



MEETING MINUTES

SWPCA Subcommittee on SWPCA Operational Policies and Procedures

Wednesday May 11, 2016

2nd Floor Conference Room

Building 11, 111 Harbor View Avenue

Stamford CT 06902

4:30 p.m.

Attendees

Daniel Capano	Chairman, Technical & Policy Committee
Ernest Orgera	Director of Operations, Committee Member (Absent)
Edward Kelly	Committee Member
Merritt Nesin	Committee Member
William Brink	Executive Director, WPCA
William Degnan	Plant Supervisor, WPCA
Stephen Pietrzyk	Collection System Supervisor, WPCA
Prakash Chakravarti	Supervising Engineer, WPCA

1. Call to Order and Roll Call:

D Capano called the meeting to order at 4:30 pm, and announced the above list of attendees.

2. Approval of the April 12, 2015 subcommittee meeting minutes

E Kelly made the motion to approve the April 12, 2016 subcommittee meeting minutes, seconded by D Capano, motion was carried 2-0-1, Merrit Nesin abstained.

3. Discussion regarding maintenance and repair of building laterals within the street Right-of-Way.

W Brink presented the committee with a draft wording for addition into the WPCA code of ordinances. The discussion mainly focused on the reasonable amount of reimbursement costs for restoration of roadway, sidewalk, curb and uniformed traffic control. After some discussion the committee agreed to limit the total compensation at five thousand (\$5000) dollars. W Brink to revise the wording for consideration and approval by the SWPCA, Board of Directors.

4. Review and discuss the draft of the new proposed SWPCA operational policies and procedures

D Capano presented the committee with a draft of the SWPCA, Comprehensive Information Technology Policies. He further explained the forms of security that could be provided for a secure networking. The committee is to review the draft and provide comments.

5. Old Business

There was no old Business to be discussed

6. New Business

There was no new Business to be discussed

Merit Nesin made the motion to adjourn the meeting, seconded by E Kelly motion was carried 3-0-0. The meeting was adjourned at 5:30 pm.