



CHARTER OAK
COMMUNITIESSM

January 17, 2014

Ms. Donna M. Loglisci
Town Clerk
City of Stamford
888 Washington Blvd.
Stamford, CT 06902

Dear Ms. Loglisci:

This is to notify you that a special Board Meeting of the Stamford Housing Authority D/B/A Charter Oak Communities has been scheduled for Tuesday, January 21, 2014 at 4:00 PM at 22 Clinton Avenue, Stamford, CT in the first floor conference room. An agenda for the meeting is attached.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vincent J. Tufo', with a long horizontal flourish extending to the right.

Vincent J. Tufo
Executive Director and CEO

VJT:mbh
Board\Loglisci\01-21-14 special meeting
Att.

Finance Committee Meeting

Agenda for the January 21, 2014 Meeting

1. Rippowam Corp Items – Jon and Becky
 - FY 2014 Westwood, Palmer Square and Fairgate Budgets
 - 2013 Year End Financials
 - Cash Flow Projections
2. Quarterly Financial Report – as of 12/31/13 – Tony, Sam and Lisa
3. Resolutions – Lisa and Consuelo
 - HCVP write-off policy and approval of 2 write-offs
 - Banking provider selection
 - Acceptance of 2013 Scofield Audit
4. FY 2013 Annual Audit - Lisa
5. FY 2013 Scofield Audit, Cost Report and Taxes - Lisa
 - Field work November 19 – 21
 - Cost report filing date December 31
 - Expect audit and tax returns to be completed in January
6. Other upcoming audits
 - OIG limited procurement audit
 - Scofield 2007 cost report audit
 - Scofield 2013 cost report and tax returns
 - Post House, Taylor Street and 22 Clinton LLC
 - Rippowam Manor and Glenbrook Manor – February
 - HCVP review of NRA and UNA – awaiting date
7. Other