



APPROVED

2/26/15

CITY OF STAMFORD
OFFICE OF LEGAL AFFAIRS
HUMAN RESOURCES DIVISION
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152
Tel. (203) 977-4172
Fax: (203)977-4075

The Personnel Commission held its regular scheduled meeting on Thursday, November 20, 2014 at 5:00 PM. in the Human Resource Conference room on the 9th floor of the Stamford Government Center, 888 Washington Boulevard, Stamford, Connecticut.

Personnel Commission Board Members Present:

Frank Green, Chairman
Julie Granser, Commissioner
Peter C. Nanos, Commissioner
Marc Teichman, Commissioner
Carl R. Weinberg, Commissioner

Human Resources:

HR Interim Director, Clemon Williams
Lenora Cavaliero, HR Executive Secretary

Office of the Mayor

David Martin, Mayor
Robin Stein, Special Assistant to the Mayor

Chairman Green called the meeting to order at 5:07 p.m.

Minutes of October 23, 2013 approved:

Commissioner Nanos made motion to accept the minutes and Commissioner Granser second the motion to approve the minutes. Minutes approved unanimously.

Item # 1: Re-Titling the Position of Director of Traffic and Parking to: Bureau Chief Transportation, Traffic & Parking

Mayor David Martin, requested the Personnel Commission Board to approve this position before he brings it before the Board of Representatives. Commissioner Teichman made motion to accept the retitling to Bureau Chief Transportation, Traffic & Parking. Commissioner Nanos 2nd the motion at a Grade 6. The position received unanimous approval by the Personnel Commission Board.

Item #2: Permanent reclassification of the position of: Assessor

The Personnel Commission decided to leave the Assessor position at a Grade A10. The Commissioners agreed that this position will be up for discussion again, at the next Personnel Commission meeting.

Item #3 Policy on FMLA

Went into: Executive Session at: 5:43 PM

Director, Clemon Williams and the Personnel Commission Board members went into Executive Session.

Came out of: Executive Session at: 5:48 PM

Commissioners and Director Clemon Williams came out of Executive Session.

The FMLA policy was accepted for approval by the Personnel Commission Board.

Item # 4: Assistant Fire Chief for Volunteer Services

Personnel Commission Board NOTED the position of Assistant Fire Chief for Volunteer Services.

Item # 5: Request to Create the Classification and One (1) Position of Customer Service Specialist – Terry Conners Ice Rink.

This position was tabled to be discussed at the next Personnel Commission meeting.

Item # 6: For Notation: three job descriptions revised

These notation items will be discussed at the next Personnel Commission meeting.

Meeting update:

Meeting for December 11, 2014 is cancelled

Meetings will resume January 22, 2015 (the fourth Thursday of the month)

Adjournment:

Commissioner Nanos made motion to adjourn and it was seconded by Commissioner Granser.

Meeting adjourned at: 6:07 PM

Respectfully submitted,



Lenora Cavaliero

Reviewed by: Chairman Frank Green

Copies to:

Frank Green, Chairman Personnel Commission

Personnel Commission Board Members

Robin Stein, Special Assistant to the Mayor

Donna Loglisci, Town and City Clerk

Katheryn Emmett, Corporate Counsel

David Martin, Mayor