



July 22, 2016

Ms. Donna M. Loglisci
Town Clerk
City of Stamford
888 Washington Blvd.
Stamford, CT 06902

Dear Ms. Loglisci:

This is to notify you that the special Board Meeting of the Housing Authority of the City of Stamford d/b/a Charter Oak Communities is scheduled for Tuesday, July 26, 2016 at 4:15 p.m. at 22 Clinton Avenue, Stamford, CT in the second floor conference room. The agenda for the meeting is attached.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "V. Tufo", with a long horizontal flourish extending to the right.

Vincent J. Tufo
Executive Director and CEO

Attachment

Agenda

Human Resources Committee Meeting

July 26, 2016

4:15 PM

1. Recruitment Update
 - a. Open Positions and Status of these Positions
 - b. Promotions

2. Scofield Manor Dietary Services Transition
 - a. Meetings with Jeff Shapiro of Creative Culinary
 - b. Meetings/Interviews with Dietary Service's employees

3. Time Management ½ day training in July for all employees

4. Summer Picnic
 - Location
 - Date and Time
 - Board Invited

5. Working on Affirmative Action Plan with an Attorney at EANE

6. General Discussion