



CITY OF STAMFORD, CONNECTICUT

**Smith House Skilled Nursing Facility
Board of Director's Meeting
888 Washington Boulevard
Government Center
10th Floor – Mayor's Conference Room
Thursday, January 15, 2015
8 A.M.**

Board Members Present: Sharon Bradley (via telephone), Moira Colangelo, Anne Fountain, Salvatore Gabriele, Michael Handler, Ted Jankowski, Dorothy Mueller, Lewis (Chuck) Pace, Vito Quivelli, Christopher Tasik

Member(s) Absent: Michael Pansini, Dr. Henry Yoon

Other Attendees: Robert Mislow, Robert Robitaille,

Meeting called to order at 8:14 AM

1. The minutes of the December 18, 2014 meeting were approved.
2. **Financial Report** – Mr. Robitaille distributed the latest financial, cash flow and census reports, noting the continued downward trend of Medicare patients. Commercial payors also continue to be a small percentage of the payor mix. The lack of a contract with United Healthcare was once again noted. In a previous board meeting, Dr. Yoon had offered to approach Stamford Health System to see if there was any opportunity for assistance to open doors to contract discussion with United Healthcare.
3. **Executive Director's Report** – Mr. Mislow reported that once up and running, the EMR is expected to capture:
 - a. \$250k in additional revenue for Smith House. The RFP's for the hardware and software has been issued. Hardware vendor's responses ranged from \$150k- \$175k, which could be an issue since the budget for the entire project is \$150k. The software responses were more on target, coming in at around \$70k, with the majority of the costs related to staff training. A conversation ensued as to how to fit the RFP responses in the budget allotment, including the possibilities of pushing some of the costs into the FY 2016 budget or getting \$95k from short-term capital.

- b. Mr. Mislow reported that a mailing to the existing foundation list of approximately 50 names would go out within the next two weeks.
- c. The City of Stamford Smith House has received a grant from the State of Connecticut for \$192k for replacing the existing generators.

At 8:50 a. m. the board voted to go into Executive Session and ended at 9:40 a.m.

- d. Psychiatrist Agreement review still in process with Legal, Risk Management and Purchasing.
- e. Hospitalist – Continue to discuss with Stamford Hospital. The hospital is looking to have APRN’s instead of hospitalists.
- f. RN Care Manager – Due to be posted in January.
- g. The Director of Nursing position has been filled, the new Director is starting on January 20, 2015.

4. Committee Reports –

- a. **Marketing** - The board reviewed the committee’s report of rebranding the facility.
- b. **Operations - Capital Expenditure Budget Review & Requests**
 - 1. The pick-up with sander and plow are due to be delivered
 - 2. Wheelchair accessible bus due to be delivered in the Spring.
- c. **Medical**
 - 1. The office of OPM is continuing to review the contract requirements for the Medical Director.
- d. **Financial**
 - 1. (Please see above report)

Meeting adjourned at 9:51 a.m.

Respectfully submitted by

Moira T. Colangelo
Secretary