



**FINANCE COMMITTEE MEETING  
Wednesday, March 5, 2014  
Building #11 Conference Room, 2nd Floor  
111 Harbor View Avenue, Stamford, CT 06902  
Full Meeting Minutes**

**Attendees**

<b>Cristina Andreana</b>	<b>WPCA Board Member</b>
<b>Daniel Capano</b>	<b>WPCA Board Member</b>
<b>Jay Fountain</b>	<b>WPCA Board Member</b>
<b>William Brink</b>	<b>Executive Director, WPCA</b>
<b>Rhudean Bull</b>	<b>Administrative Manager</b>
<b>Mark Turndahl</b>	<b>Accountant, WPCA</b>
<b>David Yanik (via Tele)</b>	<b>Controller, City of Stamford</b>

**Call to Order, Pledge and Roll Call**

Cristina Andreana, Board member called the meeting to order at 7:07 PM. A quorum was present (3 of 3 Finance Committee members present). Pledge of Allegiance was not made.

**Approval of Minutes: January 29, 2014 (revised)**

Cristina Andreana approved the minutes subject to corrections to Operating Budget discussion – “price increases in *methanol* (not ethanol) and substitute “R. Bull explained that Process Control salary expense was up to accommodate a Class Four Operator and delete “R. Bull explained salary expense was up for the planned increase to 2 Class Four operators”: seconded by D. Capano.

**Review: Update of SWPCA Financials**

M. Turndahl presented the January 2014 SWPCA financial statements together with a detailed Budget Variance Report. J. Fountain and C. Andreana reviewed the Explanations of Budget Variances and requested that more detailed explanations as well as more accounts be analyzed in future Reports. M. Turndahl agreed to present more detailed explanations in future reporting.

**Discussion: Central Services Cost Allocation Plan Prepared by Maximus**

W. Brink presented the Maximus Cost Allocation Report. The committee discussed the allocations for the Board of Finance and Human Resources. The committee was satisfied with the Report as presented.

**Discussion: February 21, 2014 Request by the Stamford Housing Authority Regarding Connection Fee Relief:**

The committee agreed that The Housing Authority has to pay the Connection Fee that was assessed. Interest relief was also discussed with decision made that no connection fee relief would be entertained. The committee would review legal implications for approving any relief and present to the full Board.

**Old Business**

None

**New Business**

None

**Adjournment**

D, Capano motioned to adjourn meeting at 8:39 pm; seconded by C. Andreana.  
Discussion: none.