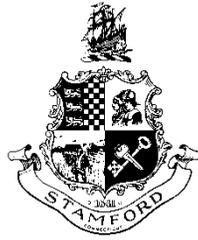


Mayor
DAVID R. MARTIN



DIRECTOR OF LEGAL AFFAIRS
&
CORPORATION COUNSEL
KATHRYN EMMETT

Personnel Commission
Chairman Frank Green

CITY OF STAMFORD
OFFICE OF LEGAL AFFAIRS
HUMAN RESOURCES DIVISION
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152
Tel. (203) 977-4172
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September 21, 2015

To: Donna Loglisci
Town Clerk

From: Clemon W. Williams, HR Director

The Personnel Commission has scheduled: **THURSDAY- September 24, 2015 5:00 PM**

Located: 9th floor HR Conference room
Stamford Government Center,
888 Washington Boulevard, Stamford, Connecticut 06901.
Conference Room 9-2B at 5:00 PM

AGENDA:

1. Requests to Create the Classification and One (1) Position of Permit Clerk – Building Department;
2. Request to Create the Classification and One (1) Position of Administrative Account Clerk in the Human Resources Department;
3. Reorganization of mail & Duplicating Center – Creation of two new classifications: Printing/Mail Technician II, and Printing/Mail Technician I;
4. Request by Lou Casolo, City Engineering, to discuss the Pay Plan language regarding salary increases for “Clerk of the Works”; and
5. Discussion of new policy on drug use by candidates for police officer.

Cc: Mayor David R. Martin
Personnel Commission Board
Kathryn Emmett, Director of Legal Affairs
The Advocate