

CHARTER OAK  
COMMUNITIES<sup>SM</sup>

September 11, 2015

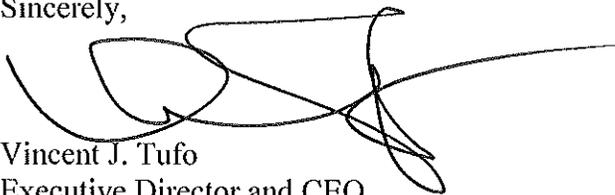
Ms. Donna M. Loglisci  
Town Clerk  
City of Stamford  
888 Washington Blvd.  
Stamford, CT 06902

Dear Ms. Loglisci:

This is to notify you that the special Board Meeting of the Housing Authority of the City of Stamford D/B/A Charter Oak Communities is scheduled for Tuesday, September 15, 2015 will be at 8:30 AM at 22 Clinton Avenue, Stamford, CT in the second floor conference room. The agenda for the meeting is attached.

If you have any questions, please feel free to contact me.

Sincerely,



Vincent J. Tufo  
Executive Director and CEO

Attachment

## Agenda

### Human Resources Meeting

September 15, 2015

8:30 AM

1. Recruitment Update  
- General Update
2. Review – Feedback on New Hire Orientation Program – Based on feedback from HR Sub-Committee last month.
3. EANE (Employers Association of New England) Training Program - MDP (Management Development) and EDP (Employee Development Plan).
4. Review draft of Employee Newsletter.