

**STAMFORD TRANSIT DISTRICT COMMISSIONERS MEETING**

**Minutes of the July 25, 2013 Meeting**

**DRAFT**

A regular meeting of the Stamford Transit District Commission was held on Thursday, July 25, 2013 at 4:00 p.m. at the Stamford Government Center – New Operations Conference Room – Tenth Floor.

**In attendance were:**

Commissioners: Jon Gallup, Kieran M. Ryan, and Sybil Taccone

Staff: Frank Fedeli, Customer Service Supervisor

Guest: Lauren Quinn, Julia A. Stark; Ana Nelson, Stamford Senior Center, Inc.;  
Teri Drew, Stamford Youth Services

Absent: Robert Figueroa, Commissioner

**Call to Order**

Chairman Jon Gallup began the meeting at 4:32 p.m.

**Chairman Gallup made a motion to change the order of the agenda to review New Funding Requests. Kieran Ryan and Sybil Taccone both agreed.**

**New Business**

**Funding Request.** Ana Nelson, Stamford Senior Center, Inc. submitted receipts for CT Transit Tokens & Easy Access tickets purchased in May & June 2013 in the amount of \$2,205.00 for reimbursement. Mrs. Nelson inquired about the procedure to submit a new transportation funding request of \$13,000.00. Mrs. Nelson was given a transportation funding request application to complete for the FY 2013-2014. She will complete the form and submit for approval.

**Funding Request.** Laruen Quinn, Julia A. Stark Elementary School Parent-Faculty Organization, discussed their transportation funding request of \$5,500.00. Their bus transportation funding request is for field trips taken within Connecticut for the FY 2013-2014. It will benefit all grade levels from Kindergarten to 5<sup>th</sup> Grade, and over 60% of the students receive free or reduced lunch.

**Sybil Taccone made a motion to approve the Julia A. Stark Elementary School PFO funding request not to exceed \$5,500.00 (Mrs. Quinn will submit invoices to show the expenses of transportation for the school FY 2013-2014 not to exceed \$5,500.00).**

**Seconded by Kieran Ryan**

**Unanimously approved**

**Funding Request.** Mr. Pepcion, City of Stamford, Recreation Services, discussed their transportation funding request of \$14,030.00, at the May 2013 meeting. The funds will be used to transport camp children from their 7 summer camp programs, programs to city pools, beaches, etc. The program is for the summer of 2013, ages 6-12 years old.

**Kieran Ryan made a motion to approve the City of Stamford-Recreation Services funding request not to exceed \$14,030.00 (Mr. Pepcion will submit invoices to show the expenses of bus transportation for the 7 summer camp programs for 2013 not to exceed \$14,030.00).**

**Seconded by Sybil Taccone**

**Unanimously approved**

**Funding Request.** Lisa James, Norwalk Economic Opportunity Now, discussed their transportation funding request of \$7,600.00, at the May 2013 meeting. The funds will be used to provide for the cost of bus transportation for field trips and activities for NEON Expression Summer Camp. The summer program includes field trips to Palace Theatre, Maritime Center, and Lake Compound, etc. and swimming at Yerwood. The NEON Expression Summer Camp begins July 1, 2013 – August 9, 2013, ages 5-13 years old.

**Kieran Ryan made a motion to approve the Norwalk Economic Opportunity Now funding request not to exceed \$7,600.00 (Ms. James will submit invoices to show the expenses of bus transportation for the summer camp program for 2013 not to exceed \$7,600.00).**

**Seconded by Sybil Taccone**

**Unanimously approved**

**Funding Request.** Tim Dudics, Stamford Family YMCA, discussed their transportation funding request of \$14,000.00 at the June 2013 meeting. The funds will be used to transport camp children to & from the summer camp program, field trips and the afterschool program. The program is for the summer camp of 2013 and the after school program FY 2013-2014, for 821 children and teens (90% of youth participation qualify for free or reduced lunch). Commissioner Ryan Kieran stated to Mr. Dudic that any request granted will be used only for transportation within Connecticut.

**Sybil Taccone made a motion to approve the Norwalk Economic Opportunity Now funding request not to exceed \$14,000.00 (Mr. Dudics will submit invoices to show the expenses of bus transportation for the summer camp program for 2013 not to exceed \$14,000.00).**

**Seconded by Kieran Ryan**

**Unanimously approved**

**Funding Request.** Mrs. Teri Drew, Director of Stamford Youth Service Bureau, discussed their program “Pathfinders Adventure Camp” for transportation funding for this summer 2013, funding request of \$34,584.00. Chairman Gallup suggested rounding it up to \$35,000.00.

**Sybil Taccone made a motion to approve the Norwalk Economic Opportunity Now funding request not to exceed \$35,000.00 (Mrs. Drew will submit invoices to show the expenses of bus transportation for the summer camp program for 2013 not to exceed \$35,000.00).**

**Seconded by Kieran Ryan**

**Unanimously approved**

### **Review of 2012-2013 Financial Report**

**Sybil Taccone made a motion to go into Executive Session**

**Seconded by Kieran Ryan**

**Unanimously approved**

Beginning Balance as of 6/30/12 \$192,770.22

Itemized statement of actual receipts:

Total Program Revenue \$61,432.85

Interest Income: \$ 607.24

Total Income: \$62,040.09

Itemized expenditures of that year:

Funding Requests Expenses: \$105,285.24

Total Other Expenses \$ 4,108.27

Total Expenses \$109,393.51

Ending Balance as of 6/30/13 \$145,416.80

### **Presentation of 2013-2014 Proposed Annual Budgets**

Itemized estimated of anticipated revenue for FY 2013-2014 is \$60,000.00

Itemized estimated of anticipated expenditures for FY 2012-2013 is \$100,000.00

**Sybil Taccone made a motion to setup itemized statement and publish it in the classified legal section of the newspaper.**

**Seconded by Kieran Ryan**

**Unanimously approved**

**Old Business**

The minutes from the meeting held on June 13, 2013 were reviewed.

**Sybil Taccone made a motion to approve June 13, 2013 minutes.**

**Seconded by Robert Figueroa**

**Unanimously approved**

**Transact other new business as may properly come before the Transit District**

The next scheduled meeting is on Thursday, August 8, 2013. Discussion took place about canceling the meeting.

**Sybil Taccone made a motion to cancel the Thursday, August 8, 2013 meeting.**

**Seconded by Kieran Ryan**

**Unanimously approved**

The next scheduled meeting is on Thursday, September 12, 2013.

**Sybil Taccone made a motion to adjourn**

**Seconded by Kieran Ryan**

**Unanimously approved**

The meeting adjourned at 5:30 p.m.

Respectfully submitted

Maria Vazquez-Goncalves

July 29, 2013

Cc: Commissioners; Michael A. Pavia, Mayor; Ernie Orgera, Director of Operations;  
Board of Representatives; Town Clerks Office