

Date Prepared	6/30/2015	
Project Name	<b>Stamford Interdistrict IB Magnet Extension; K-5 Phases I and II OSF No. 135-0277 / MAG / PF / EA</b>	
Project Number	61860.00	
Subject	Project Building Committee Meeting No. 4	
Meeting Location	Stamford Government Center, 7 <sup>th</sup> Floor Conference Room	
	888 Washington Blvd., Stamford, CT	
Meeting Date	6/24/2015	
Meeting Time	11:00 am	
Prepared By	Tina Greco, AIA, Project Manager	t.greco@perkinseastman.com
	T: 203 251 7419	F: -
Participants	<p>Louis Casolo, City Engineer, City of Stamford                  Domenic Tramontozzi, Senior Construction Manager, City of Stamford                  Mary Savage, Board of Reps                  Rich Lyons, Board of Education Facilities                  Cindy Grafstein, Mayor's Office                  Al Barbarotta, Board of Education Facilities                  Tamu Lucero, Assistant Superintendent Elementary, Stamford Public Schools                  Joe Coppola, Board of Representatives                  Geof Alswanger, Board of Education                  Judy Singer, Board of Education                  Molly Sperduti Matesevac, Engineering Intern, City of Stamford</p> <p>Joe Costa, Principal, Perkins Eastman                  Mark McCarthy, Principal, Perkins Eastman                  Tina Greco, Project Manager, Perkins Eastman</p>	

**A. General**

- 1) Meeting began at approximately 11:05 am.
- 2) The Meeting Minutes of the June 10, 2015 meeting were reviewed.
  - Window air-conditioning units should be at every level of the classroom building.
  - Mary Savage made a motion to approve the minutes, Cindy Grafstein seconded the motion, and there were no objections. The minutes were approved.

This Meeting Record is our understanding of the items as they were discussed. Please report any discrepancies to Perkins Eastman. If no discrepancies are reported in five working days, this Meeting Record will stand as published.

**A. Phase II Plans**1) Schematic Design Submission

Next Tuesday, June 30<sup>th</sup>, Perkins Eastman will submit PDFs of the Schematic Design Documents to the City for their review and acceptance / approval. It was pointed out that Schematic Design documents can be thought of as Construction Documents (CDs, documents that are used to build from, submit for permits and bidding) in a 30% completion state. At Schematic Design, the documents represent the concept that is being used to further develop and design. The next phase to follow is Design Development (DD). At the end of DD the documents are at about a 60% CD completion level. Following Design Development, the project moves into the Construction Document Phase. A 90% set will be issued for review and a "100%" set will be issued.

Perkins Eastman will also submit the Schematic Design Drawing to the Building Inspector, Fire Marshal and Health Department offices for their review and comment.

At the July 1<sup>st</sup> Building Committee meeting, the Committee will be asked to accept the plans, by vote, so that the Design Team can continue to move forward with the development of the design.

Upon submission to the City, Perkins Eastman will also submit the set to the Cost Estimator. It is anticipated that a Schematic Design estimate will be submitted on July 8<sup>th</sup>.

2) Plan Review

Perkins Eastman walked through the plans of each level.

1<sup>st</sup> Level

## Classroom Building

- New double door to exterior on south end of existing stair tower will be planned for accessible entrance. PE pointed out that this is an example of scope that is identified, but not developed and detailed at this point, but will be as the project moves forward into Design Development.

## Gym Building

- Alternate bathroom configuration will be priced. Alternate creates 3-fixture bathrooms for each the boys' and girls' bathrooms and adds a janitor's closet. Perkins Eastman highlighted that this alternate is more expensive than the base design, which uses more of the existing infrastructure (including an existing wall).

2<sup>nd</sup> Level

## Classroom Building

- Committee pointed out that there had been a meeting at the site with the BOE and City technology representatives. From that meeting they learned that the server equipment in closet 206 would be difficult to move and the move could risk damaging the equipment.
- The PA and clock equipment on the 2<sup>nd</sup> floor could also be costly to move and would be at risk for damage. Perhaps a closet can be made in the vicinity of its existing location (this would be in a 1<sup>st</sup> grade classroom). This matter requires further consideration.
- A meeting needs to be scheduled with the Design Team and City's technology representatives. PE pointed out this scope needs to catch-up in development, the meeting is important to have soon.

## Gym Building

- Bathroom alternate (new bathroom at gym level) will continue to be held in the documents.
- Cafeteria kitchen is in development, a meeting with Chartwell is scheduled.

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- 3) 3<sup>rd</sup> Level
  - No Change.
- 4) 4<sup>th</sup> Level
  - No Change.

## **B. Site Plan Review**

- 1) PE showed a scheme with a double loaded car storage / car queue of 36 cars. This is likely adequate for the first phase of the Phase II occupancy (K-1) only, but is less than the anticipated need for car storage of 50 for the K-2 occupancy for Phase II.
- 2) The Committee is extremely sensitive to the neighbors on 5<sup>th</sup> Street and has stated that they want a plan that does not include any queuing on 5<sup>th</sup> Street.
- 3) The City showed some options that they had developed (Options 1 -4). PE will review these options with the Civil and Traffic engineers. (NOTE: these options have been attached to the end of this document).
- 4) There was some discussion on Option No. 4, which creates a loop round the playing field.
  - Concern is that the loop may trigger a wetland review if it is beyond the perimeter of the fields.
  - Suggestion to make the loop on the existing perimeter of the field (the flat portion of the field), the consequence would be that the field would be smaller, which may be acceptable for this age.
  - Perhaps the loop around the field is done in preparation for the K-2 occupancy (this extra time will also allow for insight into how the plan for the Phases III and IV are developing, perhaps some of the loop work could be made to align with the future Phase II and IV plans).
- 5) Question about parents that want to park and bring their children into the school, rather than going through the drop off loop. This needs to be further reviewed.
- 6) The Building Committee will see if there are other schools in the District have a drop-off / pick-up queue of 50 to compare to.
- 7) Similar to Rogers, drop-off / pick-up will have a management component that can facilitate the speed of the event. Also, if the time period is extended this can have an impact. These things will all be considered.

## **C. Other**

- 1) Haz Mat consultant has been working and collecting samples. PE will have more information as results are received.

## **D. K-8 Program**

- 1) Per the last meeting and as requested by the Mayor's office, PE has been asked to submit a proposal for a study that involves assisting the educators in the development of a program and site concepts for a K-8 School.
- 2) There was some discussion on the subject, outlined below are some points:
  - The K-8 program cannot compromise the K-5 elementary program needs.
  - Could also consider making the K-5 school larger (more students than the currently planned 720 students).
  - A larger school (K-8 or K-5) would require more building and would use the full grant (likely adding \$10 to \$12 million of project construction costs, which would be the balance of the grant).
  - There has been some discussion that the school size would range between 900 to 1,080 students.
  - The Study can be used by BOE to help in making decisions / determine the direction/program for the school (Phases III and IV of the project).

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**E. Next Meeting**

- o Wednesday, July 1, 2015 at 11am

**F. Meeting Handouts:**

- From Perkins Eastman
  - o Meeting Agenda

Next Meeting: 7/1/2015

cc:

Attachments: None

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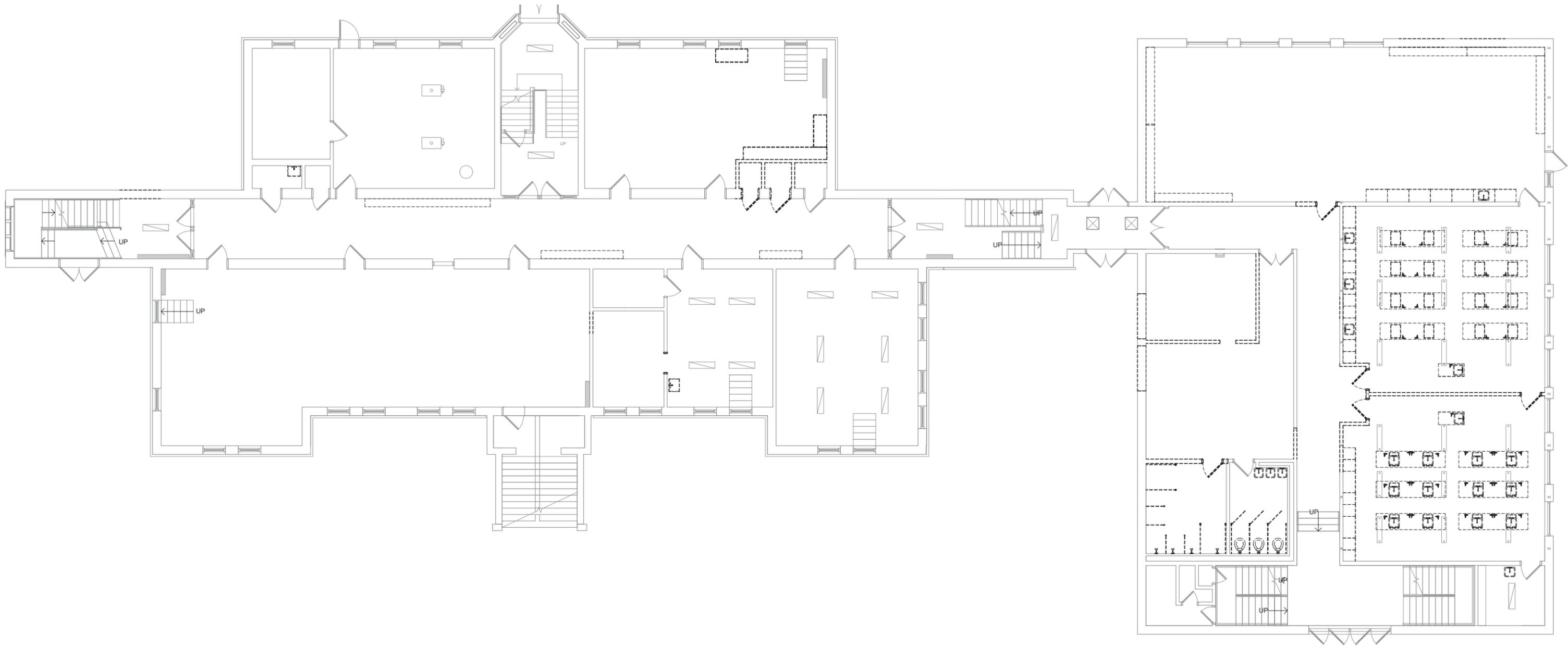
STAMFORD PUBLIC SCHOOLS  
STAMFORD IB - K-5  
PHASES I and II APPROACH

JUNE 24, 2015

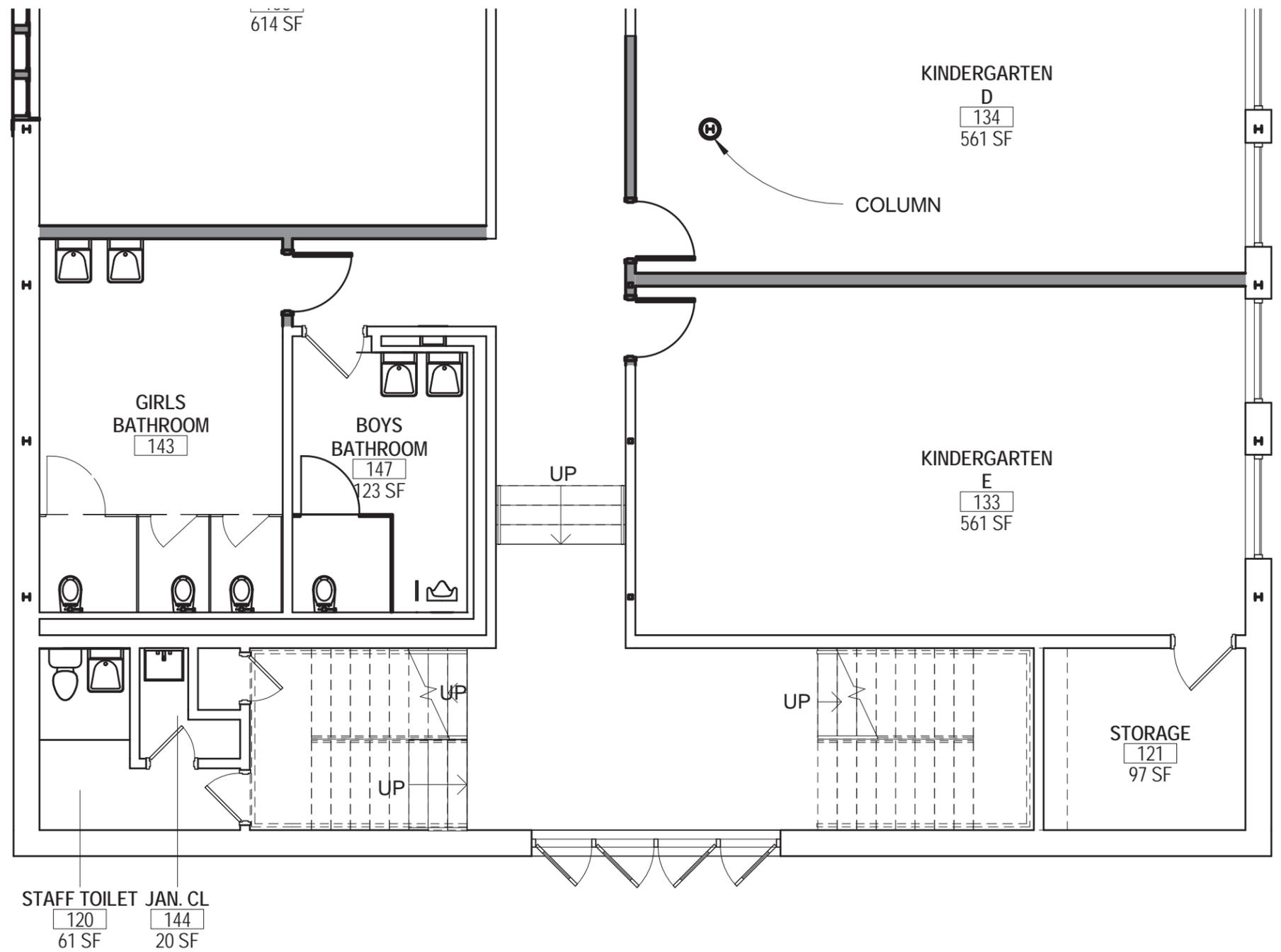
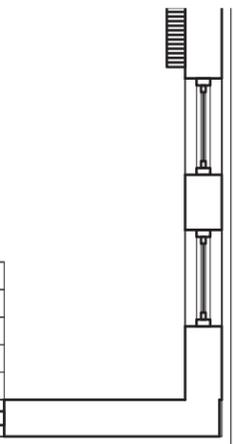
# MEETING GOALS

## Phase II

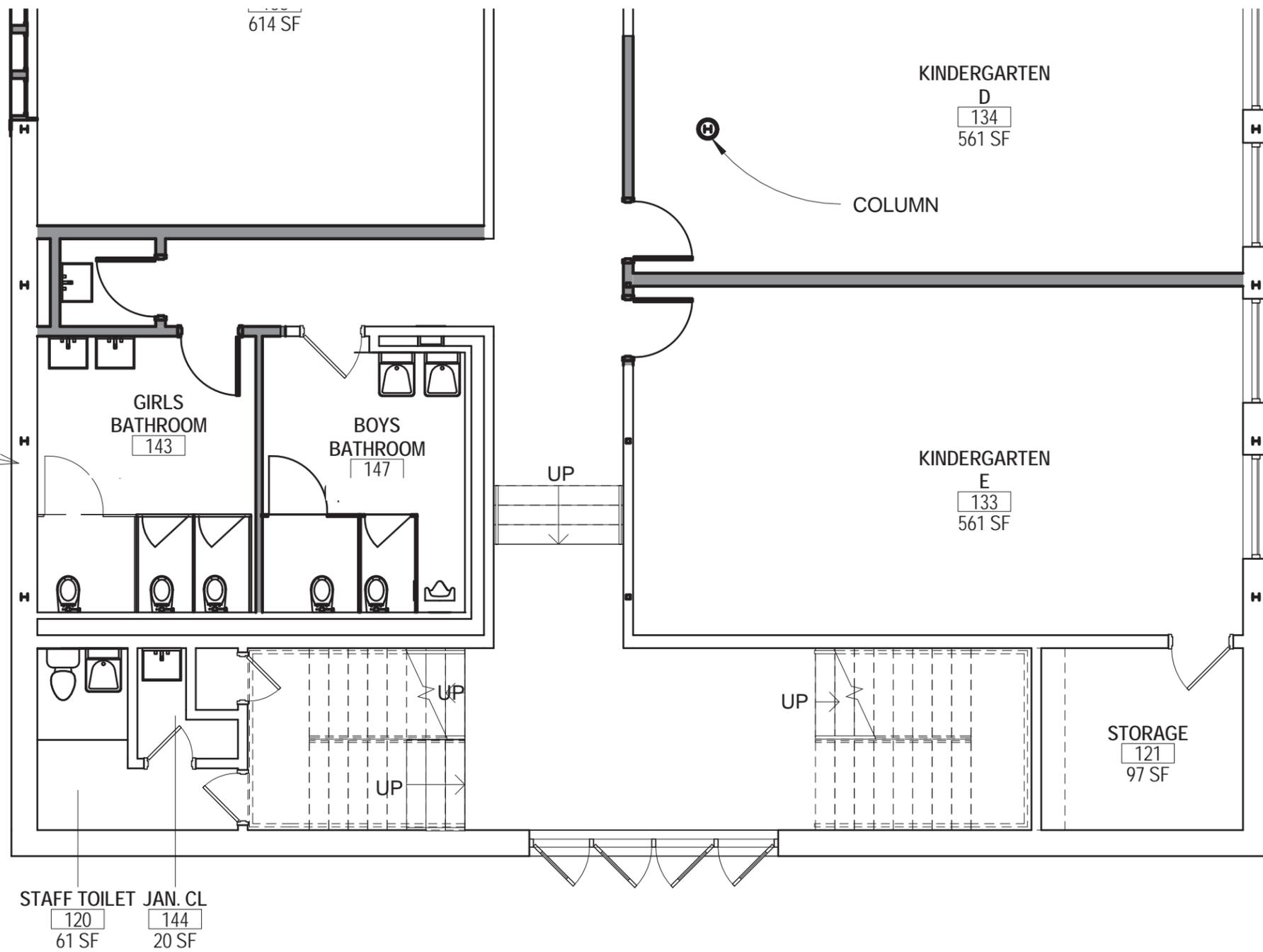
- 1) Phase II
  - Schematic Design Package
  - Estimate
  
- 2) Bathrooms
  - Approve Bathrooms or identify specific alternative direction
  
- 3) Site
  - Status of Design

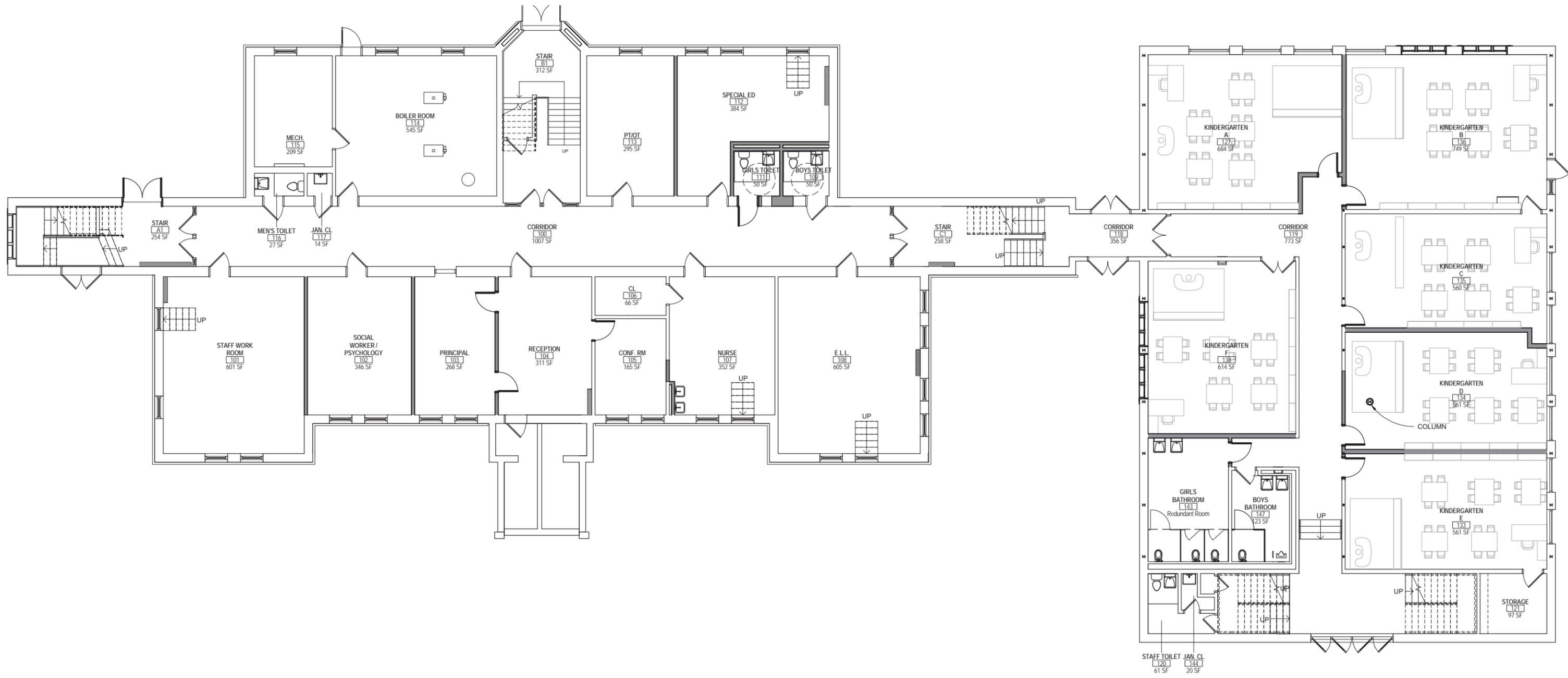






**BATHROOM OPTION 2**

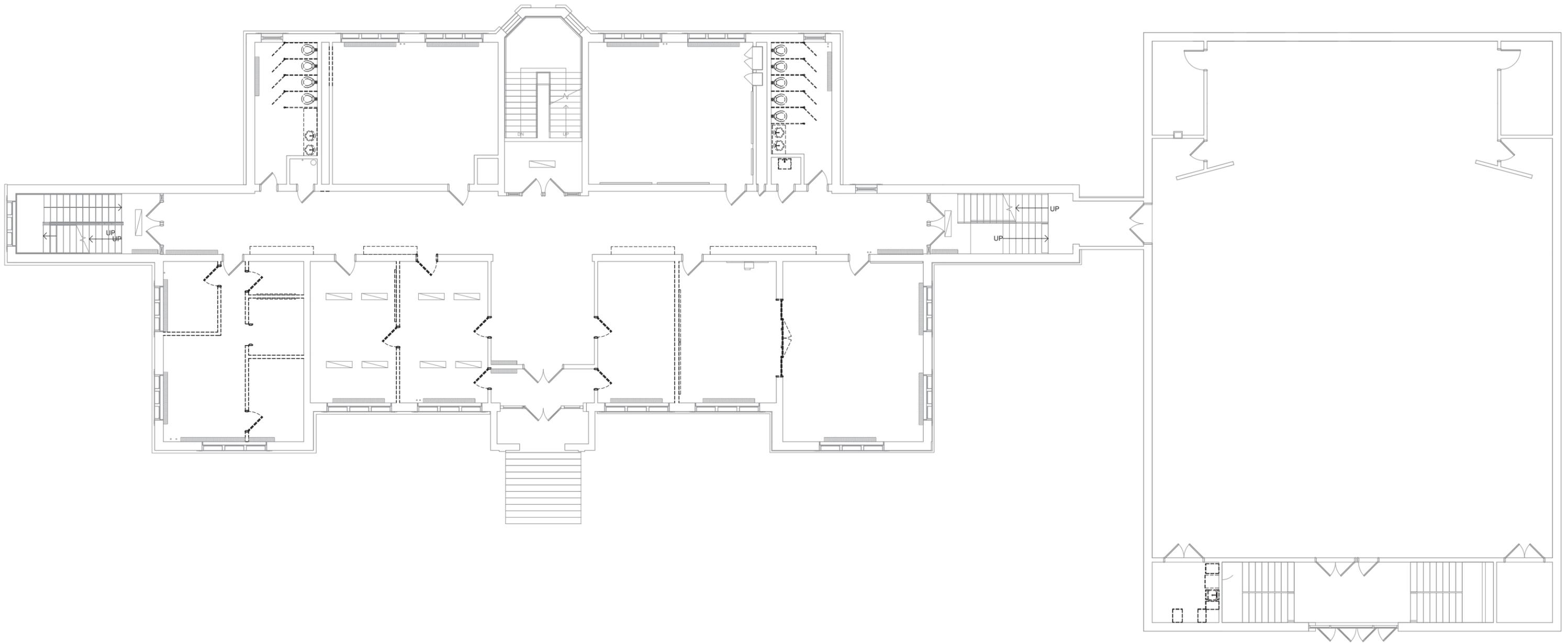




**STAMFORD IB: K-5**  
**LEVEL 1 PROPOSED FURNITURE PLAN**

JUNE 24, 2015

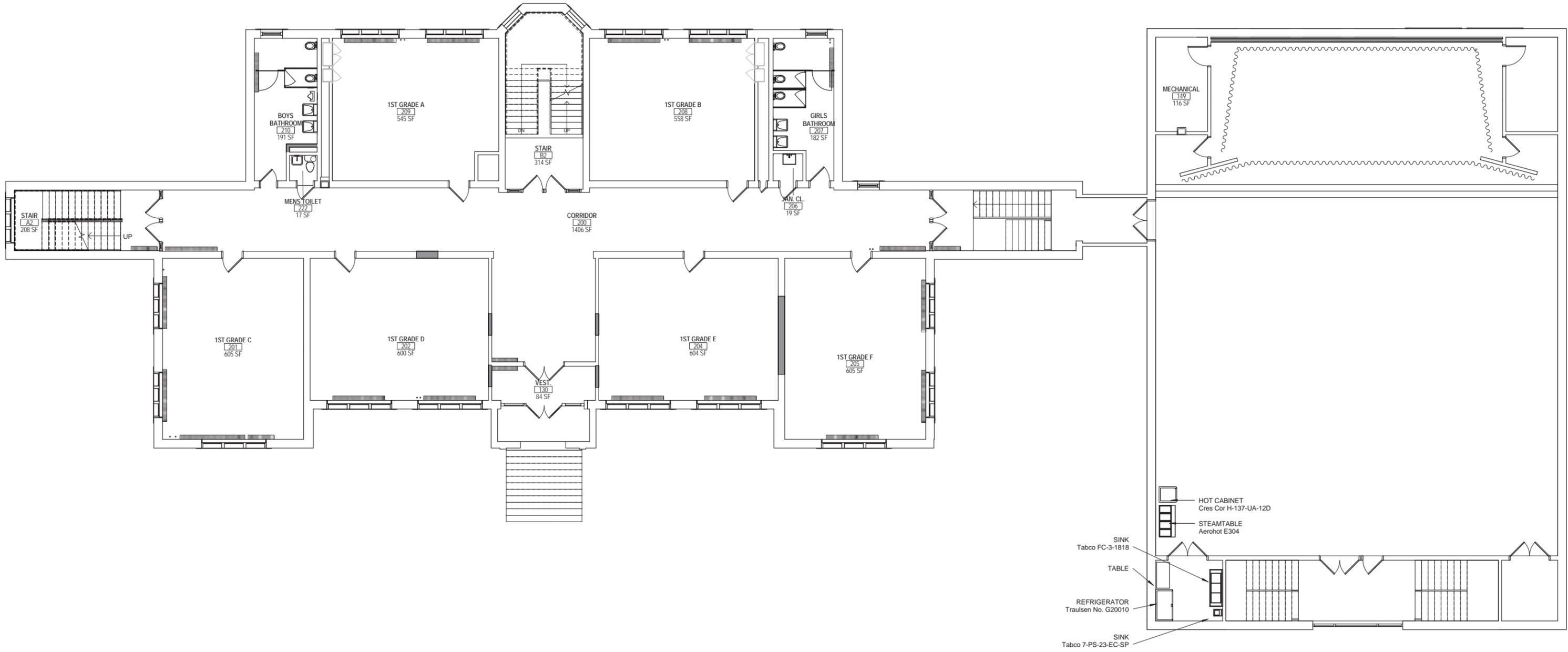
**Perkins Eastman**



**STAMFORD IB: K-5**  
**LEVEL 2** EXISTING PLAN SHOWING PROPOSED DEMOLITION

JUNE 24, 2015

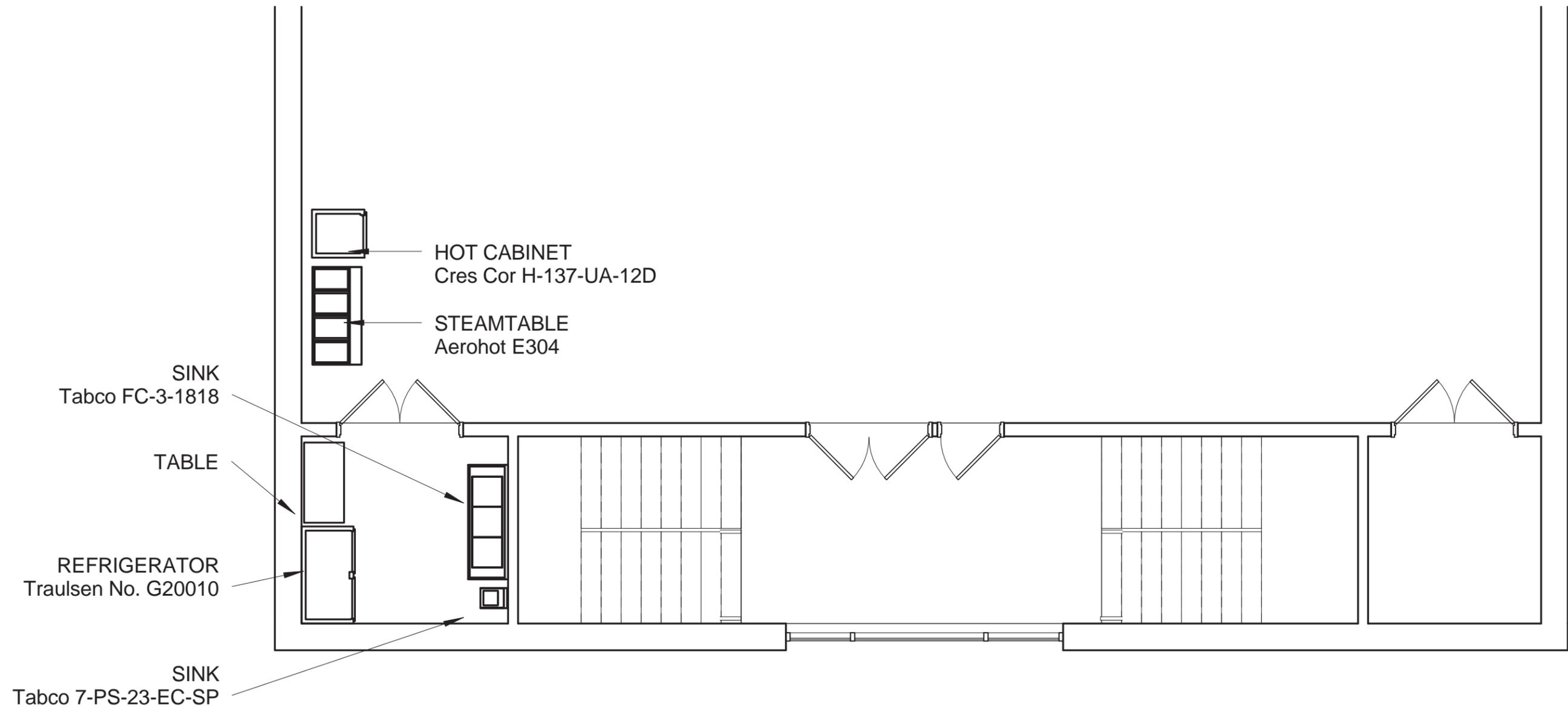
**Perkins Eastman**

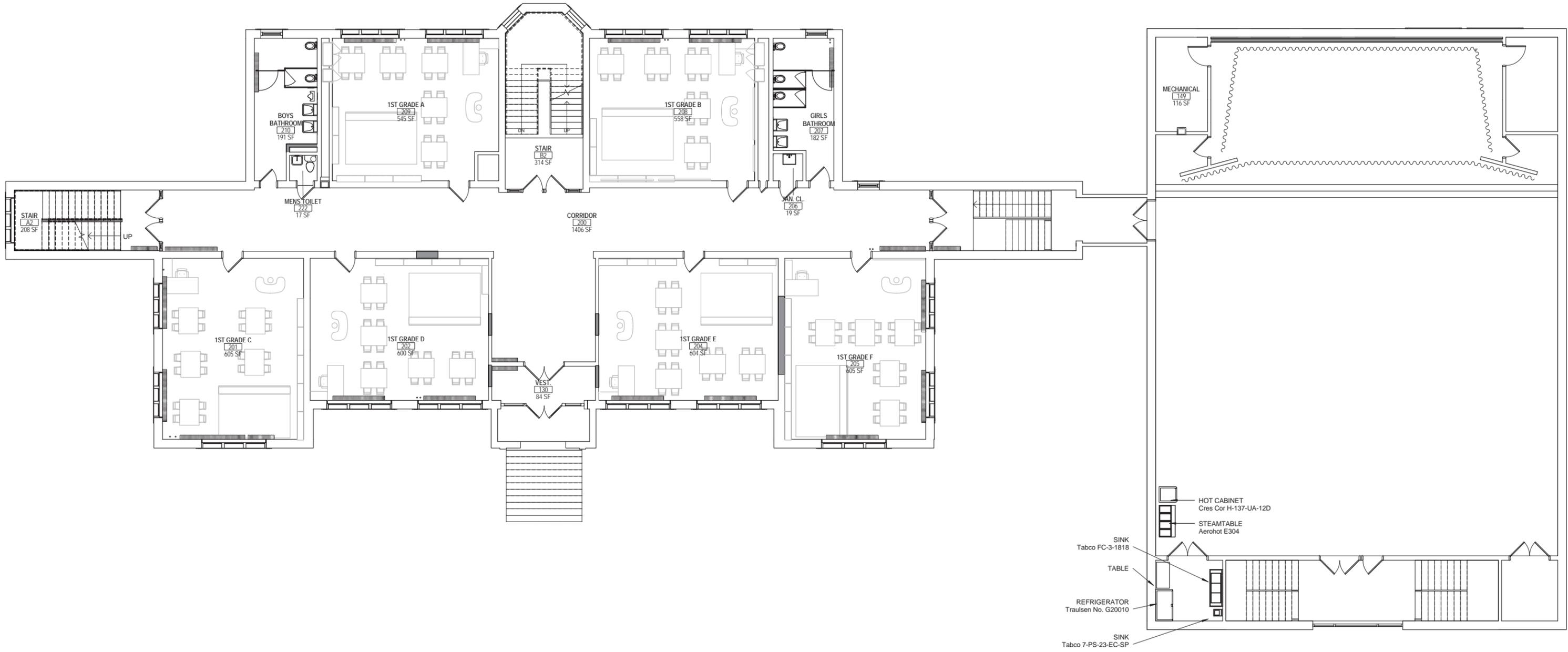


**STAMFORD IB: K-5**  
**LEVEL 2 PROPOSED FLOOR PLAN**

JUNE 24, 2015

**Perkins Eastman**

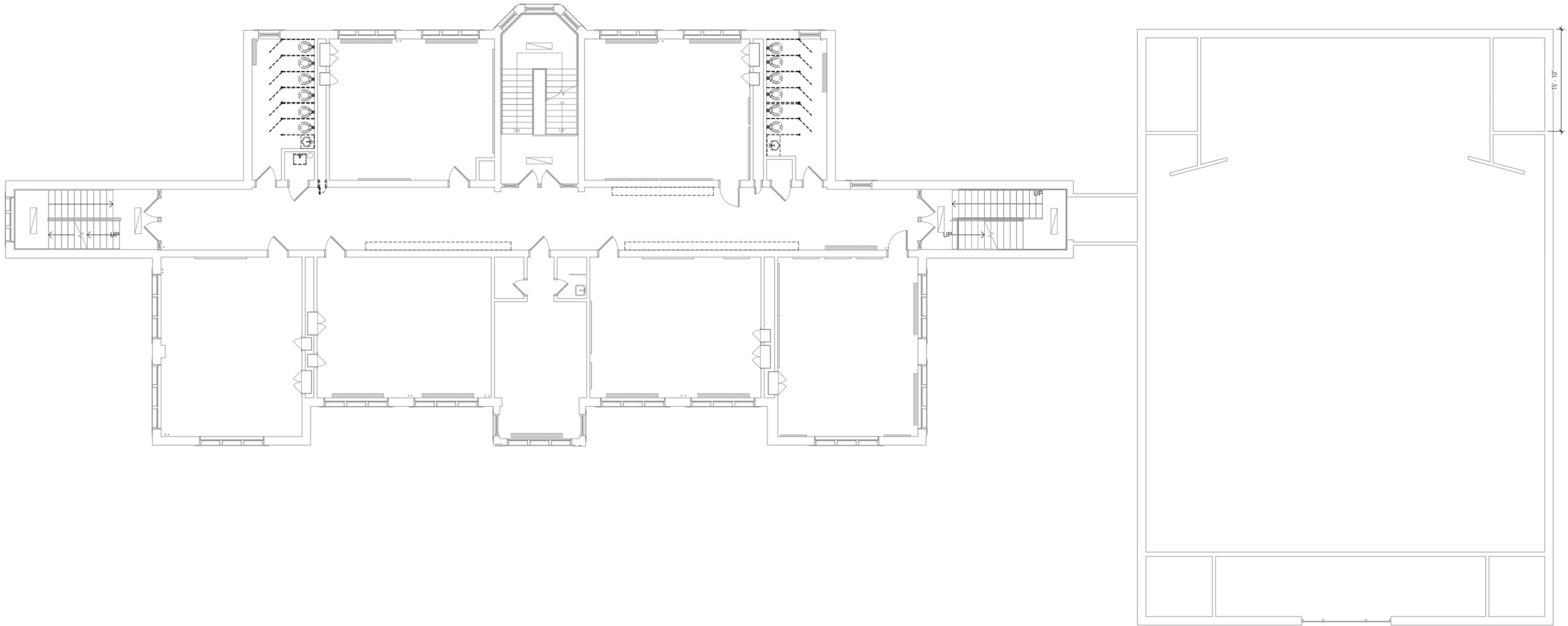


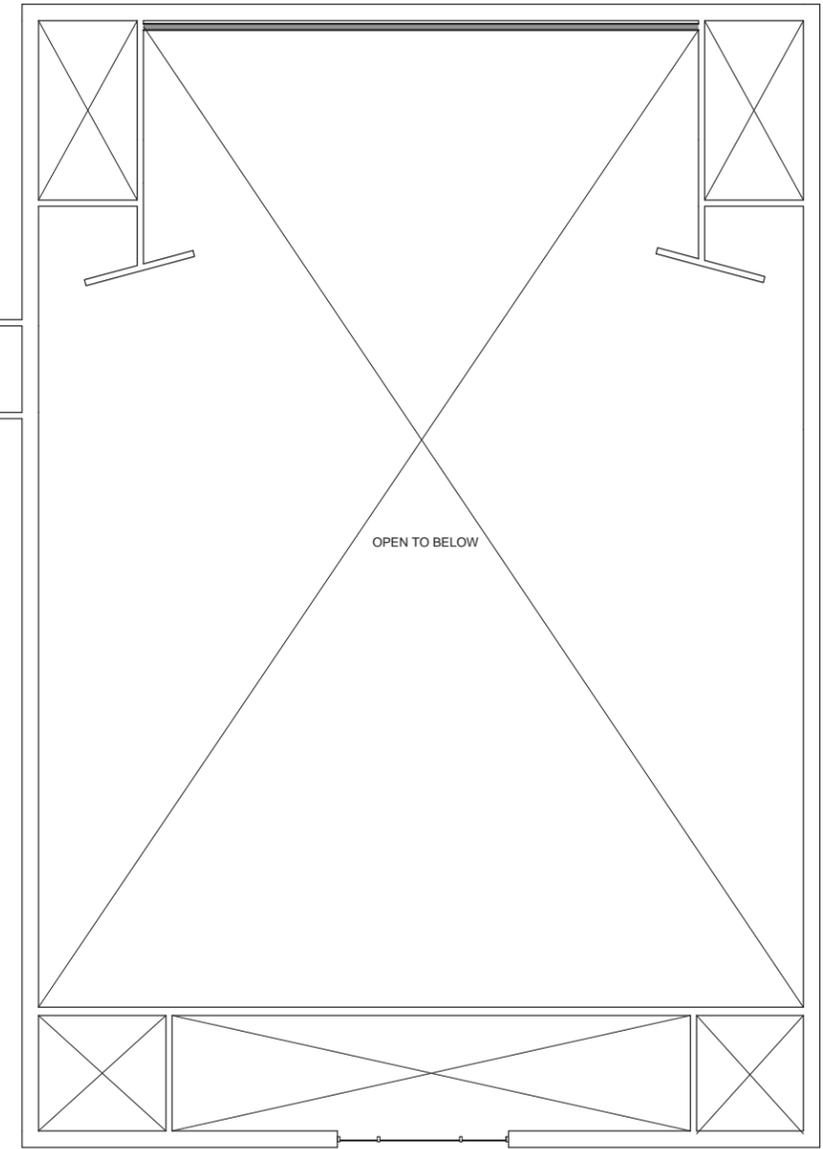
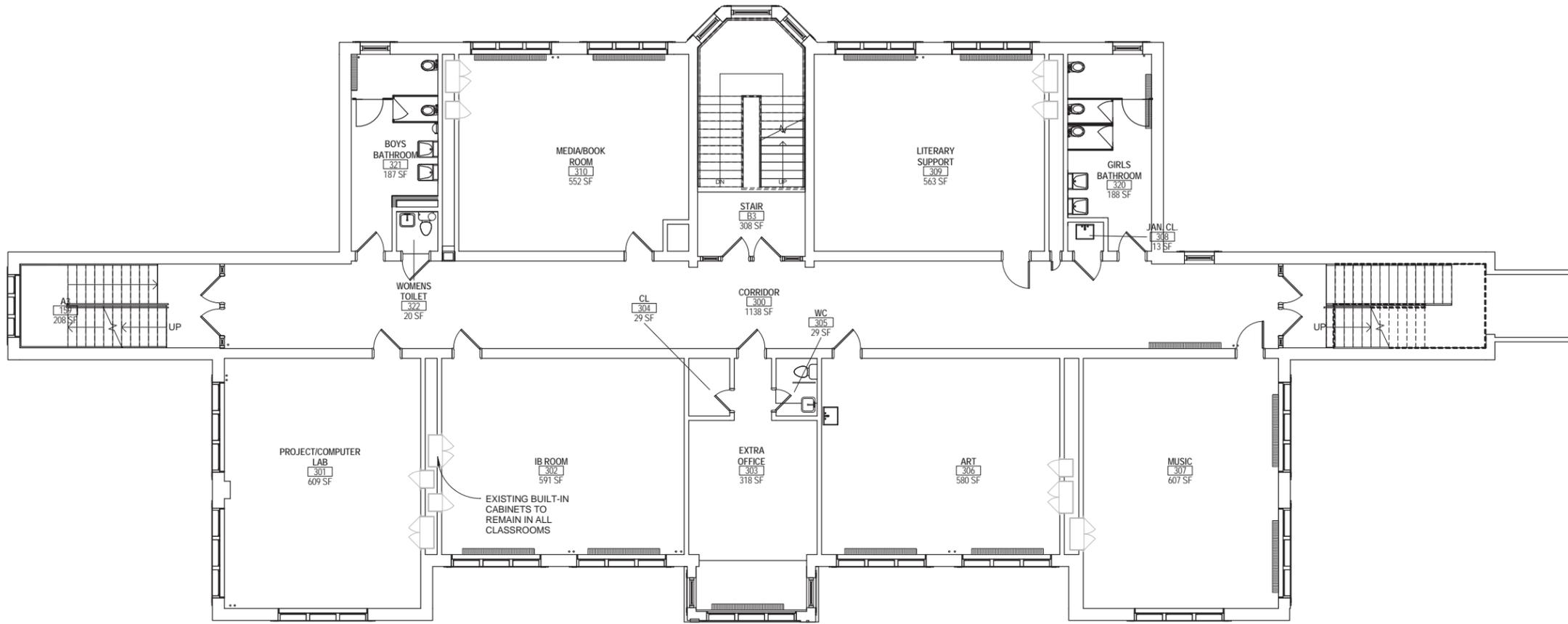


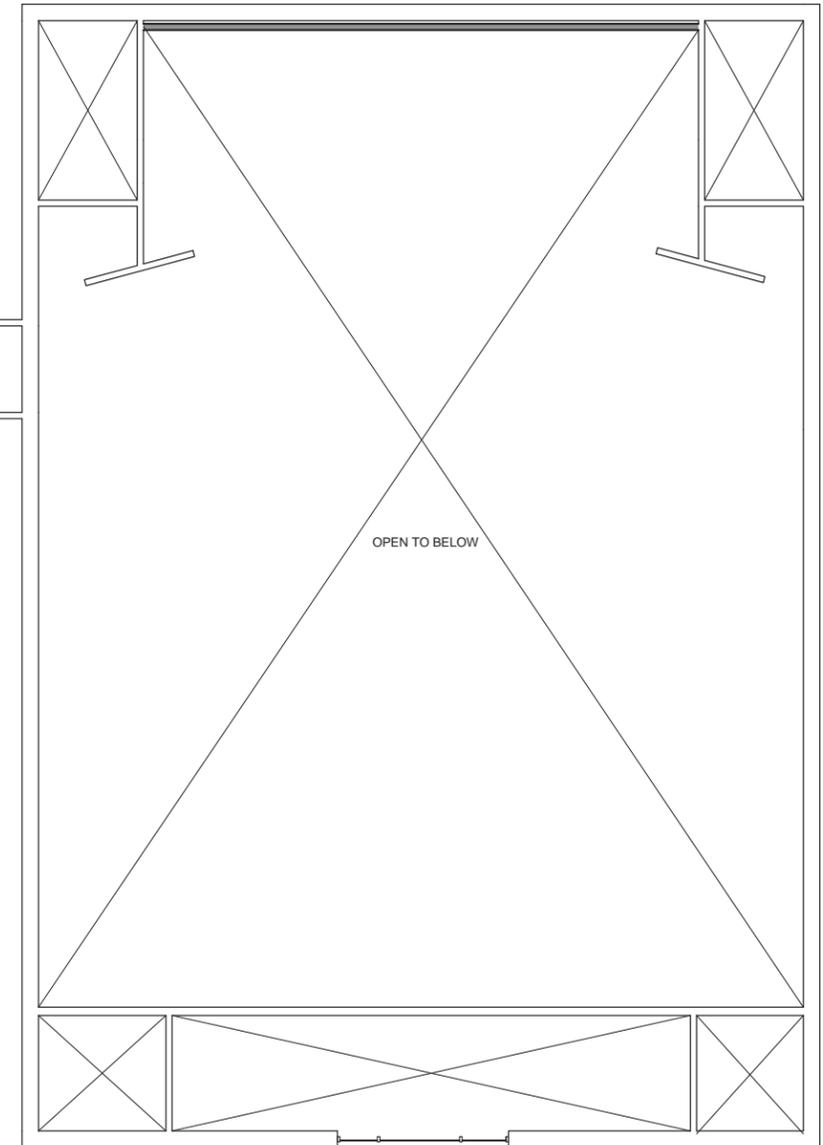
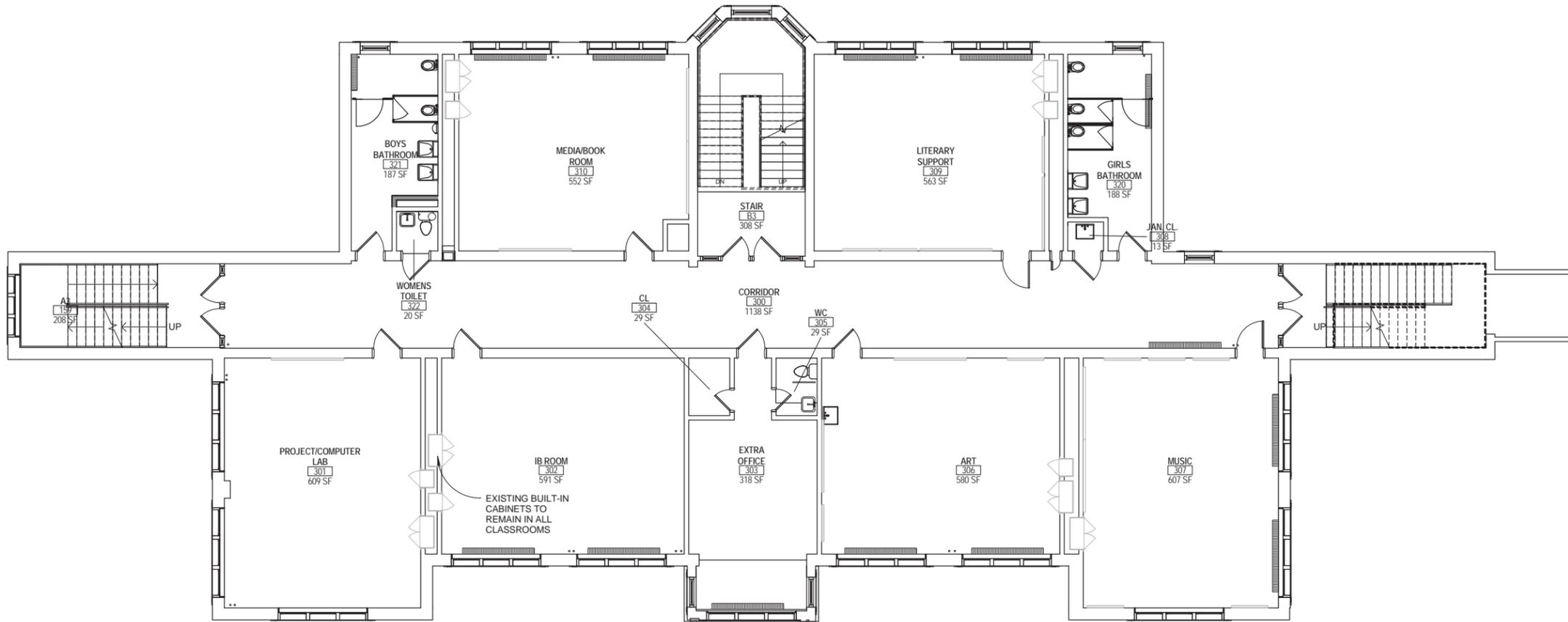
**STAMFORD IB: K-5**  
**LEVEL 2 PROPOSED FURNITURE**

JUNE 24, 2015

**Perkins Eastman**



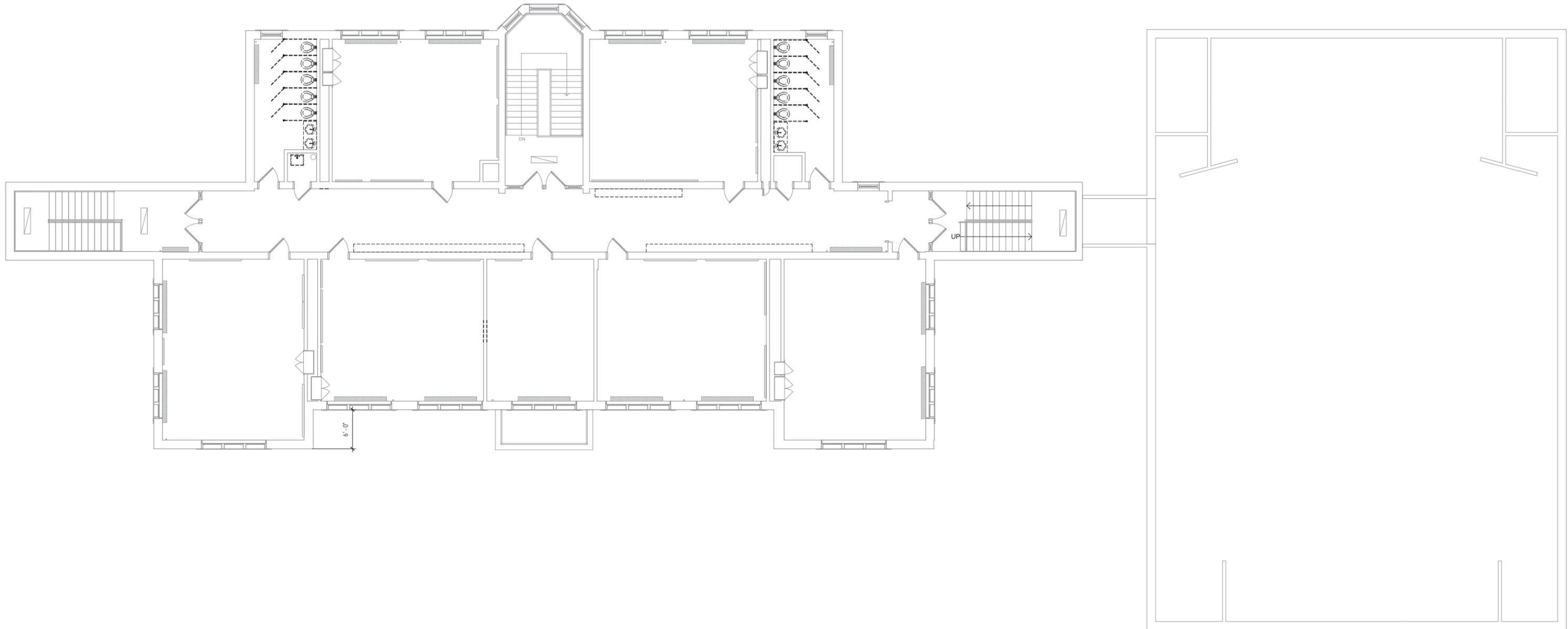




**STAMFORD IB: K-5**  
**LEVEL 3 PROPOSED FURNITURE PLAN**

JUNE 24, 2015

**Perkins Eastman**

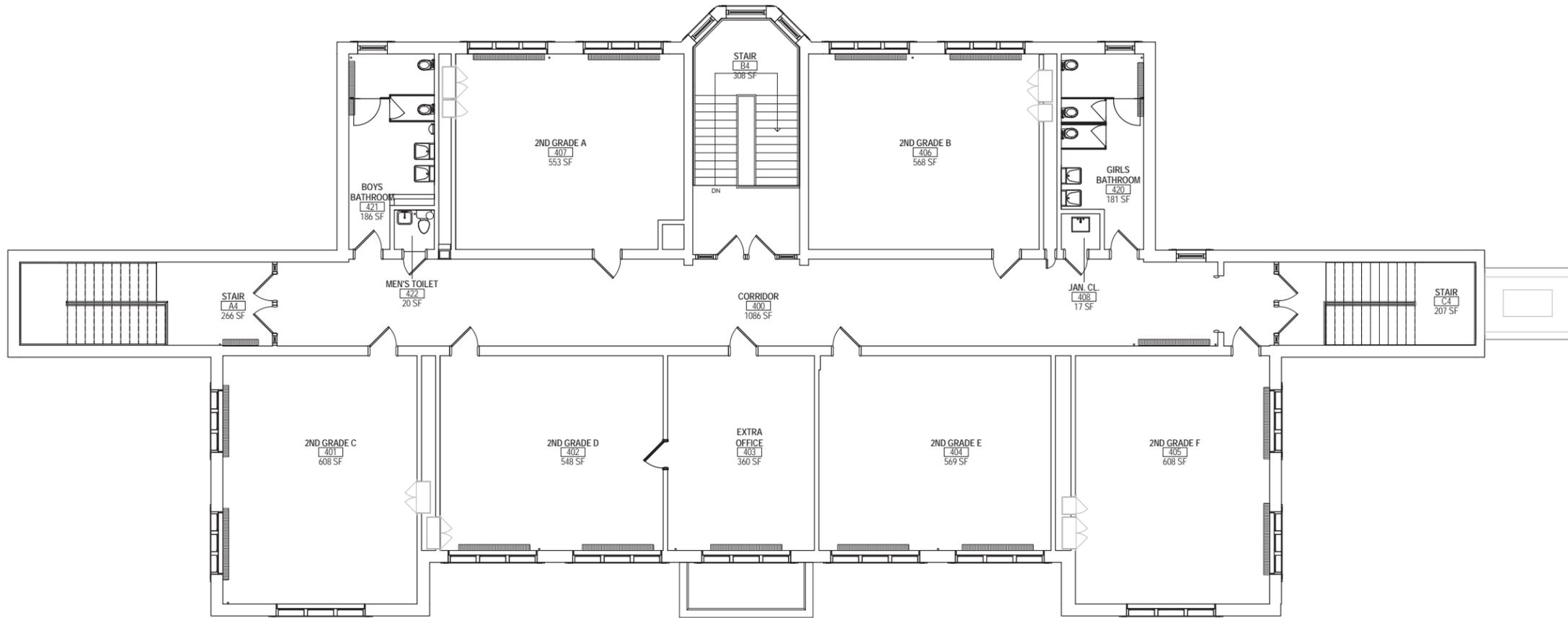


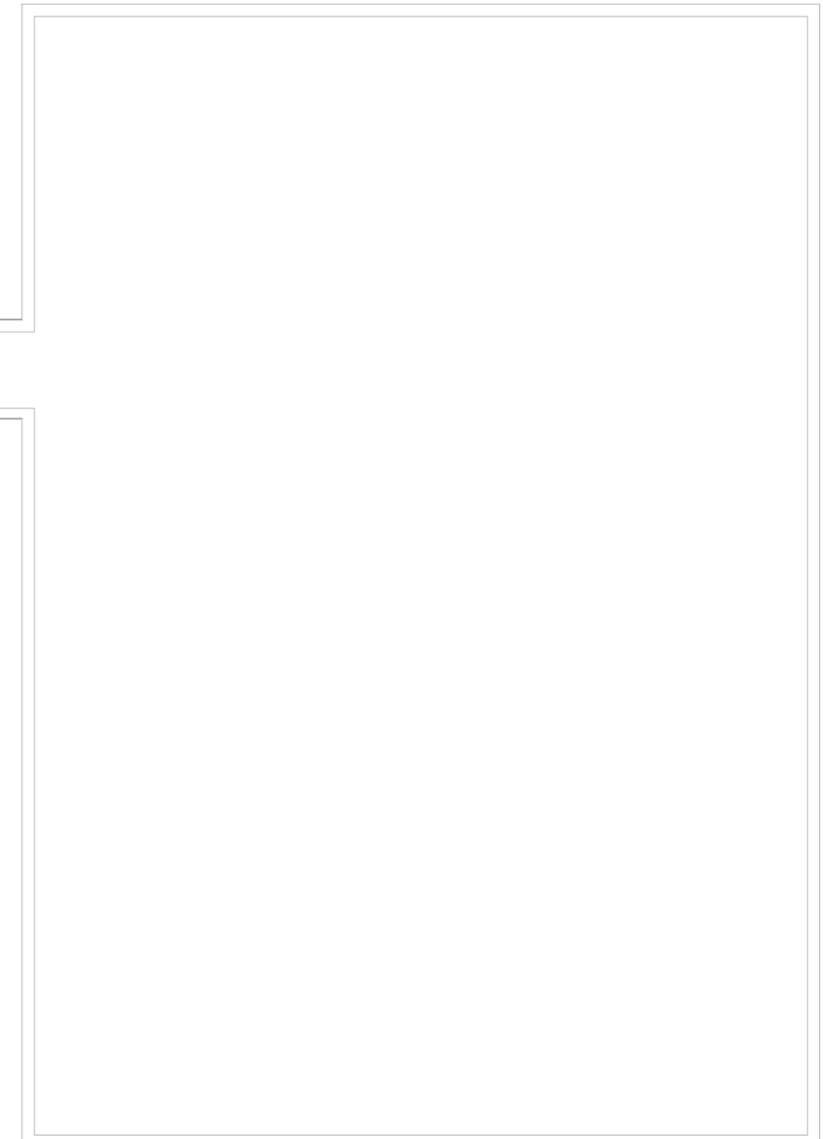
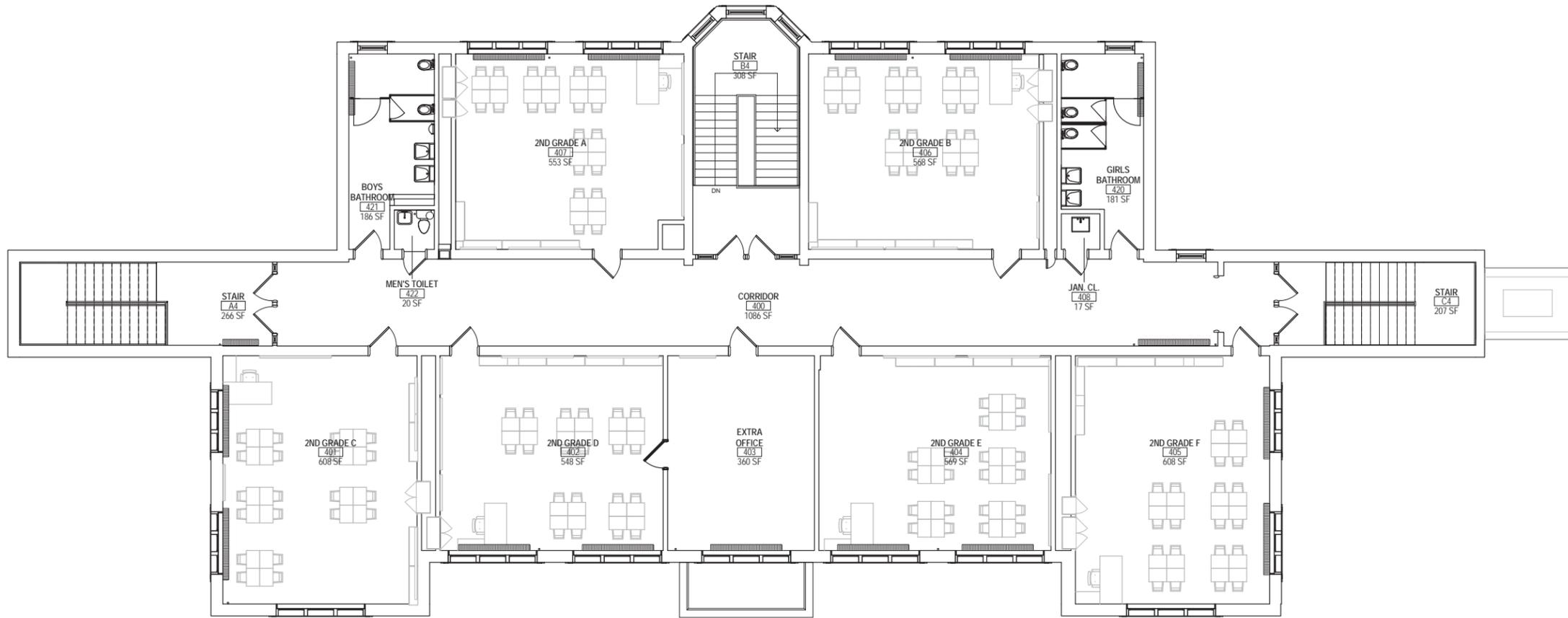
**STAMFORD IB: K-5**  
**LEVEL 4** EXISTING PLAN SHOWING PROPOSED DEMOLITION

JUNE 24, 2015

**Perkins Eastman**









# UPCOMING DATES

**Tuesday, June 30, 2015**

Phase II Schematic Design Package  
Design Team continues onto Design Development

**Wednesday, July 1, 2015**

Building Committee Meeting  
Phase II Schematic Design Package Approval

**Wednesday, July 8, 2015**

Stamford returns comments on Schematic Design Set to Design Team  
OSF Prep Meeting  
Schematic Design Cost Estimate Expected



OUR APPROACH



Perkins Eastman







