



MEETING MINUTES

SWPCA Subcommittee on SWPCA Operational Policies and Procedures

Wednesday November 4, 2015

2nd Floor Conference Room

Building 11, 111 Harbor View Avenue

Stamford CT 06902

4:30 p.m.

Daniel Capano

Edward Kelly

Merritt Nesin

William Brink

William Degnan

Prakash Chakravarti

Chairman, Technical Committee

Committee Member

Committee Member

Executive Director, WPCA

Plant Supervisor, WPCA

Supervising Engineer, WPCA

1. Organization of the Subcommittee:

D Capano called the meeting to order at 4:45 pm. He requested nominations from the committee members for the Chairperson's position of the subcommittee. Hearing no nominations D Capano volunteered to be the Chair.

2. Review existing policies and procedures

D Capano asked the committee members to review all the current policies that are documented. P Chakravarti distributed copies of:

- The Stamford Code of Ordinances for the Stamford Water Pollution Control Authority
- The Fats oils & Grease Ordinance
- Sewer Assessment and Connection Charge Manual

The committee is to review all of the above and possibly identify ambiguities. There was a brief discussion on what should be an ordinance compared to a written policy.

3. Discuss proposed new policies and procedures

D Capano suggested that the policies and procedures be organized under three key areas:

- The treatment plant
- The sanitary sewer collection system that includes the network of pipes and the pump stations.
- The maintenance and operation of the storm water pumps and the Stamford Hurricane Barrier that is delegated to the SWPCA by the City of Stamford.

E Kelly made the motion to adjourn the meeting, seconded by M Nesin, motion was carried 3-0-0. The meeting was adjourned at 5:35 pm.