



CITY OF STAMFORD, CONNECTICUT

**Smith House Skilled Nursing Facility
Board of Director's Meeting
888 Washington Boulevard
4th Floor – Republican Caucus Room
Stamford, CT 06901
Thursday, December 18, 2014
8 A.M.**

Board Members Present: Sharon Bradley, Moira Colangelo (via telephone), Mary Fedeli, Anne Fountain, Sal Gabriele, Michael Handler, Ted Jankowski, Dorothy Mueller, Vito Quivelli, Christopher Tasik, Dr. Henry Yoon

Member(s) Absent: Michael Pansini

Other Attendees: Robert Mislow, Robert Robitaille, David Yanik

1. Call to order by Chair Christopher Tasik at 8:10 a.m. A quorum was present.
2. Approval of November 20, 2014 minutes motioned, voted and passed with one abstention. Chairman Tasik reported that he and his wife along with Chuck Pace attended the Smith House Year End Gathering and it was very well attended by Smith House staff. The Certificates of Appreciation were handed out to those that attended and were signed by Mayor Martin and Executive Director Mislow. They were well received.
3. **Financial Report** – The Census report case mix has improved and there was a shift from Medicaid to Medicare and Private Pay which drove monthly revenue up. The census for December has been strong and the case mix has been shifting in the right direction. The 2014 Revenue to date is down by \$300,000.00 as compared to the same period last year, the driving factor is the case mix and a reduction of 3% in total census. We have been at 92% occupancy rate since September give or take a few ups and downs. The case mix is more of a driver than the census itself. The actual cash collected was higher in 2014 than last year by \$80,000.00.
4. **Executive Director's Report** –After clarification by the State the standalone hospice proposal that was investigated to diversify the services here at Smith House cannot be funded by Grant Funds. Other projects would involve Bonding Funds through the City which is stretched to the limit as it is. We will not pursue other options.
The EMR & TAR status of the RFP – A committee was assembled and met and reviewed bids for hardware and software and a matrix was developed and sent to all members to review for

the next meeting scheduled in mid-January 2015.was sent. Hopefully a decision will be made by late January.

Dining Rooms – Met with Mary Gray Interior Designer last Tuesday and she has recommended a variety of suggestions. She is going to put together the fabric, color and swatch selection. We have agreed on chair styles and we will bring the finish results to the Board next meeting. We will be receiving government pricing. We continue to pursue the generator thru State Grant funding so apportioned funds can be shifted to repairing the roof. The Garden Room differentiation project will be decided on how we are going forward. Mr. Mislow would like to review with Operations and Medical in their next meeting in January to get opinions from everyone and make a decision.

APRN Services – Services started December 1, 2014. She is very well received and works diligently with everyone. The Physiatrist Consult Contract was reviewed with Legal and the group has all the paperwork and they-procuring the amount of insurance requested by Risk Management. Hopefully we can get them in by January 15th 2015.

RN Care Manager – Awaiting notification from Legal and HR as to the status of that position. Concluded the interview process for Director of Nursing and will make an offer by the end of the week.

Operations Sub-Committee – The committee met to review funds for operations. The bus has been ordered. The snow plow with the pickup truck will arrive in January. The repair of the roof has been completed and is working thus far.

Marketing Sub-Committee: will meet early January to discuss the agreement with the Odonnell Firm. The agreement has been signed.

Medical Subcommittee:

Medical Director Contract Review – Met with Risk Management, OPM and Legal regarding the agreement for the Medical Director as we may renegotiate his contract.

Financial Sub-Committee:

Has met to review information to be presented to the Board of Representatives Fiscal Committee.

5. **Motion made to adjourn. Meeting adjourned at 9:15 AM**

Respectfully submitted by

Moira T. Colangelo
Secretary