



**Minutes of Technical Committee meeting, 25 February 2013; location, WPCA Plant Site.**

1. Technical Committee meeting was called to order and started at 5:55 pm by Chairman D. Rullman

Attendees: D. Capano, D. Rullman, W. Brink, P. Chakravarti, W. Degnan (M. Kaufman absent)

2. WPCA staff has commenced looking into using computerized maintenance management software (CMMS) using tough books--which are shock and moisture resistant laptops. D. Rullman is also looking into commercially available software packages.

3. D. Rullman requested WPCA staff to provide brief written reports to the Technical Committee that summarize all future proposed capital projects. These will be submitted for review and prior to any approval by the Technical Committee. After discussion it was agreed that staff will submit the following for Technical Committee review: proposed project work scope, a draft of the RFP for selection of engineer/supplier, proposed list of engineer/suppliers to receive RFP, plus anticipated budget cost of project, as well as anticipated start/completion schedule. Then, after supplier selection and award, staff will provide the following project status information on a timely basis: status of project reviews at key project milestones, including the following phases--study, design, and construction; plus work schedule and project budget compliance at key milestone intervals.

4. Discussion ensued about the two, detailed, one hour (plus), presentations made on Monday evening, 25 February, by two invited Odor Control consultants before this same Technical Committee and WPCA staff group. It was unanimously agreed that Wright -Pierce was by far the more qualified and should be selected. Thereafter, D. Capano moved that Jeff Pinnette (Wright-Pierce) be selected as the SWPCA's odor control consultant and be asked to provide a proposal. D. Rullman seconded the motion. The Technical Committee then decided to allow both Prakash and Bill Degnan participate in this vote, anticipating a unanimous vote. The vote to carry this motion was 4-0-1 (W. Brink abstained). P. Chakravarti will now proceed to request a formal proposal from Jeff Pinnette of Wright-Pierce. Discussion then ensued concerning budget for odor control consultant services. D. Rullman recalled that at the January Board meeting the Board approved a budget of \$25,000.

5. Synagro advised they will provide an amendment for the contract extension by the end of the week, or by March 1<sup>st</sup>.

6. W. Brink described a teleconference with CT DEEP and involving E. Orgera, M. Handler, and W. Brink concerning the SWPCA's recent response letter to CT DEEP addressing their request for information. CT DEEP stated their intent to issue another NOV due to having experienced eleven (11) exceedances since 31 Dec 2012, with a compliance schedule for improving final clarification for exceedance avoidance. During this teleconference with CT DEEP, W. Brink committed SWPCA to retain a consultant to provide guidance for improving operation of the secondary process (aeration tanks and secondary clarifiers) to minimize occurrences of exceedances when one clarifier is removed from service for repair. Citing his very high qualifications and related experiences, W. Brink recommended that Paul Dombrowski, P.E. of Woodard and Curran be retained. W. Brink explained that **he** is an expert with excellent technical

credentials in improving plant operations, especially operation of secondary clarifiers. He mentioned further that one of Dombrowski's notable local experiences included providing guidance to the Norwalk WPCF in addressing and resolving the loss of solids from their clarifiers.

D. Capano then made a motion to retain Paul Dombrowski for on call technical services to optimize plant operations to avoid exceedances when one final clarifier is removed from service for repairs. The motion seconded by D. Rullman, motion carried 2-0.

7. New Business – D. Capano stated that he did not disagree with the decision to hire Hazen & Sawyer to provide peer review of Stantec's evaluation of the plant effluent pumps and VFD's, but noted that this award was done without the review or knowledge of the Technical Committee. D. Capano then stressed that, going forward, all decisions to hire a professional consultant must first go before the Technical Committee for review and approval.

8. New Business-- Discussion ensued concerning splitting funding for the Carriage Drive sewer installation project soon to be placed out for bid. After discussion of the requirements of the CT DEEP and, specifically, CT General Statute, Section 7-267, concerning "Use of Funds", the two Board members of the Technical Committee directed W. Brink to inform the City of Stamford that all costs associated with non-sanitary sewer related equipment, construction, and installation must be paid by the City of Stamford and not by the WPCA.

Referenced CT General Statute Section 7-267 is provided here: **"Use of Funds: All benefit assessments and charges for connection with or use of the sewerage system, whether pledged for payment of bonds or notes or otherwise, shall be kept separate from other funds of the municipality and shall be used for the sewerage system, including the payment of debt incurred for the sewerage system and interest thereon, and for no other purpose."**

Motion to adjourn by D. Capano, seconded by D. Rullman; motion carried 2-0. Meeting adjourned at 7:10 pm