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BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
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STAMFORD, CONNECTICUT 06904-2152

MINUTES

Regular Meeting

Thursday, October 10, 2013:7:00 PM
Board of Finance Meeting Room, 4th Floor

Call to Order: (Video: (hours, minutes) (00:02) Conducted by Chairman Abbazia, noting Members present as himself, Vice Chair Mary Lou Rinaldi, and Board Members John Louizos and Gerald Bosak, Jr. and noting as absent Members David Martin & Kathleen Murphy.

Pledge of Allegiance: Led by Chairman Abbazia

Approval of Minutes: September 12, 2013: 7:00 PM: Regular Meeting	**Approved**
	4-0-0
	Motion by
	M. Rinaldi
	Seconded
Video: 00:02	**G. Bosak**

Public Participation: None
Reports to the Board: (Video: 00:04) Mr. Louizos reported that he Chaired an Audit Committee meeting, held just prior to this meeting at which the Committee discussed a possible revaluation audit, an update on the WPCA RFP and engagement of outside auditors (also see related items # 20 & 21 below); and the status of the FY 2012-13 Annual Audit, noting that a report would be filed shortly.

Note: Items are Shown in Order of Consideration

ITEM HEARD UNDER SUSPENSION OF RULES

Agreement

Item 22	Request for Approval of Agreement between the City of Stamford and Gaffney Bennett & Associates for provision of State Lobbying Services for a period of one year- with options for two one-year extensions, commencing on January 1, 2014 and ending on December 31, 2014.		**Approved**
	Action Requested:	Approval of Agreement	**4-0-0**
	Amount:	$50,000	**Motion by**
	Fund/Budget:		**M. Rinaldi**
	Submitted by:	Mayor Michael A. Pavia	**Seconded**
	Presented by:	Laure Aubuchon, Director of Economic Development	**G. Bosak**
	Video: 00:06	On a motion by Mr. Bosak, which was seconded by Ms. Rinaldi, the Board agreed by unanimous vote to hear this item under suspension of the rules. Ms. Aubuchon explained that this agreement, which is sought upon expiration of the existing agreement, is to provide the City with lobbying services by working with the delegation in Hartford in order to advance the City's agenda. She stated that the selection committee made the determination to stay with the same service provider based on performance and cost. The Board voted unanimously to approve this item.	

GRANTS

Affordable Housing Zoning Initiative

Item 1	Request for Approval of Supplemental Capital Appropriation in the amount of $116,963 representing funds received from developer who chose to make a payment into fund rather than constructing some or all of their obligated affordable housing units under Stamford's Zoning regulations.		**Approved**
	Action Requested:	Supplemental Capital Appropriation	**4-0-0**
	Amount:	$116,963	**Motion by**
	Fund/Budget:	Developer contribution	**G. Bosak**
	Submitted by:	Tim Beeble, Community Development	**Seconded**
	Video: 00:07		**J. Louizos**
		Mr. Beeble explained that the funds received from the developer are for two projects (Summer Street & Washington Boulevard) that City zoning regulations require when the developer opts to provide the required contribution as opposed to build another affordable housing unit for required fractional units. The funds received will be used to build affordable housing elsewhere.	

Lead Poisoning Prevention

Item 2	Request for Approval of Additional Appropriation in the amount of $33,226 to pay for two outreach workers with benefits, attendance at Lead conferences and training; and educational materials & program supplies. This grant promotes lead awareness through outreach to community organizations, groups, and home site visits. The Health Dept. staff will hold two interventions fairs.		**Approved**
	Action Requested:	Additional Appropriation	**4-0-0**
	Amount:	$33,226	**Motion by**
	Fund/Budget:	100% Grant funded	**J. Louizos**
	Submitted by:	Anne Fountain, Director of Health	**Seconded**
	Video: 00:08	Ms. Fountain stated that this is an on-going grant used to fund outreach activities in the community as well as provide funds for fairs, required training & conferences for lead poisoning prevention.	**G. Bosak**

Access Health CT

Item 3	Request for Approval of Additional Appropriation in the amount of $6,000 to pay for a bi-lingual outreach worker to counsel residents on the Affordable Care Act.		**Approved**
	Action Requested:	Additional Appropriation	**4-0-0**
	Amount:	$6,000	**Motion by**
	Fund/Budget:	100% State Grant funded	**M. Rinaldi**
	Submitted by:	Anne Fountain, Director of Health	**Seconded**
	Video: 00:11	Ms. Fountain advised that this is a new grant for which the City applied & was awarded to act as an 'assistor' to enroll Stamford residents in the new affordable health care program. The funds will be used for overtime & training of a current City social services employee.	**J. Louizos**

Right Response School/Police Call

Item 4	Request for Approval of Additional Appropriation in the amount of $30,000 to pay for costs related to implementation of an Memorandum of Agreement between the Public School District, The Police Department & Domus Kids, Inc. that strives to identify policies and procedures for responding to non-emergency school disruptions with the goal of reducing the number of students involved in the juvenile justice system.		**Approved**
	Action Requested:	Additional Appropriation	**4-0-0**
	Amount:	$30,000	**Motion by**
	Fund/Budget:	100% Grant funded- State OPM	**G. Bosak**
	Submitted by:	Ted Jankowski, Director of Public Safety	**Seconded**
	Video: 00:13	Police Chief Fontneau presented this item, stating that the funds would be split evenly among the BOE, the Police Department and DOMUS. He stated in support of this grant that his job should be judged not on how many people he puts in jail, but how many he does not, which this grant seeks to accomplish.	**J. Louizos**

WPCA

Notice of Capital Project Close-Outs/Reductions

Item 5	Notice of partial close-out of Wedgemere Road Capital Project #C20052: Wedgemere Road Sewers in the amount of $200,000 (also, see Item # 13 below).		**Withdrawn**
	Action Requested:	Capital Project close-out	
	Amount:	$	
	Fund/Budget:	Capital:C20052	
	Submitted by:	Mayor Pavia	
	Presented by:	Bill Brink & Prakash Chakravarti	
	Video: 00:00	This item was withdrawn.	

WPCA Supplemental Capital Appropriation: Carriage Drive Sewers

Item 6	Request for Approval of Supplemental Capital Appropriation in the amount of $200,000 to service 70 parcels at various streets to replace failing septic systems which will include approximately 10,000 liner feet of gravity sewers, 1500 Linear feet of Force Main and 1 Lift Pump Station.		**Withdrawn**
	Action Requested:	Supplemental Capital Appropriation	
	Amount:	$200,000	
	Fund/Budget:	Capital: C22045	
	Submitted by:	Bill Brink, WPCA	
	Video: 00:00	The WPCA withdrew this item (also, see Item # 19).	

Senior Center

Item 7	Request for Approval of Additional Appropriation in the amount of $25,000 due to increased membership, participation and resultant new programs including exercise classes, multicultural events, cultural trips and educational seminars.		**Approved**
	Action Requested:	Additional Appropriation	**4-0-0**
	Amount:	$25,000	**Motion by**
	Fund/Budget:	Contingency	**M. Rinaldi**
	Submitted by:	Ann Nelson, Senior Center Director	**Seconded**
	Video: 00:14	Director Nelson advised that these funds were needed to supplement the reduced funds provided during the budget process to help subsidize the cost of restoring a full time assistant to the Director due to expansion of the Center's program and services, noting that it now served over 1100 members and provided health & wellness programs and was a resource for families.	**J. Louizos**

Town Clerk

Item 8	Request for Approval of Additional Appropriation in the amount of $16,752 to pay for additional shelving needed in the Land Records vault and for restoration of a very old and valuable picture that was found and restored under State guidelines.		**Approved**
	Action Requested:	Additional Appropriation	**4-0-0**
	Amount:	$16,752	**Motion by**
	Fund/Budget:	Historic Preservation Fund Account	**G. Bosak**
	Submitted by:	Donna Loglisci, Town Clerk	**Seconded**
	Video: 00:26	Mr. Hricay presented this item noting that the Town Clerk raises funds for this purpose through fees.	**J. Louizos**

City Contribution to Inspirica

Item 9	Request for Approval of Additional Appropriation in the amount of $17,550 for promised funds to Inspirica to pay for last two quarters of FY 11-12 contribution.		**Failed**
	Action Requested:	Additional Appropriation	**2-2-0**
	Amount:	$17,550	**Motion by**
	Fund/Budget:	Contingency	**J. Louizos**
	Submitted by:	Karen Cammarota, Grants Director	**Seconded**
	Video: 00:26	Mr. Hricay explained that this was the City's contribution to this agency, which due to a change in leadership neglected to request the funds in the FY 11-12, when they were contained within the budget.	**T. Abbazia**

OFFICE OF OPERATIONS

Stormwater Management

Item 10	Request for Approval of Additional Appropriation in the amount of $41,574 to pay for funds to implement the new Municipal Storm System (MS4) Stormwater Management Program as required by DEEP.		**Approved**
	Action Requested:	Additional Appropriation	**4-0-0**
	Amount:	$41,574	**Motion by**
	Fund/Budget:	Contingency	**M. Rinaldi**
	Submitted by:	Ernie Orgera, Director of Operations	**Seconded**
	Video: 00:30	Director Orgera explained that due to the fact that Stamford had over 100,000 people and their storm water and sanitary systems were separate, they were required to perform this function, or else be subject to a fine. While Mr. Louizos wanted analysis from the City's Corporation Counsel as to how this was legal, Members Abbazia and Rinaldi agreed that the City can both comply and challenge this requirement. The Board agreed by unanimous vote to approve this item.	**T. Abbazia**

Capital Project Closeout Recommendation

Item 11	Notification of Capital Project Closeout recommendation for CP0211: Environmental Compliance in the amount of $298,546 as funds are not needed at this time for this project, and are more urgently needed for new projects noted below (see agenda items # 13-15).		**No Action Taken**
	Action Requested:	Capital Project Closeout recommendation	
	Amount:	$298,546	
	Fund/Budget:		
	Submitted by:	Ernie Orgera, Director of Operations	
	Video: 00:40		

Supplemental Capital Appropriation: Kosciuszko Park Revetment

Item 12	Request for Approval of Supplemental Capital Appropriation in the amount of $249,900 to stabilize the Kosciuszko Park Revetment.		**Approved**
	Action Requested:	Supplemental Capital Appropriation	**4-0-0**
	Amount:	$249,900	**Motion by**
	Fund/Budget:	$141,952.50 Bonds; $107,947.50 FEMA Grant funded	**G. Bosak**
	Submitted by:	Lou Casolo, City Engineer	**Seconded**
	Video: 00:42	Mr. Casolo advised that these funds were necessary to complete a design and construction in order to stabilize the revetment damaged by Storm Sandy.	**M. Rinaldi**

Supplemental Capital Appropriation: Holly Pond Seawall Repairs

Item 13	Request for Approval of Supplemental Capital Appropriation in the amount of $115,000 to pay for Holly Pond Seawall repairs.		**Approved**
	Action Requested:	Supplemental Capital Appropriation	**4-0-0**
	Amount:	$115,000	**Motion by**
	Fund/Budget:	Capital: City Bonds	**M. Rinaldi**
	Submitted by:	Lou Casolo, City Engineer	**Seconded**
	Video: 00:45	Mr. Casolo advised that these funds were necessary to complete a design and construction in order to repair isolated sections of the failed wall on Weed Avenue.	**J. Louizos**

Supplemental Capital Appropriation: Cummings Retaining Wall Construction

Item 14	Request for Approval of Supplemental Capital Appropriation in the amount of $156,000 to pay for Cummings Beach retaining wall construction.		**Approved**
	Action Requested:	Supplemental Capital Appropriation	**4-0-0**
	Amount:	$156,000	**Motion by**
	Fund/Budget:	$41,593.50: Bonds; $114,406.50 FEMA Grant Funded	**G. Bosak**
	Submitted by:	Lou Casolo, City Engineer	**Seconded**
	Video: 00:46	Mr. Casolo reported that these funds were necessary to reconstruct a wall that failed due to the impact of Storm Sandy.	**J. Louizos**

OFFICE OF LEGAL AFFAIRS

Human Resources- Additional Appropriation

Item 15	Request for Approval of Additional Appropriation in the amount of $55,598 to hire a manager of the City's time and attendance system; funding for 7 months from December 1, 2013 through June 30, 2014.		**No Action Taken**
	Action Requested:	Additional Appropriation	
	Amount:	$55,598	
	Fund/Budget:	Contingency	
	Submitted by:	Emmet Hibson, Dir. of Human Resources	
	Video: 00:47	Mr. Hibson stated that they were requesting this position to manage time and attendance which required tracking and analytics. He added that they intended to add the three departments which were not presently on KRONOS including the BOE, the Police and Fire. Mr. Handler stated that this would be beneficial from an Audit perspective, by helping to manage time better and reduce fraud. Mr. Yanik stated that it would add better controls by having two departments involved, both HR and Payroll. The Board agreed that the function could be managed by current employees rather than hiring additional personnel and did not act on this item.	

Agreement

Item 16	Request for Approval of Lease Agreement between the City of Stamford and Sacred Heart University, Inc. for lease of approximately 110 square feet of space located on the 10th floor of the government center for a period of five years commencing on date of contract.		**No Action Taken**
	Action Requested:	Approval of Lease Agreement	
	Amount:	$144 month	
	Fund/Budget:		
	Submitted by:	Mayor Michael A. Pavia	
	Presented by:	Emmet Hibson, Director of Human Resources	
	Video: 01:06	This item was held from the September meeting; when the Board recommended to the Law Department that they look for more appropriate space to house this tenant, possibly on the same area as the City's Emergency Communications Center, but not on the 10th floor, which in their view should be reserved for governmental operations only. The Board noted that no changes had been made in this agreement and took no action on this item.	

BOARD OF EDUCATION

Advisory Opinion: SAU

Item 17	Pursuant to Section C6-20-7 (c) of the *City of Stamford Charter*, request for Advisory Opinion to the Board of Education on the tentative agreement between the Board of Education and the Stamford Administrative Unit for the period July 1, 2014 through June 30, 2015.		**Advisory Opinion to be Provided**
	Action Requested:	Advisory Opinion	
	Amount:	$	
	Fund/Budget:	Board of Education	
	Submitted by:	Winnie Hamilton, Superintendent of Schools	
	Video: 01:16	On a motion by Mr. Louizos, which was seconded by Mr. Bosak, the Board agreed by unanimous vote to discuss this item in executive session due to on-going contract negotiations. After approximately 25 minutes, the Board exited executive session, stating that no action was taken, and that an advisory opinion would be provided.	

Bond Resolution

Item 18	Request for Approval of Bond Resolution related to the authorization and issuance of $1,458,546 of General Obligation Bonds for the project specific items as per attached listing.		**Approved**
	Action Requested:	Bond Resolution	**4-0-0**
	Amount:	$1,968,546: Amended down to $1,458,546	**Motion by**
	Fund/Budget:	Capital	**J.Louizos**
	Submitted by:	Jim Hricay, Director of OPM	**Seconded**
	Video: 01:41	The Office of OPM relayed that Bond Counsel advised that the resolution should be absent the $510K initially included for Scofield Roof Replacement, which was determined to be previously authorized. Mr. Hricay advised that this bond authorization included the projects approved earlier on the agenda.	**G. Bosak**

Bond Resolution

Item 19	Request for Approval of Bond Resolution related to the authorization and issuance of $750,000 of WPCA Revenue Bonds to finance the Carriage Drive Sewer project ($200,000), a debt service reserve for this project of $20K and a Debt Service Reserve Fund for other WPCA Projects ($530K).		**Withdrawn**
	Action Requested:	Bond Resolution	
	Amount:	$200,000: Amended Upward to $750,000	
	Fund/Budget:	Capital	
	Submitted by:	Jim Hricay, Director of OPM	
	Video: 00:00	The WPCA withdrew this item (also, see Item # 6).	

Discussion

Item 20	Follow-up: Revaluation		**No Action Taken**
	Action Requested:	Discussion	
	Amount:		
	Fund/Budget:		
	Submitted by:	Tim Abbazia, Chairman	
	Video: 01:43	Mr. Abbazia referred to the information provided by Director of Administration Michael Handler regarding his efforts to hear and evaluate resident's concerns regarding the recent revaluation, which was reported by Mr. Handler during the Audit Committee meeting held just prior to this meeting. The Board praised Mr. Handler's efforts on this project.	

Discussion

Item 21	Status: WPCA Audit		**No Action Taken**
	Action Requested:	Discussion	
	Amount:		
	Fund/Budget:		
	Submitted by:	Tim Abbazia, Chairman	
	Video: 01:45	Chairman Abbazia stated that the Selection Committee needed to evaluate the response to this RFP and determine how it would award the audit.	

Next Regular Meeting of the Board: Thursday, November 14, 2013 @ 7:00 P.M.

Adjournment: On a motion by Mr. Louizos, which was seconded by Mr. Bosak, the Board agreed by unanimous vote to adjourn this meeting at 9:02 PM.

Lorraine C. Gilden

Lorraine C. Gilden
Clerk of the Board