



**CITY OF STAMFORD, CONNECTICUT**

Smith House Skilled Nursing Facility  
Board of Director's Meeting  
88 Rock Rimmon Road  
Stamford, CT 06903  
July 16, 2015  
8 A.M.

1. Call to Order.
2. We welcome Mayor Martin to the Board meeting.
3. Approval of June 25<sup>th</sup>, 2015 - Meeting Minutes (Moirra Colangelo).
4. Chairman's Report: Co Vice Chair report if necessary.
5. Appointment of an Executive Director: tabled pending funding from Boards week ending the 26<sup>th</sup> of July.
6. Financial Report: held pending close of Fiscal year (Bob Mislow).
7. Executive Director Report (Bob Mislow).
- Final Federal and State Inspection Reports.
8. Committee Member Designation:
  1. Marketing Committee: review of proposed new materials.
  2. Operations: Roof Repair, generator, bus arrival.
  3. Financial Committee: Financial format.
  4. Medical Committee: Medical Director, Dentist agreements.
7. Executive Session (if necessary)
8. Other Business



**CITY OF STAMFORD, CONNECTICUT**

**House Skilled Nursing Facility**

**Board of Director's Meeting**

**888 Washington Boulevard**

**4<sup>th</sup> Floor Democratic Caucus Room**

**Stamford, CT 06901**

**Thursday, July 16, 2015**

**8 a.m.**

**Board Members Present:** Sharon Bradley, Robert Erichsen, Mary Fedeli, Anne Fountain, Sal Gabriel, Michael Handler, Ted Jankowski, Dorothy Mueller, Dr. Henry Yoon  
**Member(s) Absent:** Gerald Bosak, Ellen Bromley, Moira Colangelo, Shelley Michelson, Lewis (Chuck) Pace, Christopher Tasik, David Yanik  
**Other Attendees:** Michael Bryson, Robert Mislou, Mayor David Martin, Robert Robitaille,

Meeting called to order at 8:12 a.m. by Co-chair Sharon Bradley.  
Voted to approve the minutes of June 25, 2015.

**Chairman's Report**

A reminder was given to the sub-committees to continue to meet and everyone get involved. The cuts to Medicaid skilled nursing and homecare are not looking as bad as was previously suspected. Additional funding is being appropriated for the exclusive use for wages and salaries but the rates remain flat.

**Financial Report**

Tabled financial report for June until the next meeting.

**Executive Director's Report**

The census was down and we were operating at 90% occupancy and there were increases in Medicare and Managed Care. We are below what we were last year but we continue to operate. The mix has changed favorable.

The final state and federal inspection reports two documents were received from the state. There was a citation associated with one of them in response to the result of the inspection of May 21<sup>st</sup> which resulted in a violation of the public health code. The citation carries a mandatory fine of around \$1,000.00 and involved an isolated incident with one individual. On the federal side CMS has notified us that the cost could be around \$2,000.00. There were two other minor incidents. We are expecting their return tomorrow or in a day or two and we will be back in compliance.

We have consistently been cited by the fire inspectors who come from the state to inspect us. In the wording of the fire disaster drill it states we will return the patients back to their rooms. I

am recommending to the board that we vote to change that we will put them back behind a fire resistant door. The board voted followed the advice of counsel of the fire code.

### **Marketing**

We met with the Odonnel Company and will meet again in August to set up the next phase of marketing for radio, television, bill boards and print. Any member of the board is welcome to join the committee.

### **Operations**

The architectural designs being bid on prioritizing the roof as to which components will be done with the budget that we have. We have received the FEMA grant funds of \$192,000.00 out of the over \$200,000.00 replacement for the generator.

### **Finances**

The Financial Committee format shows the breakdown of how we take our financials on an accrual and cash basis to show a more deliverable way of expressing our finances to everyone. We are trying to show the revenues generated versus expenses. We are trying to layout a more user friendly format.

### **Medical**

Mr. Mislow will meet with Chris Delasilva to go over the Medical Director and Dental Contracts.

### **Other**

The board voted to have a copy of the agenda to review before the upcoming board meetings.

### **Mayor Martin**

Mayor Martin spoke concerning the cost of running Smith House. He gave an overview of the expenses that Smith House is a high cost facility with a heavy mix toward Medicaid. The Medicaid reimbursement rate is low and with the government not having the funds to raise it makes the expense heavy. The Mayor stated that the budget doesn't translate the true cost.

### **Board went into Executive Session**

Meeting returned to regular session and a memo regarding CMS was distributed.  
Meeting adjourned at 9:32 a.m.

Minutes submitted by  
Robert Mislow, Executive Director on behalf of  
Moira Colangelo, Secretary