MAYOR
MICHAEL A. PAVIA

THE SMITH HOUSE HEALTH CARE CENTER

SKILLED NURSING CARE FACILITY
88 ROCKRIMMON ROAD
STAMFORD, CONNECTICUT 06903-2817
(203) 322-3428
FAX: (203) 322-0848

CITY OF STAMFORD, CONNECTICUT

SMITH HOUSE BOARD OF DIRECTORS MEETING
MARCH 26, 2013

Attendees:

Board Members Present: Gloria Blick, Gerald Bosak, Sharon Bradley, Anne Fountain, Jay Fountain, Michael Handler, Ted Jankowski, Maria Mallozzi, Robert Mislow, Michael Pansini,

Board members Absent: Chuck Pace, Christopher Tasik

Other: Emmet Hibson, Peter Privitera, Robert Robitaille, David Yanik

1. **Call to Order by Chairman Gerald Bosak**
   Meeting was called to order at 8:06 a.m. A quorum was present.

2. **Approval of Meeting Minutes:**
   The minutes of March 6, 3013 were unanimously approved.

3. **Introduction of new member:**
   New board member Maria Mallozzi was welcomed to the board.

4. **Board Committee Updates:**
   Marketing Committee: A variety of Marketing Plan components including Hearst Media was discussed with a breakout of expense to date. The budget was approved for $50,000, with an available balance of $18,000 currently. A meeting of the Marketing Subcommittee will be held prior to the next Board meeting to review further other opportunities for marketing the facility.
   Operations Committee: A report and sketch of the elevator was given. Date to begin has moved up to April 1st completed by June 1st. Sewer problem in parking area is to be taken care of by the Operations Department. Wi-Fi proposal has been submitted to IT with $21,000 of the proposal for hardware and installation. An additional request for close circuit television has been submitted for 24 hour monitoring in accordance with the City's policy. As long as notice is given to employees monitoring is allowed within the scope of the State Statue. We are currently waiting budget approval for capital expenditure to include a new software package for Operations and Medical care. Also the emergency generators replacement application will be submitted to the State for consideration for funding through FEMA funds.
   Medical Committee: The committee would like to have the Director of Nursing and the Medical Director at the Smith House join the committee. Mr. Mislow reported the Director of Nursing, Elaine Barden gladly accepted the invitation to be a part of the committee. He will review with Dr. Slutsky and respond to the Board.
   Financial Committee: The revenue and deficit for Smith House was discussed. The committee will meet again this week Thursday, March 28th at 12 noon as well as on a monthly basis to review finances, collections and other items as needed.

5. **Executive Director Report: Robert Mislow**
   Mr. Mislow reported the Smith House Foundation does not have board members and it is not an Agency of the City. Donations are given to the Foundation on a daily basis. It is an independent corporation that was formed in 1992 and has helped the facility and other seniors in Stamford. An independent lawyer will be needed to distinguish its standing. Additional information will be reviewed and a report will be made to the Board within the next two meeting.

6. Meeting adjourned at approximately 9:01 a.m.

Next meeting date April 23, 2013 at Smith House