Agenda: July 10, 2014

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TEL: (203) 977-4699

BOARD OF FINANCE

STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CONNECTICUT 06904-2152

AGENDA-AMENDED (See new Item #20)

Regular Meeting

Thursday, July 10, 2014: 6:30 PM
Board of Finance Meeting Room, 4th Floor

Call to Order: Chairman Louizos

Pledge of Allegiance: To be led by Chairman Louizos

Approval of Minutes:	June 12,2014 : 6:30 PM: Regular Meeting June 24, 2014: 6:00 PM: Special Meeting	

Public Participation:

Reports to the Board:

Agenda: Thursday, July 10, 2014

Please Take Note: Items identified with Asterisk (*) May be Discussed in Executive Session in whole or Part

OFFICE OF THE MAYOR

Update/Discussion (*)

Item 1	Review & Update by Mayor: Legal Claim & Strategy- WPCA Matter		
	Action Requested:	Update	
	Amount:	$	
	Fund/Budget:		
	Submitted by:	Mayor David R. Martin	

GRANTS

Police & Youth Program

Item 2	Request for Approval of Additional Appropriation in the amount of $10,000 due to the award of a second year of funding for the Girls Leadership Program. Expenses include sending youths through the ROPES course, developing a STWM curriculum for youth participants, police overtime, training workshops, and supplies.		
	Action Requested:	Additional Appropriation	
	Amount:	$10,000: 100% Grant Funded	
	Fund/Budget:	CT Office of Policy & Management: Grant Funded	
	Submitted by:	Jonathan Fontneau, Chief of Police	

Restorative Justice Grant

Item 3	Request for Approval of Additional Appropriation in the amount of $17,000 for a grant which allows the Stamford Youth Service Bureau to serve as the Local Interagency Service Team (LIST) for the Stamford Superior Court for Juvenile Matters catchment area, the central purpose of which is to raise community awareness about the needs of children & youth serviced by the juvenile justice system in order to generate support for them & improve system collaboration and service for all stakeholders.		
	Action Requested:	Additional Appropriation	
	Amount:	$17,000	
	Fund/Budget:	100% Grant Funded	
	Submitted by:	Terry Drew, Youth Services Bureau	

Tobacco Inspections Program

Item 4	Request for Approval of Additional Appropriation in the amount of $33,840 which will help enforce restrictions on tobacco sales to underage individuals. Police will generate monthly media releases on results of inspections. These funds will be used for overtime, supplies, gift cards for recruits, and the cost of media press releases		
	Action Requested:	Additional Appropriation	
	Amount:	$33,840	
	Fund/Budget:	100% Grant Funded	
	Submitted by:	Jonathan Fontneau, Chief of Police	

Port Security Grant

Item 5	Request for Approval of Transfer in the amount of $3,031 from the Contracted Services Account to the Seasonal & Overtime Accounts to pay for a carpenter, plumber, electrician & a laborer due to the installation of electrical power being performed in-house for the Port Security vessel at the Stamford.		
	Action Requested:	Transfer	
	Amount:	$3,031	
	Fund/Budget:	100% Grant Funded- FEMA	
	Submitted by:	Ted Jankowski, Director of Public Safety	

Access Health CT

Item 6	Request for Approval of Additional Appropriation in the amount of $6,000 due to an increase in the grant to pay for seasonal assistants to the bi-lingual outreach worker to counsel residents on the Affordable Care Act.		
	Action Requested:	Additional Appropriation	
	Amount:	$6,000	
	Fund/Budget:	100% Grant Funded	
	Submitted by:	Anne Fountain, Director of Health & Social Services	

Access Health CT

Item 7	Request for Approval of Transfer in the amount of $754 from the Gasoline & Office Supplies Accounts to the Overtime & Social Security Accounts to pay for the bilingual outreach worker, inclusive of social security, who counsels residents on the Affordable Care Act.		
	Action Requested:	Transfer	
	Amount:	$754	
	Fund/Budget:	100% Grant Funded	
	Submitted by:	Anne Fountain, Director of Health & Social Services	

Women Infants & Children Grant

Item 8	Request for Approval of Additional Appropriation in the amount of $69,979 due to an increase in the grant of $100K in order to provide more services to clients to include a new Nutrition Aide position as well as converting the Permanent Part-Time position for Nutritionist to full time and extending service until 7PM. This will also act to reduce the City's cost by $30,021.		
	Action Requested:	Additional Appropriation	
	Amount:	$69,979	
	Fund/Budget:	100% Grant Funded	
	Submitted by:	Anne Fountain, Director of Health & Social Services	

OFFICE OF ADMINISTRATION

Auditing Agreement

Item 9	Request for Approval of Agreement between the City of Stamford & Blum, Shapiro & Company, P.C. to provide Professional Auditing Services for audits for Fiscal Years July, 1, 2013-June 30, 2014; July 1, 2014 to June 30, 2015; & July 1, 2015 to June 30, 2016; which may be extended at the sole option of the City for audits of the Fiscal years ended June 30, 2017 & June 30, 2018.		
	Action Requested:	Approval of Agreement	
	Amount:	Yr.1 $190K; Yr.2 $195,100; Yr. 3:$201K	
	Fund/Budget:	Operating	
	Submitted by:	Mayor Martin	

OFFICE OF OPERATIONS

Additional Appropriation: Special Events- Fireworks

Item 10	Request for Approval of Additional Appropriation in the amount of $95,000 for the purchase of Fireworks ($48,000) associated Police overtime ($36,500) & Operations overtime ($10,500) for Independence Day fireworks.		
	Action Requested:	Additional Appropriation	
	Amount:	$95,000	
	Fund/Budget:	Donations	
	Submitted by:	Ernie Orgera, Director of Operations	

Additional Appropriation: Leased Facilities

Item 11	Request for Approval of Additional Appropriation in the amount of $197,665 to pay for expenses related to the day to day operations of the CTE/Lathan Wider Center.		
	Action Requested:	Additional Appropriation	
	Amount:	$197,665	
	Fund/Budget:	Contingency	
	Submitted by:	Ernie Orgera, Director of Operations	

Board of Representatives: Additional Appropriation

Item 12	Request for Approval of Additional Appropriation in the amount of $17,148 in the Salary ($10,800), Deferred Compensation ($5473) & Social Security Lines ($830) due to organizational changes within the department.		
	Action Requested:	Additional Appropriation	
	Amount:	$17,148	
	Fund/Budget:	Contingency	
	Submitted by:	Randall Skigen, President: Board of Representatives	

OFFICE OF LEGAL AFFAIRS

Director of Law

Item 13	Request for Approval of Transfer in the amount of $4,200 from the Salary Account to the Seasonal Account in order to fund the latter due to the departure of a paralegal position.		
	Action Requested:	Transfer	
	Amount:	$4,200	
	Fund/Budget:	Operating	
	Submitted by:	Kathryn Emmett, Director of Legal Affairs	

Human Resources: Additional Appropriation

Item 14	Request for Approval of Additional Appropriation in the amount of $131,375 in the Salary ($122,039) & Social Security Lines ($9336) to ensure that all positions deemed required by Director are fully funded for the 2014-15 fiscal year.		
	Action Requested:	Additional Appropriation	
	Amount:	$131,375	
	Fund/Budget:	Contingency	
	Submitted by:	Clemon Williams, Director: Human Resources	

Smith House: Additional Appropriation

Item 15	Request for Approval of Additional Appropriation in the amount of $88,565 in the Salary ($61,649), Seasonal ($20,622) & FICA lines ($6,294) to ensure that all positions deemed required by department are fully funded for the 2014-15 fiscal year.		
	Action Requested:	Additional Appropriation	
	Amount:	$88,565	
	Fund/Budget:	Contingency	
	Submitted by:	Bob Mislow, Director, Smith House	

Director of Administration: Additional Appropriation

Item 16	Request for Approval of Additional Appropriation in the amount of $117,921 in the Salary ($109,541) & FICA lines ($8,380) to ensure that Tax Collector has all necessary positions to carry out responsibilities as prescribed by Ct General Statutes.		
	Action Requested:	Additional Appropriation	
	Amount:	$117,921	
	Fund/Budget:	Contingency	
	Submitted by:	Michael Handler, Director of Administration	

OPM Transfer

Item 17	Request for Approval of Transfer in the amount of $8,400 from the Salary Account to the Seasonal Account in order to fund the latter due to an employee on long term medical leave as well as a vacant position.		
	Action Requested:	Transfer	
	Amount:	$8,400	
	Fund/Budget:	Operating	
	Submitted by:	Jim Hricay, Director of OPM	

Lease Addendum- Willard Manor

Item 18	Request for Approval of Lease Addendum between the City of Stamford and Neighborhood Preservation Foundation, Inc. for required changes by HUD to agreement due to refinancing of the 2.65 acre parcel.		
	Action Requested:	Approval of Lease Agreement	
	Amount:		
	Fund/Budget:	Operating	
	Submitted by:	Mayor Martin	

Approval of Year End Transfers

Item 19	Request for Approval of various Transfers among accounts, total to be provided, in order to balance year end budget lines for Fiscal Year 2013-14.		
	Action Requested:	Transfer	
	Amount:	$	
	Fund/Budget:		
	Submitted by:	Michael Handler, Director of Administration	
	Video: 00:00		

Agreement

Item 20	Request for Approval of Agreement between the City of Stamford & Municipal Citation Solutions, LLC for Parking Ticket Management Services for a three year term commencing upon date of execution; which many be extended by the sole option of the City for two successive periods of 1 year.		
	Action Requested:	Approval of Agreement	
	Amount:	.85 per citation issued	
	Fund/Budget:	Operating	
	Submitted by:	Ernie Orgera, Director of Operations	
	Presented by:	Tom Turk, Traffic & Road Maintenance Supervisor	

Next Regular Meeting of the Board: Thursday, August 14, 2014 @ 7:00 P.M.

Adjournment:

LCG

Lorraine C. Gilden

Lorraine C. Gilden
Clerk of the Board