

**PARKS AND RECREATION COMMISSION MEETING
Minutes of the May 15, 2013 Regular Meeting**

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A meeting of the Parks and Recreation Commission was held on May 15, 2013, 10th Floor Conference Room, Stamford Government Center.

In attendance were:

Commissioners: Tim McGuinness
 Joe Andreana
 David Winston
 Mike Macari
 Althea Brown

Staff: Laurie Albano
 Kevin Murray

Guests: Peter Wild – Race Against Lyme

 Pete Sofman – Fresh Air Fund - Hike

 Charles Pia – State Tournament

 Charles Pia – Use of Columbus Park

 Jeff Cordulack – Audubon Connecticut

 Mani Poola – Courland Avenue Project

 Rocky Cuscuna – Kane Avenue & Vine Dugouts

 Chris Brecciano – Kane Avenue & Vine Dugouts

 Gaetana Ottaviano – Kane Avenue

 Pasquale Ottaviano – Kane Avenue

 Jeff Wirz – Stamford American Little League

 E.J. Donoghue – Stamford American Little League

 Brian Martin – Stamford American Little League

Frank Ferretti – Stamford American Little League

Rob Glander – Stamford American Little League

John Zito – Resident

Jon Hoch – Score Board – Springdale Little League

Call to Order

The meeting was called to order at 6:30 p.m. by Tim McGuinness, Chair.

Review of the April 17, 2013 Regular Meeting Minutes.

Mr. Andreana made a motion to approve.

Seconded by Mr. Winston

YES: Mr. Andreana
YES: Mr. Winston
YES: Mr. Macari
YES: Ms. Brown
ABSTAINED: Mr. McGuinness

Mr. McGuinness abstained because he did not attend the April 17, 2013 Commission Meeting.

Mr. Andreana made a motion to add the May 7, 2013 Special Meeting Minutes to the Agenda.

Seconded by Mr. Macari

Unanimously Approved

Review of the May 7, 2013 Special Meeting Minutes.

Mr. Andreana made a motion to approve.

Seconded by Mr. Macari

YES: Mr. Andreana
YES: Mr. Winston
YES: Mr. Macari
YES: Ms. Brown
ABSTAINED: Mr. McGuinness

Mr. McGuinness abstained because he did not attend the May 7, 2013 Commission Meeting.

Staff Reports

Laurie Albano – Recreation & Directors Report

- Parks are really starting to shape up.
- West Beach will be paved by the end of the week, early next week.
- Cove is just about done. All of the asphalt cracks on the pathway are being removed and patched.
- The Cove Playground should be finished by the end of the month.
- The Concession Contractor's contract has been extended for one year per his contract. RFP will be going out very soon, hopefully by June for bids on the new contract.
- The Highway Department has been very cooperative will be striping the Cove trails with the new regulatory lines before Memorial Day.
- The Tram and the Lifeguards will start on Saturday, May 25th Memorial Day Weekend.
- The parking permit sale people have been out since the first weekend in May.
- The little house at the Cove, located behind the big barn, has more extensive storm damage than originally suspected. It will not be available for use by the camp this summer. Ms. Albano would like to rent a trailer and place it behind the existing pavilion. It will be a 30 ft. trailer, it will be air conditioned, have an office and an open room that can be used for some of the smaller classes. The cost is about \$1,000 for three months. Ms. Albano does not need the trailer for the whole three months, they only need to use it from the last week in June thru August 9th, and then they will have it pulled out right after that.
- RFP for Scofield re-design and use plan is out. Mr. Andreana would like the Commission to be involved with the design. Ms. Albano stated that usually Commissioners do not get involved in the design of the parks. Usually the Engineering Department will come in front of the Commission to present the final design. Ms. Albano will find out what the protocol is. The City will seek public input; there will be five Public Meetings, Ms. Albano will let the Commission know when they will take place and Commissioners can attend these Public Hearings. Ms. Albano will also find out what the design plan for the in-house is and the Master Plan.
- Scalzi paving will be finished by the end of next week by May 24th.

Kevin Murray – Parks

- The first night baseball game at Cubeta will take place tonight. There is a lot of coordination in regards to the distribution center that was switched out from the original

lights. Tonight they will turn the lights on. Instead of turning on all of the panels with the breakers; there is a one key switch that turns on all of the lights. Shock Electric needs to come back to replace some lights that are out.

- The beach vendor is in place.
- All of the attendant booths are fixed from storm damage at all sites.
- Speed bumps were installed to help with the flow of traffic at beach entrances near parking attendant booths.
- Stamford was again recognized for Arbor Day on April 26, 2013.
- Cove Island grading and hydro seeding is almost complete. Three acres of grass land was graded and hydro seeded by a contractor.
- Cummings Marina is closed for the season.
- There was additional damage at Cove Marina, which was repaired, just one section still not operating, the I dock section. New docks are scheduled to arrive mid-June, so the repairs will be made then.
- West Beach temporary service dock is complete and operating for resident ramp holders. The New Service Dock will be arriving in June.
- Fiends of Barrett Park did a complete cleaning of the park of all debris and also spread re-used safety fibar in the areas at Barrett Park.
- The East Beach Pavilion was remediated by Belfor; men's and women's bathrooms were painted and sealed.
- All beaches are usable and safe. There is some additional contract work at West Beach to grade the beach.
- The point at Cove has been closed off for access, due to major erosion there. We are waiting for the Engineering Department to complete the survey.
- All seasonals are hired, about 80% on duty right now.
- There is a Capital Project budget for \$200,000 for some landscaping, planting, roadway access at Rosa Hartman Park. There is some additional tree work that our City workers will be doing. The project will probably start late summer or early fall.
- Mr. Murray stated that he contacted Mr. Ottaviano from Kane Avenue. Mr. Ottaviano still has a problem with the noise coming from the batting cage, even with the muffled bats.

Mr. Ottaviano will attend the meeting tonight.

- Ms. Albano discussed the Assessor's Maps that were provided to her showing that Springdale Little League field is a park, Northrop is also a park. There is a problem with TOR and Vine Road because there is no delineation between what is park versus BOE property. Ms. Albano is waiting for the map for Kane Avenue, which is not listed anywhere as a City park, it is listed as City property. GIS will continue to work on it.

Mr. Winston made a motion to move Pat Battinelli's request for use of Veterans' Park for Memorial Day Parade to the Consent Agenda.

Seconded by Mr. Macari

Unanimously Approved

- Memorial Day Parade should be added to the Consent Agenda list from now on.

Consent Agenda

Pat Battinelli – Patriotic & Special Events Commission – Use of Veterans' Park for Memorial Day Parade – Sunday, May 26, 2013 from 12:00 p.m. to 2:00 p.m. – Set-Up Starts at 9:00 a.m. and Clean-Up Ends at 3:00 p.m.

Mr. Andreana made a motion to approve.

Seconded by Mr. Macari

Unanimously Approved

Danette Melchionne – United Way/GE Asset Management – Use of Cove Island Park for United Way 5K Walk/Run – Thursday, September 19, 2013 from 5:30 p.m. to 7:30 p.m. – Set-Up Starts at 3:30 p.m. and Clean-Up Ends at 8:00 p.m. – 150 Adults and 50 Children.

Mr. Andreana made a motion to approve.

Seconded by Mr. Macari

Unanimously Approved

Villa Divino Amore School – Graduation and Family Picnic at Cove Island Park – Saturday, June 22, 2013. Request to Waive the \$25.00 Fee for the One-Day Parking Pass (Cove Island) for 25 Families.

Mr. Andreana made a motion to approve.

Seconded by Mr. Macari

Unanimously Approved

Our Lady of Grace School – Graduation and Family Picnic at Cove Island Park – Sunday, June 23, 2013. Request to Waive the \$25.00 Fee for the One-Day Parking Pass (Cove Island) for 25 Families.

Mr. Andreana made a motion to approve.

Seconded by Mr. Macari

Unanimously Approved

Mr. Macari made a motion to add the dedication of the Homer Wise Statue to the Agenda.

Seconded by Mr. Andreana

Unanimously Approved

Homer Wise Statue Dedication – Veterans’ Park – Sunday, May 26, 2013.

Mr. McGuinness made a motion to approve.

Seconded by Mr. Macari

Unanimously Approved

Special Events

Peter Wild – Lyme Research Alliance – Race Against Lyme – Use of Cove Island Park for 5K Walk/Run – Sunday, April 27, 2014 from 7:30 a.m. to 10:45 a.m. – Set-Up Starts at 5:30 a.m. and Clean-Up Ends at 12:00 p.m. – 300 Adults and 100 Children.

- The 5:30 a.m. set-up time is too early; Commissioners suggested 7:30 a.m. with a 9:00 a.m. start time for the event. The event will then end at 12:00 p.m. and the clean-up will end at 12:30 p.m.
- Since there were no issues at the event last year and the clean-up was good, the Commission removed the restriction of having two City employees to help with the clean-up.
- Mr. Wild needs to attend the Traffic Advisory Committee for approval of the street use permits.

Mr. Macari made a motion to approve request with new times proposed by the Commission.

Seconded by Mr. Winston

Unanimously Approved

Peter Sofman – Friends of Mianus River Park – Use of Mianus River Park for Trust for Public Land – Fresh Air Fund Family Hike – Friday, July 12, 2013 from 12:00 p.m. to 4:30 p.m.

- 30 to 40 People will be in attendance.
- People will be dropped off by bus and picked up by a bus.
- It will be a simple hike – 2 to 3 hours.

Mr. Macari made a motion to approve.

Seconded by Mr. Andreana

Unanimously Approved

Mr. Andreana made a motion to move Charlie Pia's request for use of Troy Field for State Tournament up on the Agenda.

Seconded by Ms. Brown

Unanimously Approved

Charlie Pia – Use of Columbus Park for Mayoral Candidacy – Saturday, May 25, 2013 from 6:00 p.m. to 11:45 p.m. – Set-Up Starts at 5:00 p.m. and Clean-Up Ends at 12:30 a.m. – 50 Adults.

- Mr. Pia stated that Mr. Jerry Pia would like to use Columbus Park on Friday, June 14, 2013 instead of Saturday, May 25, 2013 as originally requested. Rain date Saturday, June 15, 2013
- Mr. Jerry Pia will be talking to the young adults and promoting voter registration.
- Any sound system needs to be turned off by 9:00 p.m.
- If electricity is needed there will be a service charge of a minimum of four hours at \$38.00 an hour.

Mr. Andreana made a motion to approve request with new dates proposed by Mr. Pia.

Seconded by Mr. Winston

Unanimously Approved

Charlie Pia – Stamford Babe Ruth Softball – Use of Troy Field for State Tournament – Wednesday, June 12, 2013 thru Saturday, June 15, 2013 from 8:00 a.m. to 10:00 p.m.

- Mr. Pia stated that the actual dates for the Tournament are Friday, July 12, 2013 thru Monday, July 15, 2013 not June 12th thru June 15th as originally requested.

Mr. Macari made a Motion to approve tournament with new dates proposed by Mr. Pia.

Seconded by Mr. Andreana

Unanimously Approved

Althea Brown – Waterside Coalition – Use of John Boccuzzi Park for Diversity Fest III – Saturday, September 21, 2013 from 12:00 p.m. to 6:00 p.m. – Set-Up Starts at 10:30 a.m. and Clean-Up Ends at 6:30 p.m. – 150 Adults and 150 Children.

- Ms. Brown informed the Commission that they will have the following attractions at the Diversity Fest III:
 - Kayaking & paddle boarding.

- Live Band (United Rental will provide generator)
- Health Screenings
- Arts and Crafts
- Animal Exhibition

- Volunteers will do the clean-up.
- The event is basically the same as the last two years.

Mr. Macari made a motion to approve.

Seconded by Mr. Andreana

YES: Mr. Andreana
 YES: Mr. Winston
 YES: Mr. Macari
 YES: Mr. McGuinness
 ABSTAINED: Ms. Brown

Althea Brown – Waterside Coalition – John Boccuzzi Park – Waterside Annual Community-Wide Cleaning – Saturday, June 15, 2013 – Rain Date Friday, July 13, 2013 from 10:00 a.m. to 12:00 p.m. – 30 Adults and 20 Children.

- The clean-up will start at John Boccuzzi Park.
- Planting will be done.
- Young Mariners will do the clean-up at the park.
- After the community-wide clean-up is completed, they will have a BBQ. Ms. Brown asked if a propane grill can be used. Commission said no, the only way they will allow a propane grill is if a licensed caterer will be in handling the grill.

Mr. Macari made a motion to approve.

Seconded by Mr. Andreana

YES: Mr. Andreana
 YES: Mr. Winston
 YES: Mr. Macari
 YES: Mr. McGuinness
 ABSTAINED: Ms. Brown

Jeff Cordulack – Audubon Connecticut – Use of Grass Area Near the Cove Island Park Playground Area and SoundWaters Building for International Migratory Bird Day Celebration – Sunday, June 2, 2013 from 1:00 p.m. to 4:00 p.m. – Set-Up Starts at 11:00 a.m. and Clean-Up Ends at 5:00 p.m. – 75 Adults and 75 Children.

- Ms. Albano stated that a family picnic of about 100 people is scheduled at the Pavilion and suggested the great lawn area for this event. Mr. Cordulack agrees and feels that the area Ms. Albano suggested will work.

Mr. Andreana made a motion to approve use of great lawn at Cove Island Park.

Seconded by Mr. Winston

Unanimously Approved

Old Business

Mani Poola – Traffic Engineering Department – Courtland Avenue Improvement Project – Park Land.

- Mr. Poola explained the project to the Commission. The Proposed partial acquisition of Courtland is approximately 0.4 acres (17,450 SF). It is anticipated that approximately 0.22 acres (9,600 SF) would be required for right to construct wall and right to grade. The right to grade area will remain as park land after the completion of the project.
- The CT DOT is willing to provide us the area at the southwest corner of Myrtle Avenue at East Main Street as replacement park area soon after completion of Rail Road Bridge Project. The replacement park area is about 38,000 sq. ft.
- Mr. Poola stated that there have been many accidents at this intersection and that the City has been pushing for this improvement for more than 10 years.
- Mr. Poola stated that the neighborhood that the new park land is located at will be changing in the future. There is already an approval for 215 units of housing at 914 East Main Street (across from the park land). Nothing happened with this project because the economy went down after the approval; they are probably going to come back.
- Mr. Winston does not feel that this is the proper environment for a park.
- Metro North does not need access to the tracks thru the park.
- Mr. McGuinness thinks that this is not the perfect scenario, but feels that the community needs open space in that area.
- Mr. Poola stated that Mayor Pavia is committed to this project.
- The State will make the piece of land a park and then turn it over to the City with a one year warrantee. The East Side Partnership said that they will maintain the park.
- After the park is turned over to the City, it becomes the City's responsibility to maintain it.
- Courtland Avenue Project will start spring/summer 2015.

- There have been two Public Hearings that were very well attended.
- The trees at the Courtland Park will be replaced at least one to one, in some locations it's going to be more.
- The stone wall will be re-constructed.

Mr. Andreana made a motion to approve the swap of park property from Courtland Avenue to Myrtle Avenue.

Seconded by Ms. Brown

Unanimously Approved

Rocky Cuscuna – Kane Avenue Field – Batting Cage Issues, Neighbor Updates, Age of Play, Gate Locking Protocol, Liabilities and Other Operating Items.

- Mr. Chris Brecciano stated that with the Commission's permission American Little League started using the batting cage at Kane Avenue. Sound testing has been done, they noticed that if they move the plate around to bat the other way, it almost seems like the sound is being pushed away from the people that are concerned about the noise and more into the street on Vine Road. In addition, American Little League purchased tuff sleeves to help with the pinging noise; it creates a lower pitch sound.

They also noticed that the composite bats make much less noise than the metal bats. The league cannot mandate the use of composite bats because they are more expensive than metal bats, but they will entertain going to a Rif-5 ball in the cage. The batting cage has been limited to the Triple A and younger divisions, there is a strict schedule set up where nobody can use the cage past 7:30 p.m.

- Mr. Brecciano stated that he does not know if other leagues in the City have two batting cages, but most of the other facilities do have double barrel cages.
- Mr. Ottaviano, resident from Kane Avenue, expressed to the Commission his concerns with the constant noise coming from the batting cage. Mr. Ottaviano stated that even with them using the tuff sleeves he can still hear the same noise.
- Mr. Murray stated that he was under the impression that once the batting cage was up at Vine Road, the batting cage at Kane Avenue was going to be taken down. Mr. Cuscuna stated that his conversation with Ms. Albano and Rick Bauer was that they needed to find a solution for the noise at Kane Avenue, and they said that if they put a cage at Vine Road they could eliminate half the noise. The older kids now use Vine Road and not Kane Avenue. Mr. Macari stated that Mr. Murray had ordered to take the batting cage down at Kane Avenue, but the Commission gave American Little League permission to keep it up until this day so that they can try ways to lower the noise.

- Mr. Cuscuna stated that the next door neighbor locks the field at night and opens it back up in the morning. Mr. Ottaviano stated that the gate is never locked.
- Mr. Ottaviano also has a problem with baseballs hitting his house; he cannot be outside because he is afraid of being hit by a ball.
- Mr. Brecciano stated that by removing the batting cage at Kane Avenue, it will result in more play on the field, practice or batting practice and that will result in more foul balls. Mr. Brecciano stated that if the league was allowed to double the cage at Vine Road, then removal of the Kane Avenue cage will be more practical.
- Ms. Albano stated that the Recreation Department has asked American Little League not to start any games before 9:00 a.m. The City has done as much as they can to the field proper in terms of extending the backstops and hoods, netting. There is not much more that the City can do to the physical structure of the field to prevent the balls from going out.
- Mr. Andreana suggested that in addition to batting the opposite way to put up sound proof padding, and to use other kind of balls during batting practice.
- Mr. Macari stated that there are four issues at Kane Avenue:
 - Debris and keeping the field clean. Stamford American Little League needs to make sure that they are not dumping at the field.
 - Balls going into neighbors' yard. We need to look into some kind of netting; it does not mean that the City will be able to do it.
 - We need to come up with a solution about who is going to lock the field. If the league is the primary permittee for that field, the league has to be responsible for locking the field. Gate has to be locked at night and the first coach in at 4:00 p.m. will open the gate (4:00 p.m. to 4:30 p.m. or end of the game). The City will provide the lock.
 - Mr. Macari is not in favor that every field has a batting cage, one per league is fair.
- Mr. Brecciano stated that if the Commission is considering asking the league to take down the Kane Avenue batting cage, he would ask for two accommodations, allow the league to use the batting cage until the end of the season, and allow the batting cage at Vine Road to be double barrel like other cages throughout the City.
- Mr. Andreana stated that if the Commission allows the cage going further; he would want remediation to see if it helps the issue.
- Mr. Cuscuna stated that they will get the wooden bats and the Rif-5 balls and invite Mr. Macari and the Commission to come and see for themselves if it helps with the noise.
- Mr. Andreana suggested securing the cage with a fence and only the coaches have the key or combo lock.

- Mr. McGuinness stated that he agrees to maintain the batting cage up until June 16, 2013, and asked the league to use wooden bats, softer balls now thru June 16, 2013.
- Mr. Andreana stated that there should be no batting practices on at least Sundays and maybe Saturdays until the afternoon. Give it a two week trial; if it is objectionable, then the next step is to put up the noise blankets.
- Mr. Macari stated that if Stamford American Little League can demonstrate to the Commission and to Mr. Ottaviano that wood bats, soft balls and noise blankets on three sides lower the noise, and if Mr. Ottaviano can live with that, we might be able to work out a solution to removing the cage. It was also suggested to take down the netting after the season is over. Mr. Andreana asked that Mr. Murray follow up with Mr. Ottaviano in two weeks.
- Mr. Winston asked Mr. Murray to find out what the cost will be for a net like the ones used at the Golf Courses.

Rocky Cuscuna – Vine Road Field – Dugout Construction Update, Request for Permanent CO, Outfield Trees and Neighbor Update.

- Mr. Brecciano stated that Stamford American Little League wants to work with the City. Perhaps there was some indiscretion with respect to this project, but by no means were they trying to go over the Commission's authority.
- Mr. Brecciano stated that the league submitted revised plans via e-mail.
- Mr. Cuscuna stated that the Building Department was fully aware of what was going on. The league has a temporary C.O.

The Building Department gave them permission to build; they got a revised set of prints when they made the inspection. They explained to the inspector that the dugouts ended up being bigger to accommodate the fence on the First Base side and to incorporate the door. They needed to go back and up and they were still left with a 5 ft. door. This was explained to the inspector and he asked for a revised set of prints. After the architect finished working on the prints they were submitted to the Building Department, but they had already given them an inspection on the footings knowing that. Mr. Cuscuna apologized because he did not know he needed to come back to the Commission.

- Mr. Brecciano stated that American Little League wants to work with the Commission moving forward, they are trying to do everything they can to repair the communication with the Commission and make sure that the mistake or indiscretion like this one never happens again.
- Temporary C.O. is in place subject to the approval of the Commission.

- Mr. Macari stated that there is a shortage of fields and that the people that are given these fields to use, which are still maintained by the City, the Commission has qualified them as partners.
- Mr. Brecciano proposed to purchase some trees and re-plant them. Mr. Albano stated that Ron Markey has suggested five 8' to 9' Green Giant Arborvitaes, the cost is approximately \$186.00 each for a total of \$930.00. Director Orgera would like the Little League to buy the trees and hire a licensed landscaper to plant them with the City's Tree Warden supervision.

Mr. Macari made a motion to approve dugouts for Stamford American Little League at Vine Road so they can get a Permanent C.O.

Seconded by Mr. Andreana

- YES: Mr. Andreana
- YES: Mr. McGuinness
- YES: Mr. Macari
- YES: Ms. Brown
- NO: Mr. Winston

Rocky Cuscuna – The City Liaison Position Proposed – What It Would Entail, Responsibilities and Mutual Expectations.

- Mr. Brecciano stated that the Stamford American Little League Board unanimously voted him in as the City liaison in an effort to rectify some of the communication issues that have been going on and to work with the partnership of the City.
- Mr. Brecciano will be the person to respond to the Commission, the league wants to make sure that a better communication between the Commission and the league exists. Mr. Brecciano will be able to speak on behalf of the league and make decisions on behalf of the league. The league wants to work and partner with the City, Mr. Brecciano has been empowered by the Board thru this position to talk on their behalf.

Rocky Cuscuna – Compliance and Dialogue – Relationship, as Referenced in Correspondence; What Seeking?

- This has been covered throughout the meeting as mentioned above.

New Business

Jon Hoch – Score Board – Springdale Little League Field.

- Mr. Hoch requested permission to replace the existing Score Board at Springdale Little League Field – BA7100 with a BA7100PC2. The difference is that it is about 2 ft. longer going down, the height will not go higher.

- The current Score Board uses 2100 watts of electricity; the new Score Board will be LED and uses 150 watts.

Mr. Andreana made a motion to approve.

Seconded by Mr. Winston

Unanimously Approved

Dave Winston – Cove Island Wildlife Sanctuary – Request for 15 Volunteer Parking Passes for the 2013 Season.

- Since this request is on the agenda every year, it should go under Consent Agenda in the future.

Mr. Andreana made a motion to approve.

Seconded by Mr. Macari

YES: Mr. Andreana
YES: Mr. McGuinness
YES: Mr. Macari
YES: Ms. Brown
ABSTAINED: Mr. Winston

John Zito – Questions Regarding Fields.

- Mr. Zito had the following questions:
 - Q: How many employees to maintain the City fields?
A: 11 Full Time Maintenance Workers and also seasonal positions.
 - Q: Parents were asked to help to get the Cove field open and cleaned up before opening day; Mr. Zito thought that the City was going to take care of that field also?
A: That was Volunteer Day, it is a normal thing done by leagues as a courtesy for the City. The City takes care of all of the fields. The City maintains the school fields only when there is a recreational game at a school field. The Board of Education employees prepare all of the scholastic fields at the schools for scholastic sports.
 - Q: Is there a management outside contractor running the parks and rec?
A: Yes, AFB Construction.

Mr. Zito does not agree with having an outside contractor running the parks. Mr. Andreana stated that it has been found that it is more cost effective to have the management sub-contracted out to AFB, than it is to hire employees to do it as it was done about 12 years ago.

- Q: Are there any more tournaments coming to Stamford and is the town going to benefit from these tournaments?
A: Mr. Charlie Pia responded that it depends on the level of the tournament. If it's a Regional or a World Series; you will pull revenue to the City by food, restaurants, hotels, etc. The City is only allowed to have those tournaments only every so many years.

- Q: Is Troy Field a City field?
A: Yes.

Tournaments

➤ Moved up on the Agenda.

Correspondence

No Correspondence.

The next Parks & Recreation Commission Meeting will take place on Wednesday, June 19, 2013.

Motion to adjourn the meeting by Mr. Andreana

Seconded by Mr. Macari

The meeting adjourned at 10:10 p.m.

Respectfully submitted
Margarita Arenas
May 20, 2013