unanimously approved

Confirm Next Scheduled Meeting - The next scheduled meeting is on Thursday, April 14, 2016 at 3:00 p.m.

Robert Figueroa made a motion to adjourn at 4:08 p.m.

Seconded by Andrew Krill

Unanimously approved

Respectfully submitted

Maria Vazquez-Goncalves

March 24, 2016

Cc: Commissioners; David Martin, Mayor; Ernie Orgera, Director of Operations;
Board of Representatives; Town Clerks Office